

### MINUTES OF BID OPENING

PSA RSSO III Training Room  
June 9, 2015

#### ATTENDANCE:

1. IPSO Ledesma L. Morante	-	RBAC Chairperson
2. IPSO Mercy A. Duaso	-	Vice-Chairperson
3. IPSO Emma A. Fabian	-	Member
4. IPSO Elizabeth M. Rayo	-	Member
5. IPSO Florencio A. Angulo, Jr.	-	Member
6. IPSO Norman L. Bundalian	-	Member
7. IPSO Maria Virginia R. Olveña	-	RBAC Secretariat
8. Norma P. Anim Addo	-	Secretariat
9. Arlene Z. Torrico	-	Secretariat
10. Christine Joann L. Gonzaga	-	Secretariat
11. Francisco P. Corpuz	-	TWG Chairperson
12. Jessie D. Lobo	-	Member
13. Jackielou G. Sto. Domingo	-	Member
14. Rommel L. Payawal	-	Member
15. Rita G. Pelaez	-	Bidder
16. Karlen Naria Sarmiento	-	Bidder
17. Lovely Tajantajan	-	Bidder
18. Ruth D. Zapata	-	Observer

#### ABSENT:

1. IPSO Arlene M. Divino	-	RBAC Member
2. Bernadette Joy L. De Guzman	-	RBAC Secretariat
3. Patricia D. Ramos	-	TWG Member
4. Julita Valdez	-	TWG Member

#### I. CALL TO ORDER

The RBAC Bid Opening for the Procurement and Delivery of 2015 Census of Population Supplies, Materials and Equipment started at 10:30 AM and was called to order by RBAC Chairman, Ledesma L. Morante.

#### II. AGENDA

1. Bid Opening for the Procurement and Delivery of 2015 Census of Population Supplies, Materials and Equipment

#### III. HIGHLIGHTS OF BID OPENING

Submission of Bids started at exactly 9:00AM. The first bidder, Ms. Rita G. Pelaez of MB Pelaez School and Office Supplies, submitted at 9:00AM on Lots A and D. The second bidder, Ms. Lovely Tajantajan and Ms. Karlen Naria Sarmiento of Asia Ad Products Ltd. Co submitted at 9:47AM on Lots B, C, D, E and G. The bid closed at exactly 10:01AM with two bidders.

RBAC Chairman, Ms. Ledesma L. Morante, open the bids at 10:30AM. The eligibility of both bidders were checked.

The eligibility requirement of MB Pelaez School and Office Supplies was the first to be checked. Summary of findings were as follows:

Eligibility Requirements	Eligibility	Remarks
1. DTI Business Name Registration / SEC Registration	Eligible	(DTI ) January 23, 2013 to January 23, 2018
2. Mayor's Permit	Eligible	January 16, 2015 at San Fernando, Pampanga
3. Audited Financial Statements	Eligible	April 15, 2015
4. Duly Assigned computation of NFCC	Eligible	19,311,823.00
5. Tax Clearance	Eligible	March 24, 2015
6. Latest Income and Business Tax Returns	Eligible	

As for the eligibility requirements of Asia Ad Products Ltd. Co. the findings are as follows:

Eligibility Requirements	Eligibility	Remarks
1. DTI Business Name Registration / SEC Registration	Eligible	(SEC) November 5, 2012
2. Mayor's Permit	Eligible	January 20, 2015 at Caloocan, Metro Manila
3. Audited Financial Statements	Eligible	April 14, 2015
4. Duly Assigned computation of NFCC	Eligible	37,790, 574.40
5. Tax Clearance	Eligible	February 17, 2015
6. Latest Income and Business Tax Returns	Eligible	

With both bidders complying with the eligibility requirements set forth in the bidding documents, both bidders were declared as ELIGIBLE.

The RBAC proceeded to the opening of the technical proposal and financial requirements of each of the bidders and the amount of bid for each of the lots. The results for each of the lot are as follows:

Lot A (ID lace, Envelope, Plastic Sheet, Corrugated Box), with the Approved Budget for the Contract (ABC) of Php 626,670.00, had a Single Calculated Bid and MB Pelaez School and Office Supplies was considered as eligible bidder for the lot. The amount of bid and their financial requirements are as follows:

MB PELAEZ SCHOOL AND OFFICE SUPPLIES		AMOUNT
Total Amount of Bid	P	622,291.50
Form of Bid Security	P	
Bid Security Amount	P	188,400.00
Required Bid Security	P	31,333.50
Sufficient / Insufficient	P	SUFFICIENT
Remarks		

Lot B (T-shirts), with Approved Budget for the Contract (ABC) of Php3,852,300.00, had a Single Calculated Bid and Asia Ad Products Ltd. Co. was considered as eligible bidder for the lot. The amount of bid and their financial requirements are as follows:

ASIA AD PRODUCTS LTD. CO.		AMOUNT
Total Amount of Bid	P	3,662,705.20
Form of Bid Security	P	
Bid Security Amount	P	192,615.00
Required Bid Security	P	192,615.00
Sufficient / Insufficient	P	SUFFICIENT
Remarks		With revisions

Lot C (Caps), with Approved Budget for the Contract (ABC) of Php1,102,640.00, had a Single Calculated Bid and Asia Ad Products Ltd. Co. was considered as eligible bidder for the lot. The amount of bid and their financial requirements are as follows:

ASIA AD PRODUCTS LTD. CO.		AMOUNT
Total Amount of Bid	P	1,070,820.96
Form of Bid Security	P	
Bid Security Amount	P	55,132.00
Required Bid Security	P	55,132.00
Sufficient / Insufficient	P	SUFFICIENT
Remarks		

However, the TWG requested that the placing of holes be a little bit higher than the one shown. The revision should be presented during the post qualification.

Lot D (Tumblers), with Approved Budget for the Contract (ABC) of Php 651,600.00, was the only lot which had more than one bidder, MB Pelaez School and Office Supplies and Asia Ad Products Ltd. Co. Bid security of MB Pelaez School and Office Supplies was paid in cash whereas for Asia Ad Products Ltd. Co. was in the form of surety bond. The amount of bid and financial requirement of each are as follows:

NAME OF BIDDERS		MB PELAEZ SCHOOL AND OFFICE SUPPLIES	ASIA AD PRODUCTS LTD. CO.
Total Amount of Bid	P	619,020.00	645,084.00
Form of Bid Security	P		
Bid Security Amount	P	13,040.00	32,580.00
Required Bid Security	P	13,032.00	32,580.00
Sufficient / Insufficient	P	SUFFICIENT	SUFFICIENT
Remarks		Cash	Surety Bond

Having the Lowest Calculated Bid, MB Pelaez School and Office Supplies was considered as the eligible bidder for the lot.

Lot E (Clipboards), with Approved Budget for the Contract (ABC) of Php651,600.00, had a Single Calculated Bid and Asia Ad Products Ltd. Co. was considered as eligible bidder for the lot. The amount of bid and their financial requirements are as follows:

ASIA AD PRODUCTS LTD. CO.		AMOUNT
Total Amount of Bid	P	651,469.68
Form of Bid Security	P	
Bid Security Amount	P	32,580.00
Required Bid Security	P	32,580.00
Sufficient / Insufficient	P	SUFFICIENT
Remarks		

However, based on visual observation, the thickness of the clipboard does not match the specifications indicated which should be 4mm. It has been decided that revisions should be presented during the post qualification.

Lot F (Printers and Projectors), with Approved Budget for the Contract (ABC) of Php268,000.00, has no bidder.

Lot G (Assorted Supplies), with Approved Budget for the Contract (ABC) of Php2,735,994.00, had a Single Calculated Bid and Asia Ad Products Ltd. Co was considered as eligible bidder for the lot. The amount of bid and their financial requirements are as follows:

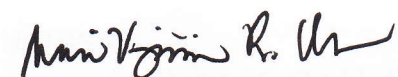
ASIA AD PRODUCTS LTD. CO.		AMOUNT
Total Amount of Bid	P	1,876,111.28
Form of Bid Security	P	
Bid Security Amount	P	136,799.70
Required Bid Security	P	136,799.70
Sufficient / Insufficient	P	SUFFICIENT
Remarks		

However, variances in the eraser and id jacket were noticed. The eraser is not dust free and it does not match the size indicated which should be 42 x 20 x 12. The size of the id jacket also does not match and the thickness is substandard.

The post qualification will be done within three calendar days. Ms. Jackielou Sto. Domingo will be the representative of TWG for Asia Ad Products Ltd. Co while Mr. Jessie Lobo will be the one inspecting MB Pelaez School and Office Supplies. Findings will be submitted on Monday, June 15, 2015.

With nothing more to discuss, the bid opening was adjourned at 12:10pm.

Prepared by:



**MARIA VIRGINIA R. OLVEÑA**  
RBAC Secretariat

Noted by:



**LEDESMA L. MORANTE**  
RBAC Chairperson