



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Catering Services**. Details of the procurement are as follows:

Name of Project	3rd Quarter 2019 National Data Review for Agricultural Statistics on 21 to 25 October 2019
Solicitation	MAS-19-01-013
Location	Metro Manila
Brief Description	3rd Quarter 2019 National Data Review for Agricultural Statistics on 21 to 25 October 2019
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	₱ 115,500.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on February 26, 2019 personally at the **General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD-PSS.

DAISY S. ADLAWAN
Officer-In-Charge
General Services Division

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bid
9. ding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

PHILIPPINE STATISTICS AUTHORITY
REQUEST FOR QUOTATION
Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)					
					YES	NO				
Catering Services for Participants of the RSSO Representatives and Central Office Staff for the 3rd Quarter 2019 National Data Review										
Payment: Send Bill Area: 17 th Floor, Eton Cyberpod Centris 3, Quezon City										
Details: 21 October 2019 – AM Snacks and Lunch (Plenary) 21 October 2019 – PM Snacks (FSD Consultation) 22 October 2019 – AM/PM Snacks & Lunch (CSD consultation) 23 October 2019 – AM Snacks & Lunch (LPSD Consultation) 23 October 2019 – PM Snacks (Prices Consultation) 24 October 2019 – AM Snacks, Lunch & PM Snacks (Plenary-Presentation) 25 October 2019 – AM Snacks, Lunch & PM Snacks (Plenary Presentation-Continuation)										
	pax	60	₱ _____							
	pax	37	₱ _____							
	pax	44	₱ _____							
	pax	34	₱ _____							
	pax	49	₱ _____							
	pax	60	₱ _____							
	pax	60	₱ _____							
Requirements: a. Provision of flowing water/coffee/tea and candies b. Affordable and complete services c. Quick to respond and flexible d. Standby staff				Total amount in words: _____ _____ _____ _____						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____. Tel No.: _____ Cellphone No. _____

Date: _____