



Reference No.: 23RSSO07-1134E

NOTICE OF AWARD
 NOA-2023-056-PB

27 December 2023

MS. MARIETTA R. BUCAO
 Owner/Operator
PERFECT CLEAN GENERAL SERVICES
 South Agora, Tabunok
 Talisay City, Cebu

Dear Ms. Bucao:

This has reference to the recommendation of the Region VII Bids and Awards Committee per R07-BAC Resolution No. 2023-13-022-PB declaring **Perfect Clean General Services as the Single Calculated and Responsive Bidder (SCRB)** for the Procurement of 2024 Janitorial Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII having a total contract price of **Four Hundred Forty Thousand Nine Hundred Fifty-Nine Pesos and Twenty Centavos Only (PhP440,959.20)** for **LOT 5- Janitorial Services for PSA RSSO VII Regional Office** as stated below:

| for LOT 5- Janitorial Services for PSA RSSO VII Regional Office | | |
|---|--|--|
| Item Description | Quantity | Contract Price (PhP) |
| | Two (2) Janitors | Four Hundred Forty Thousand Nine Hundred Fifty-Nine Pesos and Twenty Centavos Only (PhP440,959.20) |
| 1 | Applicable Daily Minimum Wage (<i>Note: Wage Order No. VII-24 effective October 1, 2023</i>) | 468.00 |
| 2 | Equivalent Monthly Rate (#1x313/12) | 12,207.00 |
| 3 | 13th Month Pay PD 851 [(#1/313/12)/12]* | 1,017.25 |
| 4 | 5 days Service Incentive Leave (#1x5/12) | 195.00 |



| | | | |
|----|---|--|-------------------|
| 5 | Total Monthly Salary due to employee (#2 + #3 + #4) | | 13,419.25 |
| 6 | Philhealth (employer's share only per Philhealth table based on #2, effective Jan. 2022)** | | 244.14 |
| 7 | Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan. 2021 per R.A. 11199) | | 1,150.00 |
| 8 | Employer's share on HDMF Contribution (Salary bracket P5,000 & above @ 2% per RA 9679) | | 100.00 |
| 9 | Total amount due to employee and government (#5 + #6 + #7 + #8) | | 14,913.39 |
| 10 | Administrative Overhead Margin for Manpower Agency (#9 x 10%)*** | | 1,491.34 |
| 11 | Gross Amount due to Employee, Government and Manpower Agency (#9 + #10) | | 16,404.73 |
| 12 | VAT of 12% based on #11 (per BIR regulations) **** | | 1,968.57 |
| 13 | Contract rate (#11 + #12) | | 18,373.30 |
| | TOTAL BID QUOTATION (12 Months) | | 440,959.20 |

In this regard, we are pleased to inform you that the Procurement for **for LOT 5- Janitorial Services for PSA RSSO VII Regional Office** as listed above is hereby awarded to your company. You are hereby required to formally submit the performance bond **within ten (10) days** from receipt of this Notice of Award. Failure to provide the performance security shall constitute a sufficient ground for the cancellation of this award.

You may submit the performance bond in any of the following forms with the corresponding amount.

| Form of Performance Security | Amount of Performance Security (Not less than the Percentage of the Total Contract Price) |
|---|--|
| (a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank | Five Percent (5%) of PhP440,959.20 (PhP22,047.96) |
| (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. | |

(c) Surety bond callable upon demand issued by a surety or insurance company **duly certified by the Insurance Commission as authorized to issue such security.**

**Thirty Percent (30%) of
PhP440,959.20

(PhP132,287.76)**

For any inquiry, you may contact **Ms. Erah Mhay Quiñones, Ms. Marie Cris Lerio or Ms. Clare Coronado and Ms. Manilyn Lunday** at (032) 412-6794 or 09173140145.

Very truly yours,


ARIEL E. FLORENDO
Regional Director

Received by:


LINO F. FELICITA
Sales and Marketing Officer

(Name and Signature of the Authorized Representative)

DEC 28 2023

(Date and Time of Receipt)

*Kindly email or fax to the sender to acknowledge receipt