



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**Invitation to Bid**

**Procurement of Office Vehicle Rental for PhilSys Registry Office**

1. The Philippine Statistics Authority (PSA), through the 2019 General Appropriations Act, intends to apply the sum of Seven Million Two Hundred Thousand Pesos (₱7,200,000.00), being the Approved Budget for the Contract (ABC) to payments under the Procurement of Office Vehicle Rental. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Lot No.	Qty	Item Description	Approved Budget for the Contract (ABC) (in PhP)	Price of Bidding Documents (in PhP)
1	Lot	10 units Pick-up/Van type, Diesel, 4x2 At least 2017 model Automatic transmission Power steering, power window, power outlet Driver and front passenger's airbags Electronic/Power Door lock Equipped with A/C units based on internationally accepted specifications With Comprehensive insurance for both the Driver and the Vehicle With at least 8 sitting capacity if vehicle to be provided by bidder is van type With at least two (2) new spare tires especially those to be deployed in remote areas Allows the provision to place PhilSys stickers on the body of the vehicle 4 months rental starting 15 February 2019 up to 15 June 2019 including Saturdays, Sundays and holidays With driver holding Professional Driver's License with at least Restriction "2", 10 hours minimum The vehicles are to be deployed nationwide (NCR, Luzon, Visayas, Mindanao)	7,200,000.00	10,000.00
<b>Total ABC</b>			<b>7,200,000.00</b>	

2. The PSA now invites bids for the Procurement of Office Vehicle Rental for PhilSys Registry Office (PRO). Delivery of the Goods is required **within thirty (30) calendar days** upon receipt of Notice to Proceed. Bidders should have completed, within the last three years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Section II. Instructions to Bidders**.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary pass/fail criterion as specified in the Revised Implementing Rules and Regulations (IRR) of RA 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from the PSA-BAC Secretariat c/o Daisy S. Adlawan and inspect the Bidding Documents at the address given below from 9:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested bidders starting **10 January 2019** from the address below and upon payment of the applicable fee as indicated above. The Bidding Documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification document.  
  
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than **28 January 2019 at 5:00 P.M.**
6. The PSA-BAC will hold a Pre-Bid Conference on **17 January 2019, 4:00 P.M.** at the FAS Training Room, 11<sup>th</sup> Floor Centris Cyberpod One, EDSA cor. Quezon Avenue, Diliman, Quezon City, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the PSA, 11<sup>th</sup> Floor, Cyberpod One, Eton Centris, EDSA cor. Quezon Ave., Diliman, Quezon City, on or before **29 January 2019, 11:00 A.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
8. Bids will be opened in the presence of the bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.



The Schedule of Bidding Activities shall be as follows:

ACTIVITIES	DATE AND TIME	VENUE
Sale and Issuance of Bid Documents	10 January 2019 to 28 January 2019 9:00 A.M. to 5:00 P.M.	BAC, Office of the BAC Secretariat Philippine Statistics Authority 11 <sup>th</sup> Floor, Cyberpod One, Eton Centris, EDSA corner Quezon Avenue, Diliman, Quezon City
Pre-Bid Conference	17 January 2019 4:00 P.M.	FAS Training Room, 11 <sup>th</sup> Floor Centris Cyberpod One, EDSA cor. Quezon Ave., Diliman, Quezon City
Submission and Opening of Bids	29 January 2019, 11:00 A.M. & 11:30 A.M., respectively	FAS Training Room, 11 <sup>th</sup> Floor Centris Cyberpod One, EDSA cor. Quezon Ave., Diliman, Quezon City

9. The PSA reserves the right to waive any formality in the responses to the eligibility requirements and to this invitation. The PSA further reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, and makes no assurance that contract shall be entered into as a result of this invitation, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

**DANIEL A. ARIASO SR., CESO II**

Assistant Secretary

Deputy National Statistician, Civil Registration & Central Support Office

Chairperson, PSA Bids and Awards Committee

or

**Ms. Daisy S. Adlawan**

11<sup>th</sup> Floor, Cyberpod Centris One, Eton Centris,

EDSA cor. Quezon Ave., Diliman, Quezon City

Tel. No.: (02) 374 8281 or 374 8283

Email: [d.adlawan@psa.gov.ph](mailto:d.adlawan@psa.gov.ph)

Web: [www.psa.gov.ph](http://www.psa.gov.ph) or <https://procurement.psa.gov.ph/>

*by Rivalin I. Dan...  
Vice-Chairperson, PSA Bids and Award*

**DANIEL A. ARIASO SR., CESO II**

Assistant Secretary

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