**REQUEST FOR QUOTATION**

Title: **PROCUREMENT OF** **TOKENS FOR THE 2016 ANNUAL SURVEY OF PHILIPPINE BUSINESS & INDUSTRY (ASPBI)**

Date: June 15, 2017

Place of Delivery: 2/f PBS Building, 3961 R. Magsaysay Blvd., Sta. Mesa, Manila

ABC: Php 110,000.00

Description:

The Philippine Statistics Authority – Regional Statistics Service Office National Capital Region Provincial Office IV (PSA-RSSO NCR PO IV) invites interested suppliers / bidders to submit their quotations / proposals for the hereunder requirements:

Lot A - 500 pcs. Multi-purpose Organizer Purse with ASPBI & PSA logo – ABC Ph 45,000.00

Lot B - 500 pcs. Drawstring bag with ASPBI & PSA logo – ABC Ph 25,000.00

Lot C – 400 pcs. Mouse Pad with ASPBI & PSA logo – ABC Ph 40,000.00

Note: Price quoted shall include VAT.

Deadline for submission of sealed quotations is on June 20, 2017, 10:00 A.M. at 2nd floor Philippine Bible House Building, 3961 Ramon Magsaysay Boulevard, Sta. Mesa, Manila.

The PSA-RSSO NCR PO IV assume no responsibility, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation.

A. Financial Proposal

1. The supplier / bidder shall submit as part of their financial proposal, the price schedule of goods and related services as specified in the Technical Specification.

 2. Prices quoted by the supplier / bidder shall be fixed during the bidder’s performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

**PROCUREMENT OF TOKENS FOR THE 2016 ANNUAL SURVEY OF**

**PHILIPPINE BUSINESS AND INDUSTRY (ASPBI)**

1. Project Site and Contact Person

|  |  |  |
| --- | --- | --- |
| Project Site | Contact Person |  Address / Telephone No. |
| Manila | Miriam Estelita G. Manahan | 2nd floor, Philippine Bible House Building 3961 R. Magsaysay Boulevard, Sta. Mesa, Manila / Telefax 713-4625 |

 B. Schedule of Delivery

|  |  |  |
| --- | --- | --- |
| Date of Delivery | Project Site | Goods to be Delivered |
| 15 working days upon receipt of Notice of Award | Manila | Procurement of Tokens for 2016 Annual Survey of Philippine Business & Industry (ASPBI) |

1. Technical Specifications

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Specifications | Unit | Qty. | Unit Price |  Total Amount VAT inclusive |  Compliance with Technical Specification (please check)YES NO |
| **Lot A Multi-purpose Organizer** **Purse** – dual bag in a bag organizer and travel cosmetic mesh purse with ASPBI & PSA logo**LOT B Drawstring bag** – non-wooven 13” W x 15.75” H with ASPBI & PSA logo**LOT C Mouse pad** with ASPBI & PSA logo, rubber slip-free base and PVC coated surface, anti-static, durable and stylish, 210mm L x 150mm W x 3mm thickNOTE: Price quoted is subject to VAT.Deadline for submission of sealed quotations is on June 20, 2017 at 10:00 AM at 2/f Philippine Bible House Building, 3961 R. Magsaysay Boulevard, Sta. Mesa, Manila. The PSA-NCR assume no responsibilities, whatsoever, to compensate or indemnify suppliers / bidders for any expenses incurred in the preparation of the quotation. | Pcs.Pcs.Pcs. | 500500400 |  |  |  |

D. Financial Proposal

1. The supplier / bidder shall submit as part of their financial proposal, the price schedule of goods and related services as specified in the Technical Specification.

 2. Prices quoted by the supplier / bidder shall be fixed during the bidder’s performance of the contract and not subject to variation/s or price escalation/s on any account. A bid / proposal submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected.

Prepared by:

RBAC SECRETARIAT

 **APPROVED:**

 **PACIANO B. DIZON**

 **RBAC Chairperson**