

## **BIDS AND AWARDS COMMITTEE**

Bid Bulletin No. 2

25 May 2020

### **PROCUREMENT OF CONSULTANCY SERVICES AS SYSTEMS INTEGRATOR FOR THE SUPPLY, DELIVERY, INSTALLATION, AND MAINTENANCE OF THE PHILIPPINE IDENTIFICATION SYSTEM (PHILSYS)**

This Bid Bulletin No. 2 modifies respective portions of the **Bidding Documents**, issued on 15 May 2020.

The changes to Volume 1, Part 1 of the **Bidding Documents**, as indicated in the succeeding pages, are being issued in compliance with Section 22.5 of the Revised 2016 Implementing Rules and Regulations of RA 9184. Under this section, the procuring entity is directed to issue an amendment at least seven days before the deadline for submission of the receipt of the expression of interest and eligibility documents.

Except as expressly amended by this Bid Bulletin, all other terms and conditions of the Bidding Documents issued on 15 May 2020 remain unchanged and shall remain in full force and effect in accordance with their terms.

For guidance and information of all concerned.

**(Sgd)**

**MINERVA ELOISA P. ESQUIVIAS**

OIC Deputy National Statistician

BAC Chairperson



<b>PART I, SECTION I – REQUEST FOR EXPRESSION OF INTEREST</b>		
	<b>Reference</b>	<b>Amendment or Inclusion</b>
1	Amend Clause 3 to read:	<p>3. Eligibility documents of interested firms must be duly received by the PSA Bids and Awards Committee (PSA BAC) Secretariat, through physical delivery or e-mail, on or before <b>1 June 2020 (Monday)</b>, 13:30 (GMT+8) at the following address:</p> <p>PSA BAC Secretariat 11<sup>th</sup> Floor, Cyberpod Centris One, Eton Centris EDSA corner Quezon Avenue, Quezon City Email: bac-secretariat@psa.gov.ph</p> <p>Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.</p>
2	Amend 2 <sup>nd</sup> paragraph of Clause 5 to read:	<p>It may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity. <b>Shortlisted bidders</b> shall pay the applicable fee for the Bidding Documents not later than the submission of their <b>Technical and Financial Proposals</b>.</p>
<b>SECTION III – ELIGIBILITY DATA SHEET (EDS)</b>		
	<b>Reference</b>	<b>Amendment or Inclusion</b>
3	Amend item (1) of <b>EDS 2.1(a)(i)</b> to read:	<p>(1) Mayor’s or Business Permit</p> <p><b>If Mayor’s or Business Permit for the current year has not been secured nor renewed, the recently expired Mayor’s or Business Permit and the Official Receipt as proof of application and payment for the renewal of the permit can be submitted, subject to submission of the valid and current Mayor’s Permit after the award of contract but before payment.</b></p>
4	Amend item (2) of <b>EDS 2.1(a)(i)</b> to read:	<p>(2) Income Tax Returns (Annual Income Tax Return of the preceding tax year) or Business Tax Returns (Value Added Tax or Percentage Tax Return covering the previous six months)</p> <p><b>018 Income Tax Returns can be submitted, or Y2019 if available, subject to submission of Y2019 Income Tax Return after the award of contract but before payment.</b></p>
5	Amend <b>EDS 2.1(a)(ii.7)</b> to read:	<p>Certificate of project completion/acceptance of work, testimonials or references duly signed by the client or their representative, <b>and invoices or official receipts issued by the client evidencing full payment.</b></p>
6	Amend <b>EDS 5</b> to ready:	<p>Eligibility documents may be submitted through physical delivery or e-mail at the following address:</p> <p>PSA BAC Secretariat 11<sup>th</sup> Floor, Cyberpod Centris One, Eton Centris EDSA corner Quezon Avenue, Quezon City</p>

		<p>Email: bac-secretariat@psa.gov.ph</p> <p>The deadline for submission of eligibility documents is 1 June 2020 (Monday), 13:30 (GMT+8)</p> <p>For submission through e-mail, the eligibility documents should be compressed into a single file and must be password protected. The password should be provided by the Bidder during the opening of the eligibility documents on June 1, 14:00 (GMT+8) using the chat box (via Zoom, link provided below), addressed privately to the BAC Secretariat.</p> <p>All files should be in digitally signed PDF format by the authorized representative.</p> <p>If the size of the compressed file is 2GB or larger, upload or send the file through the PSA drive link:</p> <p><a href="https://cloud.psa.gov.ph/index.php/s/atbXyWSy3esj3d7">https://cloud.psa.gov.ph/index.php/s/atbXyWSy3esj3d7</a></p> <p>State in your email submission that the file has been uploaded in the PSA drive indicating the date and time. The BAC Secretariat shall acknowledge receipt of the eligibility documents and will provide the meeting ID and password to the Zoom Meeting for the Opening of Eligibility Documents on June 1, 2020.</p> <p>Zoom Meeting Link:</p> <p><a href="https://us02web.zoom.us/j/87059201788?pwd=WEZ0MnNRYXBk4UzZaYzZMVzU3Zz09">https://us02web.zoom.us/j/87059201788?pwd=WEZ0MnNRYXBk4UzZaYzZMVzU3Zz09</a></p>
7	Amend <b>EDS 8.1</b> to read:	<p>The place of opening of eligibility document is:</p> <p>17<sup>th</sup> Floor, Cyberpod Centris Three, Eton Centris EDSA corner Quezon Avenue, Quezon City</p> <p>The date for opening of eligibility documents is 1 June 2020 (Monday), 14:00 (GMT+8)</p> <p>For online submission of eligibility documents, the bidder should submit the password during the opening of eligibility documents on June 1, 14:00 (GMT+8) using the chat box (via Zoom, link provided below), addressed privately to the BAC Secretariat.</p> <p>For submission through physical delivery, the authorized representative may attend and witness the Opening of Eligibility Documents through the Zoom link as provided below.</p> <p>Zoom Meeting Link:</p> <p><a href="https://us02web.zoom.us/j/87059201788?pwd=WEZ0MnNRYXBk4UzZaYzZMVzU3Zz09">https://us02web.zoom.us/j/87059201788?pwd=WEZ0MnNRYXBk4UzZaYzZMVzU3Zz09</a></p>
<b>PART II, SECTION III – BID DATA SHEET (BDS)</b>		
	<b>Reference</b>	<b>Amendment or Inclusion</b>

8	Amend <b>BDS 7.1</b> to read:	The Procuring Entity will hold a pre-bid conference for this Project on <b>10 June 2020 (Wednesday), 13:00 (GMT+8)</b> at the Conference Room, 17/F Cyberpod Three, Eton Centris, EDSA cor. Quezon Ave., Diliman, Quezon City.
9	Amend last paragraph of <b>BDS 18</b> to read:	The deadline for submission of bids is on <b>Monday, 6 July 2020, not later than 13:30 (GMT+8)</b> .
10	Amend last paragraph of <b>BDS 21.2</b> to read:	The date and time for opening of bids is on <b>Monday, 6 July 2020 (Monday), 14:00 (GMT+8)</b> .
11	Please note additional instructions for the following <b>EDS Forms</b> : (i) Eligibility Document Submission Form; (ii) Form A – Statement of Completed Contracts	Please see attached.

## ***EDS Forms***

### Eligibility Documents Submission Form

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*[Date]*

*[Name and address of the Procuring Entity]*

Ladies/Gentlemen:

In connection with your Request for Expression of Interest dated *[insert date]* for *[Title of Project]*, *[Name of Consultant]* hereby expresses interest in participating in the eligibility and short listing for said Project and submits the attached eligibility documents in compliance with the Eligibility Documents therefor.

In line with this submission, we certify that:

- a) *[Name of Consultant]* is not blacklisted or barred from bidding by the GoP or any of its agencies, offices, corporations, LGUs, or autonomous regional government, including foreign government/foreign or international financing institution; and
- b) Each of the documents submitted herewith is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

We acknowledge and accept the Procuring Entity's right to inspect and audit all records relating to our submission irrespective of whether we are declared eligible and short listed or not.

We further acknowledge that failure to sign this Eligibility Document Submission Form shall be a ground for our disqualification.

Yours sincerely,

Signature

Name and Title of Authorized Signatory<sup>1</sup>

Name of Consultant

Address

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<sup>1</sup> Please note that evidence of authority (e.g., secretary's certificate or board resolution) granted to the signatory will be requested prior to award of contract. Prospective bidders may also opt to submit any evidence of authority as part of the eligibility documents.

**FORM A. STATEMENT OF COMPLETED CONTRACTS**

**Statement of Completed Contracts**

This is to certify that \_\_\_\_\_ has the following completed contracts for the period CY \_\_\_\_\_.

Name and Location of the Contract	Date of Award of Contract	Type and Brief description of Consulting services	Consultant's Role (Main Consultant, Sub-Contractor, Partner in a JV, etc.) <sup>2</sup>	Amount of Contract	Contract Duration	Proof/Certificate of Satisfactory Completion or Equivalent Document Issued by at Least One (1) Client <sup>3</sup>

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

- Instructions:
- a) Cut-off date: The day before the deadline of submission of eligibility documents.
  - b) State completed similar contracts for the seven (7) years.
  - c) Brief description of consulting services rendered should indicate project type, scale, nature, target audience, budget, number of users, etc. If available, please include links to live web-applications; if not accessible publicly, please provide description of live services.
  - d) Other documents that may be submitted as evidence of satisfactory completion include testimonials or references duly signed by the client or their representative and **invoices or official receipts issued by the client evidencing full payment.**

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