



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY  
REGIONAL STATISTICAL SERVICE OFFICE XIII (CARAGA)

**INVITATION TO BID**

**PROCUREMENT OF CATERING SERVICES  
FOR 2015 CENSUS OF POPULATION  
TRAININGS IN CARAGA REGION**

1. The Philippine Statistics Authority, through the 2015 Census of Population Funds under FY 2015 Sub-Allotment to Caraga Region/General Fund (RA 10651) intends to apply the sum of Three Million Nine Hundred Thousand Seven Hundred Fifty Pesos (Php3,900,750.00) being the Approved Budget for the Contract (ABC) of the Sixty Five (65) Lots to payments under the contract for Procurement of Catering Services for of 2015 Census of Population Trainings in Caraga Region/Number of Contracts: Sixty Five Contracts. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Philippine Statistics Authority – Regional Statistical Service Office XIII (Caraga) now invites bids for **Catering Services for 2015 Census of Population Trainings in Caraga Region** as per Attachment A: Specification for Sixty Five (65) Lots.

Delivery of the GOODS is required for **LOT 1 to LOT 65 shall on the date of the activity specified per LOT**. Bidders should have completed, within the past three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 and subject to Commonwealth Act 138. Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in the Bidding Documents. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested bidders may obtain further information from PSA-RSSO XIII and inspect the Bidding Documents at the address given below during office hours from May 25, 2015 to June 8, 2015.



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A **complete set of Bidding Documents** may be purchased by interested Bidders on May 25, 2015 to June 8, 2015 from the address below and upon payment of a **nonrefundable fee** in the amount of **Php2,500.00**. The method of payment will be in cash or manager's check (payable to Philippine Statistics Authority). The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative. Only those who purchased the Bidding Documents shall be allowed to submit its Bid Proposal.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

5. The PSA-RSSO XIII will hold a Pre-Bid Conference on June 2, 2015, 9:30 a.m. at PSA Regional Training Center, Provincial Capitol, Butuan City (beside Office of the CIDG-Caraga), which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the address below on or before June 15, 2015 not later than 12:01 pm. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.
7. Bid opening shall be on June 15, 2015, 2:00 p.m. at PSA RSSO XIII, 3<sup>rd</sup> Floor Jedal Building, Lopez Jaena Extension, Butuan City. Bids will be opened in the presence of the Bidders' representatives who choose to attend to the venue stated above. Late Bids shall not be accepted.
8. The PSA RSSO XIII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Regional Bids and Awards Committee  
PHILIPPINE STATISTICS AUTHORITY  
Regional Statistical Service Office XIII (Caraga)  
Jedal Building, Lopez Jaena Extension  
Barangay Tandang Sora, Butuan City 8300  
Telefax Number: +63 (085) 3425764  
Telephone Number: +63 (085) 3425764  
E-Mail: psacaraga\_rbac@yahoo.com



**RUEL L. DRES**  
Chairperson, Regional BAC