



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Meals and Accommodation**. Details of the procurement are as follows:

| | |
|---|---|
| Name of Project | Meals and Accommodation for the 2nd Quarter 2019 National Data Review |
| Solicitation | MAS-19-01-005 |
| Location | Metro Manila |
| Brief Description | Meals and Accommodation for the 2nd Quarter 2019 National Data Review |
| Quantity | See attached Bid form. |
| Approved Budget for the Contract (ABC) | ₱ 266,000.00 |
| Date of Delivery | |

Please quote your lowest price on the item/s listed on the next page and submit the quotation personally not later than 11:00 am on February 26, 2019 at the **General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD-PSS.

DAISY S. ADLAWAN
Officer-In-Charge
General Services Division

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**PHILIPPINE STATISTICS AUTHORITY
REQUEST FOR QUOTATION**

Fax no.: 374-82-83/ 374-82-62

BID FORM

| Item(s) and specification(s) Minimum | Unit | Qty. | Unit Price | Total Amount (VAT inclusive) | Compliance with Technical Specifications (pls. check) | |
|--|------|------|------------|---|---|----|
| | | | | | Yes | No |
| <p>Food & Accommodation for seven (7) days 21-27 July 2019</p> <p>1 RSSO Representative for 17 regions and 2 Staff from AAD-Central Office</p> <p>Area: within Quezon City near PSA Eton Centris 3, Quezon City easily accessible by service car</p> <p>Details:</p> <p>21 July 2019 - check-in with PM Snacks and Buffet Dinner</p> <p>22 July 2019 - Complimentary Buffet Breakfast and Dinner</p> <p>23 July 2019 - Complimentary Buffet Breakfast and Dinner</p> <p>24 July 2019 - Complimentary Buffet Breakfast and Dinner</p> <p>25 July 2019 - Complimentary Buffet Breakfast and Dinner</p> <p>26 July 2019 - Complimentary Buffet Breakfast and Dinner</p> <p>27 July 2019 - Complimentary Buffet Breakfast and Dinner</p> <p>Other requirements:</p> <p>1. Unlimited free Wi-Fi access</p> <p>2. Free use of facilities</p> <p>3. Air conditioned rooms, no double decks, all single bed with individual blankets and towels/ room with drinking water/ coffee/ unlimited free wifi access</p> <p>4. Free welcome streamer</p> | pax | 19 | ₱ _____ | | | |
| | | | | Total amount in words:____ _____ _____ _____ | | |

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____Email Address: _____

Fax No. _____. Tel No.: _____ Cellphone No._____

Date: _____