

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Printing Services</u>

| Name of Project | Supply and Delivery of Printing Services |
|-------------------------|--|
| Solicitation | PR No. ESSS-18-10-199 |
| Location | Metro Manila |
| Brief Description | Procurement of Goods |
| Quantity | See attached Bid Form |
| Approved Budget for the | |
| Contract (ABC) | ₱ 375,000.00 |
| Contract Duration | |

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>November 12, 2018</u> at the General Services Division, 11th FIr., Cyberpod One Enton Centris, Diliman, Quezon City.**

BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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BID FORM

| Item/s and specification/s (minimum) | Unit | Qty. | Unit Price | Total Amount (VAT inclusive) | with Te Specifi | liance chnical cations check) NO |
|---|------|---------|------------|---------------------------------|--------------------|--|
| Printing of 2019 IOSPBI Field Operations Manual Specifications: Number of pages including cover: 200 Size of paper: 8.5" x 11"; Cover color: Full colors w/ logo Cover paper: Foldcote, caliper 12 w/ U.V. lamination Inside pages: Bookpaper 50, substance 20 Binding: Symthe sewn State of materials: Camera-ready Inside pages: 1 Color, back to back With book spine at the outside edge of the manual x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x- | cps | -1,500- | ₽ | ₱ | () | () |

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

| Printed Name of author | ized representative/Sign | ature | |
|------------------------|--------------------------|----------------|--|
| Position: | | | |
| Name of Company | | | |
| Address: | | Email Address: | |
| Fax No | Tel No.: | Cellphone No | |
| Date: | | | |