

REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Venue, Food and Accommodation</u>

Name of Project	Venue, Food and Accommodation			
Solicitation	PR No. ESSS-18-08-129			
Location	Metro Manila			
Brief Description	Procurement of Good			
Quantity	See attached Bid Form			
Approved Budget for the				
Contract (ABC)	₱ 400,000.00			
Contract Duration				

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on** <u>September 7, 2018</u> at the General Services Division, 11th Flr., Cyberpod One Enton Centris, Diliman, Quezon City.

BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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BID FORM

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	with Te Specifi	liance chnical cations check) NO
October 2018 Consumer Expectations Survey (CES) Labor Force Survey (LFS)/ Survey on Overseas Filipino (SOF) Task Force Training Venue: Metro Manila Food and Accommodation - Venue with 1 function room that can accommodate 50 persons - Spacious function room - Soundproof and bright lights - No pillar/column that block participants - Preferably with WIFI access - No additional fee for use of electricity to charge laptop and printer - With large white board and markers - With at least 4 microphones for use in the training - With multi-cubicle comfort rooms for the participants on same floor of the function room * Room Accommodation (preferably) w/ WIFI access) * Buffet breakfast and buffet dinner * AM snack, Buffet Lunch, PM snack Date of Training: 19 to 21 Sept. 2018 Check-in: 18 Sept. 2018 (34 pax dinner only) Check-out: 22 Sept. 2018 (26 pax buffet breakfast) X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	pax	-50-	₽	P	()	() () () () () () () () () () () () () (

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authori	zed representative/Sign	ature	
Position:			
Name of Company			
Address:		Email Address:	
Fax No	Tel No.:	Cellphone No	
Date:			