



Reference No.: 24RSSO07-756B

NOTICE TO PROCEED

NTP-2024-010-PB

23 August 2024

MS. MARICHU G. CABANILLA

MGC General Enterprises
Lovely Homes Subdivision, Mojon,
Talisay City, Cebu

Dear Ms. Cabanilla:

Per the signed Contract Agreement dated 19 August 2024 which was agreed upon by you as Proprietor, this notice is hereby given to **MGC General Enterprises** that the delivery of services listed below may proceed for the project entitled “*Procurement and Delivery of Supplies and Materials for the 2024 Census of Population and Community-Based Monitoring System (2024 POPCEN-CBMS) Household Profile Questionnaire Data Collection*” with a total contract price of **One Million Seventy-Seven Thousand Three Hundred Five Pesos and Eleven Centavos Only (PhP1,077,305.11)** for **LOT 1- Procurement of Office Supplies for Enumeration.**

Note: Project Site/Place of Delivery

1. RSSO

Engr. Ariel E. Florendo
Regional Director
PSA RSSO 7, 2/F Gaisano Capital South Bldg.,
Colon St., Cebu City
Tel. No. (032) 412-6794/09173140145
Email: rsso07@psa.gov.ph

CONTACT PERSON

Irish B. Velasco
09277267070

2. Bohol

Ms. Jessamyn Anne C. Alcazaren
Chief Statistical Specialist
PSA Bohol Provincial Office, 3/F Galleria Luisa Bldg., Gallares St.,
Poblacion II, Tagbilaran City, Bohol
Tel. No.: (038) 501-0996
Email: bohol@psa.gov.ph

CONTACT PERSON

Gaudiosa Oculares
09395649819

3. NEGROS ORIENTAL

Engr. Ariel T. Fortuito
Chief Statistical Specialist
PSA Negros Oriental Provincial Office, Purple
Building, Valencia Road, Bagacay, Dumaguete City,
Negros Oriental
Tel. No.: (035) 422-4374/422-4372
Email: negrosoriental@psa.gov.ph

CONTACT PERSON

Crislor V. Flores/Chilo Dimalaluan
09355249632/09224874871

4. SIQUIJOR

Engr. Joselito C. Maghanoy
OIC- Supervising Statistical Specialist
PSA Siquijor Provincial Office, 3rd Floor
Siquijor Business and Convention Center Bldg.,
Poblacion, Siquijor, Siquijor
Tel. No. (032) 412-6794/256-0592
Email: rss07@psa.gov.ph

CONTACT PERSON

Rizalyn Postrado
09568507651

5. CEBU

Mr. Melchor B. Bautista
OIC-Chief Statistical Specialist
PSA Cebu Provincial Office, 2/F Martina Sugbo
Center, P. Burgos St., Brgy. San Roque, Cebu City
Tel. No.: (032) 412-1337/255-8573
Email: cebu@psa.gov.ph

CONTACT PERSON

Ruel Lecciones/ Juanito Entice
09754463514 / 09398008230

Lot No./ Unit	Item No.	Item Description	Quantity	Unit Cost	Contract Price (PhP) (Amount in Figure and in Words)	Delivery
Lot 1. Procurement of Office Supplies for Enumeration					One Million Seventy-Seven Thousand Three Hundred Five Pesos and Eleven Centavos Only (PhP1,077,305.11)	Delivery of Goods to the indicated place of delivery is required within thirty (30) days upon receipt of the Notice to Proceed
pc	1.1	SHARPENER , metal, Single, for Pencil with Lead No. 2	3,088	14.95		
		Bohol	1,620			
		Negros Oriental	1,338			
		Siquijor	130			
pc	1.2	PERMANENT MARKER , black, branded marking: Width: Extra Fine	9,225	49.95		
		Bohol	1,620			
		Cebu	6,000			
		Negros Oriental	1,338			
		Siquijor	267			
pc	1.3	Eraser , White, dust-free eraser, branded	3,088	14.95		
		Bohol	1,620			
		Negros Oriental	1,338			
		Siquijor	130			
box	1.4	PENCIL , lead/graphite, with eraser, one (1) dozen per box, Lead No. 2, branded	160	119.95		
		Bohol	135			
		Siquijor	25			
ream	1.5	Bondpaper, A4 Specifications: A4 size bond paper, 8.27" x 11.69", 70 gsm	346	199.95		
		RSSO	10			
		Bohol	46			
		Cebu	200			
		Negros Oriental	60			
		Siquijor	30			
ream	1.6	Bondpaper, Long Specifications: Long size bond paper, 8.50" x 13", 70 gsm	1,016	232.91		
		RSSO	10			
		Bohol	446			

		Cebu	380			
		Negros Oriental	150			
		Siquijor	30			
pc	1.7	BALLPEN, black	1,120	14.95		
		Bohol	990			
		Siquijor	130			
pc	1.8	Notebook Specifications: - Steno Notebook - 40 leaves	6,000	14.95		
		Cebu	6,000			
pc	1.9	ID Jacket	6,000	14.95		
		Specifications: - Cardholder with ziplock, transparent - Waterproof, vertical orientation - A6 (148mm x 105mm) <i>(Please see attached design)</i>				
		Cebu	6,000			
pack	1.10	PVC Specifications: 50 sets, glossy finish, 200x300mm	2	1,499.95		
		Siquijor	2			

Reference No. Reference No.: 24RSS007-756B
Subject: Notice to Proceed
Date: 23 August 2024

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

Please acknowledge receipt and acceptance of this notice by signing the spaces provided below.

Very truly yours,


ARIEL E. FLORENDO
Regional Director

Received by: 
MARICHU CABANILLA

(Name and Signature of the Authorized Representative)

Sept. 21 2024
(Date and Time of Receipt)

*Kindly email or fax to the sender to acknowledge receipt