



INVITATION TO BID FOR THE PROCUREMENT OF SECURITY SERVICES OF PSA-SURIGAO DEL SUR PO AND PSA-SURIGAO DEL NORTE PO

1. The Philippine Statistics Authority – Regional Statistical Services Office XIII (PSA-RSSO XIII) through its' 2017 General Appropriation (General Fund) Funds intends to apply the sum of **FIVE HUNDRED THIRTY FOUR THOUSAND NINE HUNDRED FORTY TWO PESOS (P534,942.00)** for Lot 1: **Security Services for PSA-Surigao del Sur PO**; and the sum of **FIVE HUNDRED THIRTY FOUR THOUSAND NINE HUNDRED FORTY TWO PESOS (P534,942.00)** for Lot 2: **Security Services for PSA-Surigao del Norte PO**, being the Approved Budget for the Contract (ABC) for one year under the contract for the *Procurement of Security Services of PSA-Surigao del Sur PO and PSA-Surigao del Norte PO consisting of three (3) security guards of each office chargeable against General Fund*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PSA-RSSO XIII now invites bids for the ***Procurement of Security Services of PSA-Surigao del Sur PO and PSA-Surigao del Norte PO for one year starting June 1, 2017 to May 31, 2018***. Delivery of the Goods is effective on June 1, 2017 at 12:01 AM as specified in the Notice to Proceed. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
4. Interested bidders may obtain further information and inspect the Bidding Documents during office hours at 8:00 A.M. to 5:00 P.M. on March 29, 2017 to April 17, 2017 from the RBAC Secretariat, c/o Rowena P. Petate, RBAC Secretariat, Philippine Statistics Authority – Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City with telephone numbers 225-5219 or 815-4935.
5. A complete set of Bidding Documents may be purchased by interested Bidders on 29 March 2017 until 17 April 2017 at usual office hours (8:00 AM - 5:00 PM) from the address above-stated and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **ONE THOUSAND PESOS (Php1,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The PSA RSSO XIII will not hold Pre-Bid Conference.
7. Bids must be delivered to the above-mentioned address below on or before the deadline for Submission of Bids. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause **Error! Reference source not found.**, as follows:

Surigao del Sur PO:

- ₱10,698.84 (2% of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
- ₱26,747.10 (5% of ABC) if bid security is in Surety Bond;
- Any combination of the foregoing proportionate to the share of form with respect to total amount of security; OR
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORM on pages 67-77 of the Bidding documents.

Surigao del Norte PO:

- ₱10,698.84 (2% of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
- ₱26,747.10 (5% of ABC) if bid security is in Surety Bond;
- Any combination of the foregoing proportionate to the share of form with respect to total amount of security; OR
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORM on pages 67-77 of the Bidding documents.

8. **Deadline for Submission of Bids shall be on April 18, 2017 at 9:00 a.m. Bid opening shall be on April 18, 2017 at 10:00 A.M.,** at the PSA RSSO XIII Training Room, **Freeman Building, J.C. Aquino Avenue**, Butuan City. All Bids shall be addressed to:

MELCHOR B. BAUTISTA
RBAC Chairperson
Philippine Statistics Authority
Regional Statistical Services Office XIII
Freeman Building, J.C. Aquino Ave, Butuan City

Bids will be opened in the presence of the Bidders' representatives who choose to attend the opening of bids. Late bids shall not be accepted.

9. The PSA RSSO XIII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


MELCHOR B. BAUTISTA
RBAC CHAIRPERSON