



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
 REGIONAL STATISTICAL SERVICE OFFICE XIII (CARAGA)

## INVITATION TO BID

### PROCUREMENT OF IT EQUIPMENT, SUPPLIES AND MATERIALS FOR 2015 CENSUS OF POPULATION FIELD OPERATION IN CARAGA REGION

- The Philippine Statistics Authority, through the 2015 Census of Population Funds under FY 2015 Sub-Allotment to Caraga Region/General Fund (RA 10651) intends to apply the sum of Two Million Five Hundred Twenty Four Thousand Five Hundred Eighty Pesos (P2,524,580.00) being the Approved Budget for the Contract (ABC) of the six (6) Lots to payments under the contract for Procurement of IT Equipment, Supplies and Materials for of 2015 Census of Population Field Operation in Caraga Region/Number of Contracts: Six Contracts:

Reference	Description	Approved Budget for Contract
Lot A	Projector, Printer, Ink for L1300 Epson & Ink 85A for HP Laserjet	P287,600.00
Lot B	ID Lace, ID Jacket and Tumbler	P288,000.00
Lot C	T-Shirts for Hired POPCEN Personnel and PSA Personnel	P940,500.00
Lot D	Cap	P216,440.00
Lot E	Clipboard	P160,000.00
Lot F	Common Use Supplies Not Available to Procurement Service-Butuan Depot	P632,040.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The Philippine Statistics Authority – Regional Statistical Service Office XIII (Caraga) now invites bids for **IT Equipment, Supplies and Materials for 2015 Census of Population Field Operation in Caraga Region** as follows:

#### I. LOT A

Item No.	Description	Specification	Quantity and Unit	Unit Cost Inclusive of VAT/Other Taxes	Total
1	Projector	3 LCD projection system; 3,000 lm white/color output or better XGA (1024x768) native resolution; 10,000:1 contrast ratio Lamp Type 200W UHE; Lamp Life 5,000/6,000 hrs normal/eco D-Sub 15 pin input; Composite input (RCA); HDMI/VGA Input	6 Pieces	P35,000	P210,000
2	Printer	Refer to Technical Specification	2 Pieces	P20,000	P40,000
3	Ink	Ink for L1300 Epson	10 Pieces	P1,000	P10,000
4	Ink	Ink 85A for HP Laserjet	12 Pieces	P2,300	P27,600
Total Number of Item/s: 4					
Total Budget for Lot A: <b>P287,600.00</b>					

## II. LOT B

Item No.	Description	Specification	Quantity and Unit	Unit Cost Inclusive of VAT/Other Taxes	Total
1	ID Lace	Fushia, printed with "2015 Census of Population:	3200 Pieces	P20.00	P64,000
2	ID Jacket	Plastic, L 41/4" x W 21/2"	3200 Pieces	P20.00	P64,000
3	Tumbler	With a capacity of 1 liter of water; see attachment for the Prototype Design	3200 Pieces	P50.00	P160,000
Total Number of Item/s: <u>3</u>					
Total Budget for Lot A: <b><u>P288,000.00</u></b>					

## III. LOT C

Item No.	Description	Specification	Quantity and Unit	Unit Cost Inclusive of VAT/Other Taxes	Total
1	T-Shirt	See attachment for the Prototype Design for Hired Personnel, Free Size	6170 Pieces	P150.00	P925,500
2	T-Shirt	See attachment for the Prototype Design for Hired Personnel, Sizes to be Provided	50 Pieces	P300.00	P15,000
Total Number of Item/s: <u>2</u>					
Total Budget for Lot A: <b><u>P940,500.00</u></b>					

## IV. LOT D

Item No.	Description	Specification	Quantity and Unit	Unit Cost Inclusive of VAT/Other Taxes	Total
1	Cap	See attachment for the Prototype Design	3092 Pieces	P70.00	P216,440
Total Number of Item/s: <u>1</u>					
Total Budget for Lot A: <b><u>P216,440.00</u></b>					

## V. LOT E

Item No.	Description	Specification	Quantity and Unit	Unit Cost Inclusive of VAT/Other Taxes	Total
1	Clipboard	Color Black with PSA Name, Size: 14" x 12"; see attachment for Prototype Design and other details	3200 Pieces	P50.00	P160,000
Total Number of Item/s: <u>1</u>					
Total Budget for Lot A: <b><u>P160,000.00</u></b>					

**VI. LOT F**

Item No.	Description	Specification	Quantity and Unit	Unit Cost Inclusive of VAT/Other Taxes	Total
1	Ballpen	Black	3200 Pc	10.00	32,000.00
2	Pencil	Lead No. 2	1310 Pc	7.00	9,170.00
3	Eraser		6300 Pc	9.00	56,700.00
4	Sharpener		6300 Pc	6.00	37,800.00
5	Notebook		3200 Pc	36.00	115,200.00
6	Colored Chalk		120 Pc	20.00	2,400.00
7	Bond Paper, Size A3		9 Pc	400.00	3,600.00
8	Bond Paper, Letter Size		47 Pc	150.00	7,050.00
9	Bond Paper, Size A4		24 Pc	190.00	4,560.00
10	Packaging Tape, 3"		50 Pc	40.00	2,000.00
11	Brown Envelope		8370 Pc	3.00	25,110.00
12	Plastic Sheet		9300 Pc	3.00	27,900.00
13	Corrugated Box		710 Pc	45.00	31,950.00
14	Permanent Marker		4610 Pc	60.00	276,600.00
Total Number of Item/s: <b>14</b>					
Total Budget for Lot A: <b><u>P632,040.00</u></b>					

Delivery of the GOODS is required for **LOT A and LOT F shall be ten (10) days after receipt of Purchase Order while in LOT B, LOT C, LOT D and LOT E shall on or before July 22, 2015.** Bidders should have completed, within the past three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act", and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 and subject to Commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in the Bidding Documents. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested bidders may obtain further information from PSA-RSSO XIII and inspect the Bidding Documents at the address given below during office hours from May 14 to 25, 2015.

A **complete set of Bidding Documents** may be purchased by interested Bidders on May 14 to 25, 2015 from the address below and upon payment of a **nonrefundable fee** in the amount

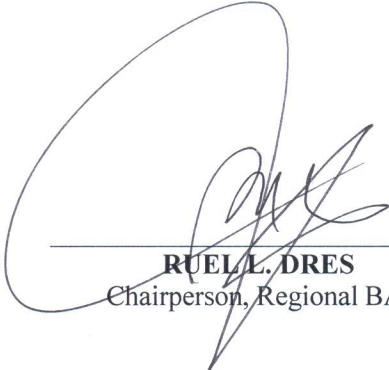


of **PhP2,500.00**. The method of payment will be in cash or manager' check (payable to Philippine Statistics Authority). The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative. Only those who purchased the Bidding Documents shall be allowed to submit its Bid Proposal

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The PSA-RSSO XIII will hold a Pre-Bid Conference on May 25, 2015, 9:30 a.m. at PSA Regional Training Center, Provincial Capitol, Butuan City (beside the Office of the CIDG-Caraga), which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the address below on or before June 8, 2015 not later than 12:01 pm. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
7. Bid opening shall be on June 8, 2015, 2:00 p.m. at PSA RSSO XIII, 3<sup>rd</sup> Floor Jedal Building, Lopez Jaena Extension, Butuan City. Bids will be opened in the presence of the Bidders' representatives who choose to attend to the venue stated above. Late Bids shall not be accepted.
8. The PSA RSSO XIII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Regional Bids and Awards Committee  
PHILIPPINE STATISTICS AUTHORITY  
Regional Statistical Service Office XIII (Caraga)  
Jedal Building, Lopez Jaena Extension  
Barangay Tandang Sora, Butuan City 8300  
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**RUEL L. DRES**  
Chairperson, Regional BAC