

Republic of the Philippines  
**P h i l i p p i n e   S t a t i s t i c s   A u t h o r i t y**  
Regional Statistical Services Office XIII

**INVITATION TO BID FOR THE  
PROCUREMENT OF SUPPLIES AND MATERIALS FOR THE  
2020 CENSUS OF POPULATION AND HOUSING (2020 CPH)  
OF PSA-RSSO XIII AND ITS PROVINCES**

1. The Philippine Statistics Authority – Regional Statistical Services Office XIII (PSA-RSSO XIII), through the 2019 General Appropriation (General Fund) Funds intends to apply the sum of **SEVEN MILLION SEVEN HUNDRED SEVENTY-FOUR THOUSAND FIVE HUNDRED TWENTY-FIVE PESOS (P7,774,525.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for each of the ten (10) lots stated below. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

**Lot 1: Office Supplies**  
for the sum of **EIGHT HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED EIGHTY-FIVE PESOS (P899,785.00)**

**Lot 2: Enumerators' Bag**  
(Refer to Annex 1 for the design)  
for the sum of **ONE MILLION NINETY-NINE THOUSAND PESOS (P1,099,000.00)**

**Lot 3: Umbrella:**  
(Refer to Annex 2 for the design)  
for the sum of **NINE HUNDRED FORTY-TWO THOUSAND PESOS (P942,000.00)**

**Lot 4: Rain Coat:**  
(Refer to Annex 3 for the design)  
for the sum of **SIX HUNDRED TWENTY-EIGHT THOUSAND PESOS (P628,000.00)**

**Lot 5: Cap:**  
(Refer to Annex 4 for the design)  
for the sum of **FOUR HUNDRED SEVENTY-ONE THOUSAND PESOS (P471,000.00)**

**Lot 6: Polo Shirt:**  
(Refer to Annex 5 for the design)  
(Refer to Annex 6 for the design)  
for the sum of **ONE MILLION EIGHT HUNDRED SIXTY-SIX THOUSAND PESOS (P1,866,000.00)**

**Lot 7: Tumbler:**  
(Refer to Annex 7 for the design)  
for the sum of **THREE HUNDRED NINETY-TWO THOUSAND FIVE HUNDRED PESOS (P392,500.00)**

**Lot 8: Vest:**  
(Refer to Annex 8 for the design)  
for the sum of **NINE HUNDRED FORTY-TWO THOUSAND PESOS (P942,000.00)**

**Lot 9: Clipboard: (Refer to Annex 9 for the design)**  
ID Lace  
for the sum of **THREE HUNDRED THIRTY-FOUR THOUSAND TWO HUNDRED FORTY PESOS (P334,240.00)**

**Lot 10: Ink for Epson L1300**  
for the sum of **TWO HUNDRED THOUSAND PESOS (P200,000.00)**

2. The Philippine Statistics Authority – Regional Statistical Services Office XIII now invite bids for the ***Procurement of Supplies and Materials of PSA-RSSO XIII and Its Provinces***. Delivery of the Goods is required **within 45 days after receipt of Purchase Order for Lot 1 to Lot 10**. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information and inspect the Bidding Documents during *office hours at 8:00 A.M. to 5:00 P.M.* on **NOVEMBER 20, 2019 TO DECEMBER 8, 2019** from the RBAC Secretariat, ***c/o Miriam D. Mapatac, RBAC Secretariat, Philippine Statistics Authority – Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City with telephone numbers 225-5219 or 815-2878.***
5. A complete set of Bidding Documents may be acquired from *8:00 A.M. to 5:00 P.M.* by interested Bidders on **NOVEMBER 20, 2019 TO DECEMBER 8, 2019** from the address stated in item 4 and upon payment of a **non-refundable fee** in the amount of:

<b>Lot Number</b>	<b>Amount</b>
Lot 1	₱1,000.00
Lot 2	₱1,500.00
Lot 3	₱1,000.00
Lot 4	₱1,000.00
Lot 5	₱500.00
Lot 6	₱2,000.00
Lot 7	₱500.00
Lot 8	₱1,000.00
Lot 9	₱500.00
Lot 10	₱500.00
<b>TOTAL</b>	<b>₱9,500.00</b>

The method of payment will be in cash.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Philippine Statistics Authority – Regional Statistical Services Office XIII will hold a Pre-Bid Conference on **NOVEMBER 27, 2019, 9:00 AM** at Philippine Statistics Authority – Regional Statistical Services Office XIII Training Room, Freeman Bldg., J.C. Aquino Ave., Bgy. Imadejas, Butuan City, which shall be open to prospective bidders.
7. Bids must be duly received by the RBAC Secretariat at the address stated in *item 4* **ON OR BEFORE 12:00 NOON OF DECEMBER 9, 2019**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18, as follows;

**LOT 1:**

- **₱17,995.70 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱44,989.25 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

**LOT 2**

- **₱21,980.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

- **₱54,950.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

### **LOT 3**

- **₱18,840.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱47,100.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

### **LOT 4**

- **₱12,560.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱31,400.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

### **LOT 5**

- **₱9,420.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱23,550.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

### **LOT 6**

- **₱37,320.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱93,300.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

### **LOT 7**

- **₱7,850.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;

- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱19,625.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

#### **LOT 8**

- **₱18,840.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱47,100.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

#### **LOT 9**

- **₱6,684.80 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱16,712.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

#### **LOT 10**

- **₱4,000.00 (2% of ABC)**, if bid security is in cash, cashier's/manager's check, issued by a universal or commercial bank;
- Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
- **₱10,000.00 (5% of ABC)**, if bid security is in Surety Bond; or
- Bid Securing Declaration (notarized) Pursuant to GPPB Resolution No. 3-2012. Please see BID FORMS on pages 76-88 of the Bidding documents.

Bid opening shall be on **DECEMBER 9, 2019** at **2:00 PM** at the Philippine Statistics Authority – Regional Statistical Services Office XIII Training Room, Freeman Bldg., J.C. Aquino Ave., Brgy. Imadejas, Butuan City. Bids will be opened in the presence of the bidders' representatives who choose to attend the opening of bids. Late bids shall not be accepted.

8. All Bids shall be addressed to:

**BERNADETH I. BONACHITA**

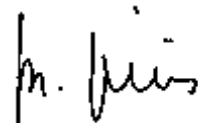
RBAC Chairperson  
Philippine Statistics Authority  
Regional Statistical Services Office XIII  
Freeman Building, J.C. Aquino Ave, Butuan City

9. The PSA RSSO XIII reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

**MIRIAM D. MAPATAC**

RBAC Secretariat  
Philippine Statistics Authority  
Regional Statistical Services Office XIII  
Freeman Building, J.C. Aquino Ave, Butuan City  
Tel. No. (085) 815-2878  
Email Address: [psacaraga.rbac13@gmail.com](mailto:psacaraga.rbac13@gmail.com)



**BERNADETH I. BONACHITA**  
RBAC CHAIRPERSON