

PHILIPPINE STATISTICS AUTHORITY
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: GOLDEN PRINCE HOTEL & SUITES		P.O. No. : 0700-PO2024-04-029			
Address: Archbishop Reyes Avenue, Cebu City		Date : 18 April 2024			
TIN: 211-745-810-00		Mode of Procurement : Lease of Venue			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: GOLDEN PRINCE HOTEL & SUITES, Archbishop Reyes Avenue, Cebu City		Delivery Term : Per Day			
Date of Delivery: 22-26 April 2024		Payment Term : Within 30 working days after receipt of the billing statement			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p>Venue with Accommodation and Food (AM & PM snacks, Complementary breakfast buffet, buffet lunch and buffet dinner) during the Clustered Learning Session and Data Evaluation Workshop for the 2024 Consumer Expectations Survey and 2023 Family Income and Expenditure Survey on 22-26 April 2024</p> <p>LIVE-IN Participants (42 pax)</p> <p>Check-in: ***22 April 2024- 42 pax (live-in) with buffet lunch and dinner for participants from PSA Central Office, and PSA Field Offices PSA Central Office- 10 participants PSA RSSO VI- 8 participants PSA RSSO VII (provinces)- 16 participants PSA RSSO VIII- 8 participants</p> <p>Clustered Learning Session and Data Evaluation Workshop ***23-25 April 2024- 42 pax (live-in) (full board: with AM & PM snacks, complementary breakfast buffet , buffet lunch, and buffet dinner)</p> <p>Check-out: ***26 April 2024- 42 pax (live-in) with complimentary breakfast buffet for participants from PSA Central Office, and PSA Field Offices PSA Central Office- 10 participants PSA RSSO VI- 8 participants PSA RSSO VII (provinces)- 16 participants PSA RSSO VIII- 8 participants</p> <p>Function Room Requirements:</p> <ol style="list-style-type: none"> 1. With available thermal scanner at the venue 2. Sound proof/free from unnecessary noise 3. Capacity of the Function room shall accommodate 42 pax with social distancing (please indicate the name of the function room) <p>Note:</p> <ul style="list-style-type: none"> - Usage time - 6:00 AM to 8:00 PM <ol style="list-style-type: none"> 4. No pillars/columns blocking the stage 5. Free use of sound system, podiums, two (2) projectors, two (2) projector screens, two (2) microphones with stand, and at least two (2) wireless microphones 6. Audible/operational sound system 7. Provision of flag 8. Inclusive of electricity charges for use of laptops, desktops, projector and other equipment 9. Preferably with strong WIFI connection 100-200 mbps)(Pls. indicate Wifi connection speed upon submission of quotation) 10. Room arrangement-round table 11. With at least two (2) standby service crew/waiter and technician 12. Provision of Secretariat's table (good for 3 persons) 13. Free welcome tarp (5 ft. x 8 ft.) <p>Note: Layout will be provided by PSA</p> <ol style="list-style-type: none"> 14. Function room can accommodate comfortably the 42 participants <p>Food Requirements:</p> <ol style="list-style-type: none"> 1. Complimentary breakfast, Buffet lunch and Buffet dinner 2. AM and PM snacks with drinks 3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert & healthy drinks (preferably fresh fruit juices) 	1	415,000.00	415,000.00

6. Serving time of food:

****Breakfast - 6:30 AM

****AM snacks - 10:00 AM

****Lunch - 12:00 NN

****PM snacks - 3:00 PM

****Dinner - 6:00 PM

7. Meals

LIVE-IN Participants (42 pax)

Check-in:

***22 April 2024- 42 pax (live-in) with buffet lunch and dinner for participants from PSA Central Office, and PSA Field Offices

PSA Central Office- 10 participants

PSA RSSO VI- 8 participants

PSA RSSO VII (provinces)- 16 participants

PSA RSSO VIII- 8 participants

Clustered Learning Session and Data Evaluation Workshop

***23-25 April 2024- 42 pax (live-in) (full board: with AM & PM snacks, complementary breakfast buffet, buffet lunch, and buffet dinner)

Check-out:

***26 April 2024- 42 pax (live-in) with complimentary breakfast buffet for participants from PSA Central Office, and PSA Field Offices

PSA Central Office- 10 participants

PSA RSSO VI- 8 participants

PSA RSSO VII (provinces)- 16 participants

PSA RSSO VIII- 8 participants

8. Attach menu upon submission of quotation/bid form

9. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

Room Accomodation Requirements:

1. Preferably with free wifi access

2. Daily provision of free bottled water, coffee, tea and toiletries

3. Spacious, tidy and clean following the minimum health protocols

4. Daily room make-up

5. Daily change of towels

6. Room types:

*** 1 Single Occupancy

***21 Double occupancy, separate beds

Note: Depending on the rooming list

Other Requirements:

1. Must observe the minimum health protocol.

2. Free use of amenities and other facilities

3. Continuous water supply and accessible comfort rooms

4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler

5. Provision of janitorial and maintenance services

6. Good ambience to promote learning

7. Adequate security service (24/7)

8. Availability of trained staff that can address health concerns

9. With standby generator

10. Free parking space (at least 5 slots)

11. With standby generator

12. Must obtain at least 90% rating (Table Rating Factor)

Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.

Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.

PR # 0700-2024-04-027 (RSSO-SOCD)

Amount in Words:

FOUR HUNDRED FIFTEEN THOUSAND PESOS ONLY

415,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours

ARIEL E. FLORENDO

Regional Director

18 April 2024

Date

Fund Cluster : // 01-Regular Fund

/N/ 07-Trust Fund

Funds Available :

ISABEL IL SATO
Accountant

ORS/BURS No. : 07-101101-2024-04-0014

Date of the ORS/BURS: 18 April 2024

Amount :

415,000.00