

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Venue, Meals and Accommodation</u>

Name of Project	Venue, Meals and Accommodation
Solicitation	PR No. MAS-18-09-118
Location	Preferably within the vicinity of Pasay
Brief Description	Procurement of Good
Quantity	See attached Bid Form
Approved Budget for the	
Contract (ABC)	₱ 257,600.00
Contract Duration	

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>September 19, 2018</u> at the <b>General Services Division**, 11<sup>th</sup> FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

BAC Chairperson

## **Terms and Conditions:**

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

## PHILIPPINE STATISTICS AUTHORITY **REQUEST FOR QUOTATION**

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## **BID FORM**

	1					
Item/s and specification/s (minimum)		Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance	
					with Technical Specifications	
					(please check)	
					YES	NO
Venue, Meals and Accommodation	pax				( )	( )
for 66 pax for 10 October	Pux	-66-	₱	₱ ₱	( )	( )
for 34 pax for 11 October		-34-	₱	₱	( )	( )
- 4 single room, twin sharing/triple sharing for 83 pax					( )	( )
- Meals: breakfast, am and pm snacks, lunch and					( )	( )
dinner					( )	( )
Venue and Meals for 48 pax for 11 October 2018		-48-	₱	₱	( )	( )
- Meals: breakfast, am and pm snacks and lunch					( )	( )
					( )	( )
<b>Activity:</b> Media Briefing on the National Accounts					( )	( )
Venue: preferably within the vicinity of Pasay					<b>(</b> )	<b>(</b> )
Mode of Payment: Send Bill					( )	( )
					( )	( )
Charged to: A.III.b.2 MAS Fund:					( )	( )
Development and Improvement of Statistical					( )	( )
Frameworks and Standards					( )	( )
					( )	( )
• Air-conditioned conference room good for 135 pax from					( )	( )
7:00 a.m. to 6:00 p.m.					( )	( )
Unlimited WIFI Access					( )	( )
<ul> <li>Provisions of facilities such as 2 projectors, sound</li> </ul>					( )	( )
systems, 5 microphones and 1 rostrum, screen, pencils	,			Tatal amazzuntin	( )	( )
papers and other meeting tools that may be needed				Total amount in words:	( )	( )
<ul> <li>Provision of flowing coffee/drinking water and candies</li> </ul>				words	( )	( )
Free use of facilities					( )	( )
Free welcome streamer					( )	( )
X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-						` ,
For IAD-MAS use						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of author	ized representative/Sigi	nature	
Position:			
Name of Company			
Address:		Email Address:	
Fax No.	Tel No.:	Cellphone No	
Date:			