

REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

## **REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Toner</u>,

Name of Project	Supply and Delivery of Toner.		
Solicitation	PR No. MAS-18-09-121		
Location	Quezon City		
Brief Description	Procurement of Good		
Quantity	See attached Bid Form		
Approved Budget for the			
Contract (ABC)	₱ 169,977.44		
Contract Duration			

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>September 20, 2018</u> at the General Services Division, 11<sup>th</sup> FIr., Cyberpod One Enton Centris, Diliman, Quezon City.** 

BAC Chairperson

## Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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## BID FORM

Item/s and specification/s (minimum)		Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check) YES NO	
Toner HP Officejet PRO X451dw					()	()
971 Set up Yellow, CN624AA	pcs	-7-	₱	₱	()	()
971 Set up Cyan, CN622AA	pcs	-7-	₱	₱	()	()
971 Set up Magenta, CN623AA	pcs	-7-	₱	₽	()	()
970 Black	pcs	-7-	₽	₽	()	()
Laser Jet Pro MFPM426fdn					()	()
HP 26A CF226A	pcs	-4-	₽	₱	()	()
HP Color Laserjet Enterprises M553N (508A) x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-	pcs	-1-	₽	₽	()	( ) ( ) ( ) ( ) ( ) ( )
For MAS-OANS use				Total amount in words: 		

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of author	ized representative/Sign	ature	
Position:			
Name of Company			
Address:		Email Address:	
Fax No	Tel No.:	Cellphone No	
Date:			