



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to procure Various Ink EPSON which shall be undertaken in accordance with Shopping of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of 80,328.80 Eighty Thousand Three Hundred Twenty Eight Pesos and 80/100

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

11 DEC 2022 at 11:00am through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com


MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2022 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>11 DEC 2022</u> at <u>11:00am</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .



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REQUEST FOR QUOTATION

PR No. 22-11-1826

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Ink, Epson 005 - Black	pcs	7				
Ink, Epson 003 - Black	pcs	24				
Ink, Epson 003 - Cyan	pcs	8				
Ink, Epson 003 - Magenta	pcs	8				
Ink, Epson 003 - Yellow	pcs	8				
Ink Cartridge, Black T0721HN, Epson Stylus T1100 - Printer	crtgs	5				
Ink Cartridge, Magenta T1032, 103, Epson Stylus T1100 - Printer	crtgs	5				
Ink Cartridge, Yellow T1032, 103, Epson Stylus T1100 - Printer	crtgs	5				
Ink Cartridge, Cyan T1032, 103, Epson Stylus T1100 - Printer	crtgs	5				
Ink cartridge, Epson C13T664100 (T6641), Black	crtgs	17				
Ink cartridge, Epson C13T664200 (T6642), Cyan	crtgs	12				
Ink cartridge, Epson C13T664300 (T6643), Magenta	crtgs	12				
Ink cartridge, Epson C13T664400 (T6644), Yellow	crtgs	12				
Ink Epson Pigment Ink Black Hitam	pcs	5				
Ink, Epson M200, T7741 Black (C13T774100)	pcs	3				
Ink, Epson Stylus T60, T122100 -Black	pcs	5				
Ink, Epson Stylus T60, T122200 - Cyan	pcs	5				
Ink, Epson Stylus T60, T122300 -Magenta	pcs	5				
Ink, Epson Stylus T60, T122400 -Yellow	pcs	5				
Ink, Epson Stylus T60, T122500 - Lt. Cyan	pcs	5				
Ink, Epson Stylus T60, T122600 - Lt. Magenta	pcs	5				
This procurement project is to be awarded by: Lot						
Total amount in words:						

Printed name of the authorized representative:

Signature:

Name of Company:

Position:

Address:

Email address:

Fax No.:

Tel. No.:

Mobile No.:

Date: