

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, (shopping, small value, etc.) for <u>USB Flash Drive</u>,

Name of Project	Supply and Delivery of UBS Flash Drive.	
Solicitation	PR No. ITDS-18-09-090	
Location	Quezon City	
Brief Description	Procurement of Good	
Quantity	See attached Bid Form	
Approved Budget for the		
Contract (ABC)	₱ 61,110.00	
Contract Duration		

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>September 28, 2018</u> at the General Services Division, 11th FIr., Cyberpod One Enton Centris, Diliman, Quezon City.**

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	BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

PHILIPPINE STATISTICS AUTHORITY REQUEST FOR QUOTATION

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BID FORM

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Item/s and specification/s (minimum)	Unit	Qty.	Unit Price Total Amount (VAT inclusive) Comp with Te Specifi (please YES		chnical cations	
Workshop on the Enhancement of OpenSTAT Website and the Use of DRAWER as a Standard File Repository					()	() () ()
USB Flash Drive OTG (On-The-Go) Swivel Flash Drive with key ring Capacity: 16Gb Interface: 2.0/3.0 Size: Length – 5cm Width – 1.5cm	pcs	-126-	₱	₱		() () () () () ()
Material: Body: Hard Plastic Blue Slide and key ring: Metal chrome					() () () ()	() () () ()
Print Method: Silk screen Front: PSA Logo 1.8cm x 1.8cm					()	()
Others: OTG for Android devices x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-				Total amount in words:	()	()
For CTCO-ITDS-KMCD use						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized represent	ative/Signature
Position:	
Name of Company	
Address:	Email Address:
Fax No Tel No.:	: Cellphone No
Date:	