



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Printing Services**. Details of the procurement are as follows:

Name of Project	Printing of Forms and Manuals for 2020 CPH-Pilot Census
Solicitation	NCS-19-01-011
Location	Metro Manila
Brief Description	Printing of Forms and Manuals for 2020 CPH-Pilot Census
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	₱ 825,560.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on January 29, 2019 **thru telefax 374-82622 or telefax 374-8262** or personally at the **General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD-PSS.

DAISY S. ADLAWAN
Officer-In-Charge
General Services Division

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Fax no.: 374-82-83/ 374-82-62

1. **QUESTION** 2. **ANSWER** 3. **QUESTION** 4. **ANSWER**

BID FORM

Item(s) and specification(s) Minimun	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Printing of Forms and Manuals for 2020 CPH-Pilot Census						
CPH Form 1 – Listing Booklet 8.27” x 11.69”(booklet), BP 100 gsm No. of pages: 4 (front and back)	Pcs	2,850	₱ _____			
CPH Form 2 – Household Questionnaire 8.5” x 13”(booklet), BP 100 gsm No. of pages: 4 (front and back)	Pcs	6,800	₱ _____			
CPH Form 3 – Sample Household Questionnaire 8.5” x 13”(booklet), BP 100 gsm No. of pages: 4 (front and back)	Pcs	3,500	₱ _____			
CPH Form 4 – Insti. Population Questionnaire 8.5” x 13”(booklet), BP 100 gsm No. of pages: 4 (front and back)	Pcs	2,000	₱ _____			
CPH Form 5 – Barangay Schedule 8.27” x 11.69”(booklet), BP 100 gsm No. of pages: 4 (front and back)	Pcs	260	₱ _____			
CPH Form 6 – Notice of Listing/ Enumeration-Sticker 3 1/2” x 4 1/2”, one side UV High quality self-adhesive paper Full colors, Loose 300 pcs./ pack	Pcs	61,300	₱ _____			
ID Card 2.5” x 4”, (front and back) Bristol Vellum 100 lbs. Full Colors, Loose 300 pcs./ pack	Pcs	400	₱ _____			
-Packaging in boxes with label -Shipment to Provincial and Central Office -Delivery Date: 01 March 2019						
Blown Up of CPH Form 1 42” x 50”, BP 120 gsm No. of pages: 1 (one side) Collated, rolled & wrapped	Pcs	10	₱ _____			
Blown Up of CPH Form 2 42” x 60”, BP 120 gsm No. of pages: 4 (one side) Collated, rolled & wrapped	Pcs	10	₱ _____			
Blown Up of CPH Form 3 42” x 60”, BP 120 gsm No. of pages: 4 (one side) Collated, rolled & wrapped	Pcs	10	₱ _____			

Blown Up of CPH Form 4 42" x 60", BP 120 gsm No. of pages: 2 (one side) Collated, rolled & wrapped	Pcs	10	₱ _____			
Blown Up of CPH Form 5 42" x 50", BP 120 gsm No. of pages: 4 (one side) Collated, rolled & wrapped	Pcs	10	₱ _____			
-Packaging in boxes with label -Shipment to Provincial and Central Office -Delivery Date: 01 March 2019						
Enumerator's Manual '8.5" x 11", UV foldcote 12 cover 2 colors BP 70 gsm paper 1 color, paging front and back Perfect binding, camera ready Estimated Number of pages: 300 to 400	Pcs	570	₱ _____			
Supervisor's Manual '8.5" x 11", UV foldcote 12 cover 2 colors BP 70 gsm paper 1 color, paging front and back Perfect binding, camera ready Estimated Number of pages: 250 to 300	Pcs	280	₱ _____			
Field Operations Manual '8.5" x 11", UV foldcote 12 cover 2 colors BP 70 gsm paper 1 color, paging front and back Perfect binding, camera ready Estimated Number of pages: 270 to 300	Pcs	160	₱ _____			
Training Workbook '8.5" x 11", UV foldcote 12 cover 2 colors BP 70 gsm paper 1 color, paging front and back Saddle Stitch binding, camera ready Estimated Number of pages: 100 to 150	Pcs	570	₱ _____			
-Packaging in boxes with label -Shipment to Provincial and Central Office -Delivery Date: 01 March 2019						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____. Tel No.: _____ Cellphone No. _____

Date: _____