



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake SVP as Alternative Mode of Procurement of catering services for PSA Masbate PSO.

| | |
|---|---|
| Name of Project | Procurement of catering services for 2024 Enumeration Area Delineation for the Development of EARF for Mid-Decade Census of Population and CBMS Activity on January 23-27 and January 31 to February 2, 2024 for PSA Masbate PSO. |
| Solicitation | 2024-01-007-MT |
| Location | PSA Masbate PSO, City of Masbate, Masbate |
| Brief Description | (See Bid Form, <i>Page 2</i>) |
| Quantity | (See Bid Form, <i>Page 2</i>) |
| Approved Budget for the Contract (ABC) | Php 60,480.00 |
| Contract Duration | January 23-27, January 31 to February 2, 2024 |

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than 10:00 AM on January 22, 2024 at PSA Masbate PSO, Ten-7 Bldg., Mabini St., City of Masbate, Masbate.


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. ITR
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

| Item/s and Specification/s (Minimum) | Unit | Qty | Unit Price | Total Amount (VAT inclusive) | Compliance with Technical Specifications (please check) | |
|--|------|-----|--------------|--|--|-----|
| | | | | | YES | NO |
| Procurement of catering services for 2024 Enumeration Area Delineation for the Development of EARF for Mid-Decade Census of Population and CBMS Activity on January 23-27 and January 31 to February 2, 2024 for PSA Masbate PSO. | | | | | | |
| January 23- 27, 2024 | pax | 17 | P_____ | P_____ | () | () |
| January 31 - February 2, 2024 | pax | 9 | P_____ | P_____ | () | () |
| <i>For official use of PSA-Masbate PSO</i> xxxxx | | | | | | |
| <i>*Lunch and Snacks</i> <i>with free-flowing coffee/hot and cold water</i> <i>refrain from using plastic glass, spoon & fork</i> <i>mineral water must be in water dispenser</i> | | | Total | P_____ Total amount in words: _____ _____ _____ | | |

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

Date: _____

Do you have Mayor's/Business Permit ? ___Yes ___No

Philgeps Registration? ___Yes ___No

LBP Account Number of Establishment: _____

Printed Name and Signature of Canvasser: _____