

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Printing Services</u>

Name of Project	Supply and Delivery of Printing Services
Solicitation	PR No. ESSS-18-10-190
Location	Metro Manila
Brief Description	Procurement of Goods
Quantity	See attached Bid Form
Approved Budget for the	
Contract (ABC)	₱ 120,000.00
Contract Duration	

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>November 20, 2018</u> at the General Services Division, 11th FIr., Cyberpod One Enton Centris, Diliman, Quezon City.**

BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	with Te Specifi	liance chnical cations check) NO
 Printing of Primer ASPBI Primer SICT Primer IOSPBI Primer On-line Submission of Establishment-based survey Questionnaire Primer Printing of Flyers 	pcs	-700- -700- -700- -3,000-	₱ ₱ ₱	₽ ₽ ₽ ₽	() () () () () () ()	()
 - 20016 ASPBI Results (for 18 different layouts per sector with 150 pcs each) - 2015 SICT Result General Specifications: Size: 8.3" x 5.85" (1/2 crosswise of A4) Color: 4/4 Full colors back to back printing Paper: A4, C2S 120 gsm, plastic laminated 		-2,700- -200-	₽ ₽	₽	()	()
Note: Layout will be provided in pdf format Expected Date of Delivery: 28 November 2018 x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-				Total amount in words:	()	

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____ Position:

		-	
Name of Company	/		

Address: _____Email Address: _____

Fax No. ______. Tel No.: ______ Cellphone No._____

Date: _____