



INVITATION TO BID FOR THE PROCUREMENT OF SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION, SUPPORT AND SUBSCRIPTION OF GOOGLE WORKSPACE FOR ONE (1) YEAR

1. The Philippine Statistics Authority (PSA), through the 2021 Continuing Appropriations¹ intends to apply the sum of **Nineteen Million Three Hundred Seventy Thousand Eight Hundred Pesos (Php 19,370,800.00)** being the total Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION, SUPPORT AND SUBSCRIPTION OF GOOGLE WORKSPACE FOR ONE (1) YEAR**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

<i>Lot No.</i>	<i>Quantity</i>	<i>Item Description</i>	<i>Approved Budget for the Contract (in Php)</i>
LOT 1	3,442	SUPPLY, DELIVERY, INSTALLATION, CONFIGURATION, SUPPORT AND SUBSCRIPTION OF GOOGLE WORKSPACE FOR ONE (1) YEAR	
	1,112	Enterprise Starter	8,006,400.00
	2,126	Frontline (with 100GB upgraded storage)	10,630,000.00
	204	Frontline	734,400.00
		Total	19,370,800.00

2. The Philippine Statistics Authority (PSA) now invites bids for the above Procurement Project. Delivery of the Goods is required **Thirty (30) days** upon receipt of Notice to Proceed. Bidders should have completed, within last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

¹ In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of (LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective Bidders may obtain further information from the Philippine Statistics Authority (PSA) and inspect the Bidding Documents at the address given below during working hours from 8AM – 5PM weekdays except holidays.

PSA BAC Secretariat
11th floor, Cyberpod Centris One, Eton Centris
EDSA corner Quezon Avenue, Quezon City

5. A complete set of Bidding Documents may be acquired by interested Bidders **starting on 20 June 2022** from the given address below and upon payment of the applicable fee amounting to **Twenty-five Thousand Pesos (Php 25,000.00)** for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person. The Bidding Documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification documents.

6. The PSA-BAC will hold a Pre-Bid Conference on **28 June 2022, 1:00 PM** through video conferencing or webcasting via the Zoom platform which shall be open to prospective bidders. Interested bidders may contact the BAC Secretariat at these electronic mail (e-mail) addresses, bac-secretariat@psa.gov.ph or bacsecretariat.psa@gmail.com for details.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **11 July 2022, 11:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **11 July 2022, 2:00 P.M.** via Zoom platform. The link for Zoom conference will be sent to the respective email addresses given by the interested bidders. Bids will be opened in the presence of the bidders' representatives who choose to participate in the activity or witness the opening of the bids through video conferencing via Zoom platform. Bidders interested to participate shall coordinate and register with the BAC Secretariat for the link through email address indicated below.
10. The PSA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

Mr. Joseph P. Cajita

Chair, BAC Secretariat

PSA Bids and Awards Committee

11th Floor, Cyberpod Centris One, Eton Centris

EDSA corner Quezon Avenue, Quezon City

Tel. No. : (02) 374-8270

Email Addresses: bac-secretariat@psa.gov.ph or bacsecretariat.psa@gmail.com

12. You may visit the following websites:

For downloading of Bidding Documents:

www.psa.gov.ph or **<https://procurement.psa.gov.ph/>**

(SGD)

MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee