



## INVITATION TO BID FOR THE PROCUREMENT OF TOKEN OF APPRECIATION FOR THE PSA LOYALTY AWARDEES FOR THE CY 2023

1. The *Philippine Statistics Authority (PSA)*, through the *General Appropriations Act for Fiscal Year 2023* intends to apply the sum of **Two Million Sixty-Three Thousand Pesos (PhP2,063,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Procurement of Token of Appreciation for the PSA Loyalty Awardees for the CY 2023*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The PSA now invites bids for the above Procurement Project. The tokens shall be delivered to the PSA **within 30 working days upon issuance of Notice to Proceed**.

Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project.

The description of an eligible bidder is contained in the Bidding Documents, particularly, **in Section II (Instructions to Bidders)**.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the **PSA BAC Secretariat** in the office address or email address given below during the following office hours: **08:00 AM to 05:00 PM**.

5. A complete set of Bidding Documents may be acquired by interested Bidders from **June 22 to June 29, 2023** from the given office and email address as well as the PhilGEPS and PSA websites below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **PhP5,000.00**. The payment for the bidding documents shall be in cash and through the PSA Cashier located at Philippine Statistics Authority (PSA) 11th Floor Eton Centris Cyberpod One,EDSA corner Quezon Avenue, Diliman, Quezon City, 1101, subject to the latter’s issuance of an official receipt. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.

6. The PSA will hold a Pre-Bid Conference on **June 30, 2023 (Friday), 10:00 AM** via Google Meet which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **July 12, 2023 (Wednesday), 08:00 AM.** **Late bids shall not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **July 12, 2023 (Wednesday), 10:00 AM** at 12<sup>th</sup> Floor Media Room, Eton Centris Cyberpod Five, EDSA corner Quezon Avenue, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The PSA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**MR. JOSEPH P. CAJITA**

Head, BAC Secretariat

PSA Bids and Awards Committee

11th Floor, Cyberpod Centris One, Eton Centris

EDSA corner Quezon Avenue, Quezon City

Tel. No. : (02) 374-8270

Email address: [bac-secretariat@psa.gov.ph](mailto:bac-secretariat@psa.gov.ph) or [bacsecretariat.psa@gmail.com](mailto:bacsecretariat.psa@gmail.com)

12. You may visit the following websites:

For downloading of Bidding Documents:

**[www.psa.gov.ph](http://www.psa.gov.ph)** or **<https://procurement.psa.gov.ph/>**

**(SGD)**

**MINERVA ELOISA P. ESQUIVIAS**

Chairperson, PSA Bids and Awards Committee