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MINUTES OF PRE-BID CONFERENCE FOR PROCUREMENT AND DELIVERY OF MEALS FOR ANGELES CITY AND SAN JOSE DEL MONTE CITY

PSA-Pampanga Conference Room
June 22, 2015

ATTENDANCE:

- | | | |
|----------------------------------|---|------------------------------|
| 1. IPSO Ledesma L. Morante | - | RBAC Chairperson |
| 2. IPSO Mercy A. Duaso | - | Vice-Chairperson |
| 3. IPSO Emma A. Fabian | - | Member |
| 4. IPSO Elizabeth M. Rayo | - | Member |
| 5. IPSO Florencio A. Angulo, Jr. | - | Member |
| 6. IPSO Arlene M. Divino | - | Member |
| 7. Norman L. Bundalian | - | Member |
| 8. IPSO Maria Virginia R. Olveña | - | RBAC Secretariat |
| 9. Norma P. Anim Addo | - | RBAC Secretariat |
| 10. Arlene Z. Torrico | - | Secretariat |
| 11. Christine Joann L. Gonzaga | - | Secretariat |
| 12. Maria Cristina Lopez | - | Special TWG Member – Bulacan |
| 13. Herman Vital | - | Special TWG Member-Pampanga |

ABSENT:

- | | | |
|--------------------------------|---|------------------|
| 1. Bernadette Joy L. De Guzman | - | RBAC Secretariat |
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I. CALL TO ORDER

The Pre-bid Conference started at 10:30 AM and was called to order by RBAC Chairperson, Ledesma L. Morante.

II. HIGHLIGHTS OF THE MEETING

The Pre-bid Conference started with RBAC Chairperson, Ms. Ledesma L. Morante introducing the RBAC members, secretariat, TWG and bidder. She also enumerated the eligibility documents to be accomplished by the bidders.

Four bidders bought bidding documents however, only two bidders attended the Pre-bid Conference. Ms. Bianca Vilorio and Mr. Eds Pangan of Shakeys Maimpis and Mr. Andrew Duran of La Marileña.

No question was asked by Ms. Vilorio, however, she said that there will be some variations on the proposed menu which they will provide during the bid-opening. The RBAC questioned the menu to be prepared since they will deviate from the suggested menu formulated. Shakeys lacks menu variety since the snacks they offer are only pizzas and other sandwiches. The company discourages serving of pasta for bulk orders for safety reasons.

Action Matter No. 1

Food tasting will be held during the Post qualification Evaluation.

The RBAC also mentioned that there will be an evaluation by training participants regarding the food serving. This will be provided to the winning bidders as part of the contract.

Action Matter No. 2

Evaluation Form to be prepared by the TWG on Meals.

Mr. Duran of La Marileña asked if all batches in San Jose Del Monte City will be held in one venue. The training will be conducted in different public schools but within San Jose Del Monte City. He also raised if it is allowed to use plates of which the RBAC allowed.

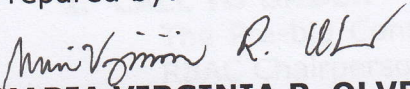
Since the bid opening on July 7, 2015 will transpire during the 2015 POPCEN Second Level Training (July 6-11, 2015), the body agreed that a Bid Supplement be formulated for the change in venue.

Action Matter No. 3

Supplemental bid bulletin to be prepared by Secretariat.

With nothing more to discuss, the pre-bid conference was adjourned at 11:33 am.

Prepared by:


MARIA VIRGINIA R. OLVEÑA
RBAC Secretariat

Noted by:


LEDESMA L. MORANTE
RBAC Chairperson