



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

INVITATION TO BID FOR
Supply and Delivery of 2020 Census of Population and Housing (2020 CPH) Supplies, Materials, and Printing Services of PSA Region 7

1. The ***Philippine Statistics Authority Regional Statistical Services Office 7***, through the ***RA 11260 (2019 General Appropriations Act – Continuing Appropriation)*** intends to apply the sum ***FOUR MILLION SEVENTY-TWO THOUSAND THREE HUNDRED PESOS ONLY (PhP4,072,300)*** with the corresponding Approved Budget for the Contract (ABC) for each lot stated below for the ***Supply and Delivery of 2020 Census of Population and Housing (2020 CPH) Supplies, Materials, and Printing Services of PSA Region 7***. Bids received in excess of the ABC per lot shall be automatically rejected at bid opening.

Item No.	Description	Approved Budget for the Contract (ABC)
1	LOT C - CONSUMABLES	PhP154,000
2	LOT H - WATER TUMBLER	PhP1,401,900
3	LOT J - VEST	PhP1,338,000
4	LOT M - OFFICE EQUIPMENT	PhP56,000
5	LOT N - PACKAGING	PhP225,500
6	LOT O - ELECTRICAL SUPPLIES	PhP212,400
7	LOT P - TARPAULIN	PhP684,500
	TOTAL ABC	Php4,072.300

2. The ***Philippine Statistics Authority Regional Statistical Services Office 7*** now invites bids for:

Item No.	Item Description	Qty.	Schedule of Delivery	Place of Delivery / Project Sites
1	LOT C - CONSUMABLES		<i>Fifteen (15) days from receipt of the Notice to Proceed</i>	
	<i>Duplo Ink, black, DA14</i>	<i>21 boxes</i>		<i>Cebu</i>
	<i>Duplo, Master Roll, DRA 12</i>	<i>21 boxes</i>		<i>Cebu</i>
	<i>Ink for Riso KZ30 Digital Duplicator (Riso Ink KZ Type black, S-1370)</i>	<i>10 boxes</i>		<i>Negros Oriental</i>
	<i>Master Roll for Riso KZ30 Digital Duplicator (Riso Master Roll, KZ Type B4)</i>	<i>10 boxes</i>		<i>Negros Oriental</i>
2	LOT H - WATER TUMBLER		<i>Forty-Five (45) days from receipt of the Notice to Proceed</i>	
	<i>Water tumbler, color blue, plastic with 1000ML capacity, with strap/handle, with PSA logo and 2020 CPH logo, direct print (see attached design Annex A)</i>	<i>9,346 pcs.</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>
3	LOT J - VEST		<i>Two (2) months from receipt of the Notice to Proceed</i>	
	<i>Vest, material: cotton blend,thick, navy blue color with printed logo of PSA in front and CPH logo and Philippines at the back, with 4 pockets in front of the vest with zipper (see attached design Annex A), free size</i>	<i>8,920 pcs.</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>
4	LOT M - OFFICE EQUIPMENT		<i>Fifteen (15) days from receipt of the Notice to Proceed</i>	

	<i>Laminating Machine, features: Temperature Control, Laminating / Cold Control, Reverse Control, "ON" Switch, "HEAT" Light, "ON" Light, Exit, Entrance; Specifications: Hot and Cold, Temperature Range: 80 - 180, Power supply : 220 - 240v, 60Hz, Power consumption: 620watts, Max. laminating width: 330mm, can laminate up to A3</i>	<i>10 units</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>
	<i>Paper Trimmer/Cutter, 21"x18": *Machine ground blade ensures precision trimming *Automatic clamp holds work securely and prevents shifting *Cuts up to 15 sheets of paper at a time (approximately) *Spring action automatically lifts blade and prevents it from falling *Sturdy metal base provides solid foundation *Screened guides for easy alignment *Adjustable alignment guide for repetitive cutting *Non-skid rubber feet hold the trimmer in place *Locking handle for safety *Perfect for trimming paper, photographs, and cardstock</i>	<i>10 units</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>
5	LOT N - PACKAGING		<i>one (1) month from receipt of the Notice to Proceed</i>	
	<i>Rubberized plastic, transparent, dustproof, 20" X 30", heavy duty quality, 100pcs./pack</i>	<i>410 packs</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>
6	LOT O - ELECTRICAL SUPPLIES		<i>Fifteen (15) days from receipt of the Notice to Proceed</i>	
	<i>4-Gang Extension Cord Set, Universal Outlet, 16 AWG, 10A 250V, heavy duty, 5 meters</i>	<i>354 pcs.</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>

7	LOT P – TARPAULIN (Layout will be provided by PSA)		<i>one (1) month from receipt of the Notice to Proceed</i>	
	<i>Streamer Tarpaulin, 4ftx9ft</i>	<i>218 pcs.</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>
	<i>Poster Tarpaulin, 2ftx3ft</i>	<i>3,110 pcs.</i>		<i>Cebu/Bohol/Negros Oriental/Siquijor</i>

Delivery of the Goods is required on the schedule mentioned above under Schedule of Delivery. Bidders should have completed, within 3 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from ***Philippine Statistics Authority Regional Statistical Services Office 7*** and inspect the Bidding Documents at the address given below during ***8:00 a.m. to 5:00 pm.***
- A complete set of Bidding Documents may be acquired by interested Bidders from ***18 January 2020 - 11 February 2020 (until 12:00nn only)*** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

<i>APPROVED BUDGET FOR THE CONTRACT (ABC)</i>	<i>COST OF THE BIDDING DOCUMENTS (in Philippine Peso)</i>
<i>500,000 and below</i>	<i>500.00</i>
<i>More than 500,000 up to 1 Million</i>	<i>1,000.00</i>
<i>More than 1 Million up to 5 Million</i>	<i>5,000.00</i>
<i>More than 5 Million up to 10 Million</i>	<i>10,000.00</i>
<i>More than 10 Million up to 50 Million</i>	<i>25,000.00</i>

For bidders who intend to bid more than 1 (one) lot, the cost of the bidding documents will correspond to the total sum of the ABC of all lots that the bidders intend to bid as shown on the above ABC range.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The ***Philippine Statistics Authority Regional Statistical Services Office 7*** will hold a Pre-Bid Conference on ***27 January 2020, 3:00 p.m. at 2nd floor PSA RSSO7 Conference Room, Gaisano Capital South Bldg., Colon St., Cebu City*** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before ***11 February 2020, 12:00nn***. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause ~~Error!~~ Reference source not found.**

Bid opening shall be on ***11 February 2020, 1:30 p.m. at 2nd floor PSA RSSO7 Conference Room, Gaisano Capital South Bldg., Colon St., Cebu City***. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.


8. The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	DATE AND TIME	VENUE
Sale and Issuance of Bid Documents	18 January 2020 to 11 February 2020 <i>(Note: During office hours only, Monday-Friday, from 8:00A.M. to 5:00 P.M. except for 11 February 2020 which is until 12:00nn only)</i>	2/F Philippine Statistics Authority Regional Statistical Services Office No.7 (PSA-RSSO7), Gaisano Capital South Bldg., Colon St., Cebu City
Pre-Bid Conference	27 January 2020 3:00 p.m.	2/F, Conference Room, Philippine Statistics Authority Regional Statistical Services Office No.7 (PSA-RSSO7), Gaisano Capital South Bldg., Colon St., Cebu City
Submission of Bids	18 January 2020 to 11 February 2020 <i>(Note: During office hours only, Monday-Friday, from</i>	2/F Philippine Statistics Authority Regional Statistical Services Office No.7 (PSA-RSSO7), Gaisano Capital South Bldg., Colon St., Cebu City

	<i>8:00A.M. to 5:00 P.M. except for 11 February 2020 which is until 12:00nn only)</i>	
Deadline for the Submission of Bids	11 February 2020 until 12:00 NN only	2/F Philippine Statistics Authority Regional Statistical Services Office No.7 (PSA-RSSO7), Gaisano Capital South Bldg., Colon St., Cebu City
Opening of Bids	11 February 2020 1:30 PM	2/F, Conference Room, Philippine Statistics Authority Regional Statistical Services Office No.7 (PSA-RSSO7), Gaisano Capital South Bldg., Colon St., Cebu City

9. The ***Philippine Statistics Authority Regional Statistical Services Office 7*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

***Ms. Edwina M. Carriaga/Ms. Irish B. Velasco/Ms. Melita C. Jomud/
Mr. Caylord D. Niala
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EDWINA M. CARRIAGA
R07-BAC Chairperson



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