



REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY  
REGION 7 – CENTRAL VISAYAS



Reference No.: 23RSSO07-1151

**NOTICE TO PROCEED**

NTP-2023-053-PB

30 December 2023

**MS. MARIETTA R. BUCAO**

Owner/Operator  
PERFECT CLEAN GENERAL SERVICES  
South Agora, Tabunok  
Talisay City, Cebu

Dear Ms. Bucao:

This notice is hereby given to **Perfect Clean General Services** that the delivery of services listed below may proceed for the Procurement of 2024 Janitorial Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII having a total contract price of **Four Hundred Forty Thousand Nine Hundred Fifty-Nine Pesos and Twenty Centavos Only (PhP440,959.20)** for **LOT 2- Janitorial Services for PSA Cebu Provincial Office**.

**Note: Project Site/Place of Delivery**

**1. CEBU**

**Mr. Melchor B. Bautista**  
OIC-Chief Statistical Specialist  
PSA Cebu Provincial Office, 2/F Martina Sugbo  
Center, P. Burgos St., Brgy. San Roque, Cebu City  
Tel. No.: (032) 412-1337/255-8573  
Email: [cebu@psa.gov.ph](mailto:cebu@psa.gov.ph)

**CONTACT PERSON**

**Lyndon Gerardo C. Suico**  
09178092652

**LOT 2- Janitorial Services for PSA Cebu Provincial Office**

Item Description	Quantity	Contract Price (PhP)
	<b>Two (2) Janitors</b>	<b>Four Hundred Forty Thousand Nine Hundred Fifty-Nine Pesos and Twenty Centavos Only  (PhP440,959.20)</b>
1	Applicable Daily Minimum Wage (Note: Wage Order No. VII-24 effective October 1, 2023)	468.00
2	Equivalent Monthly Rate (#1x313/12)	12,207.00
3	13th Month Pay PD 851 [(#1/313/12)/12]*	1,017.25
4	5 days Service Incentive Leave (#1x5/12)	195.00
5	Total Monthly Salary due to employee (#2 + #3 + #4)	13,419.25
6	Philhealth (employer's share only per Philhealth table based on #2, effective Jan. 2022)**	244.14
7	Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan. 2021 per R.A. 11199)	1,150.00
8	Employer's share on HDMF Contribution (Salary bracket P5,000 & above @ 2% per RA 9679)	100.00
9	Total amount due to employee and government (#5 + #6 + #7 + #8)	14,913.39
10	Administrative Overhead Margin for Manpower Agency (#9 x 10%***)	1,491.34
11	Gross Amount due to Employee, Government and Manpower Agency (#9 + #10)	16,404.73
12	VAT of 12% based on #11 (per BIR regulations)****	1,968.57
13	Contract rate (#11 + #12)	18,373.30
	<b>TOTAL BID QUOTATION (12 Months)</b>	<b>440,959.20</b>

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

Please acknowledge receipt and acceptance of this notice by signing the spaces provided below.

Very truly yours,

  
**ARIEL E. FLORENDO**  
Regional Director

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Received by:

  
Mariana P. Bucad

\_\_\_\_\_  
(Name and Signature of the Authorized Representative)

16 December 2023

(Date and Time of Receipt)

\*Kindly email or fax to the sender to acknowledge receipt



Management System  
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www.tuv.com  
ID 9108640991



Gaisano Capital South Bldg., Colon St., Cebu City  
Telephone: (032) 256-0592 \*Telefax: (032) 412-6794  
[rso07.psa.gov.ph](mailto:rso07.psa.gov.ph) \* email address: rso07@psa.gov.ph