



Reference No.: 24RSSO07-756D

**NOTICE TO PROCEED**

NTP-2024-012-PB

23 August 2024

**MS. MA. BETTINA ELLY C. AVECILLA**

Proprietor  
Avecilla Trading  
Unit 305 8, Jade Garden Compound Santolan Cor. Ortigas Ave.  
Greenhills 1503, City of San Juan NCR

Dear Ms. Avecilla:

Per the signed Contract Agreement dated 19 August 2024 which was agreed upon by you as Proprietor, this notice is hereby given to **AVECILLA TRADING** that the delivery of services listed below may proceed for the project entitled "*Procurement and Delivery of Supplies and Materials for the 2024 Census of Population and Community-Based Monitoring System (2024 POPCEN-CBMS) Household Profile Questionnaire Data Collection*" with a total contract price of **Seven Hundred Thirty-Three Thousand Three Hundred Sixty-Seven Pesos Only (PhP733,367.00)** for **LOT 3-Procurement of IEC Materials**.

**Note: Project Site/Place of Delivery**

**1. RSSO**

**Engr. Ariel E. Florendo**  
Regional Director  
PSA RSSO 7, 2/F Gaisano Capital South Bldg.,  
Colon St., Cebu City  
Tel. No. (032) 412-6794/09173140145  
Email: [rss007@psa.gov.ph](mailto:rss007@psa.gov.ph)

**CONTACT PERSON**

**Irish B. Velasco**  
09277267070

**2. Bohol**

**Ms. Jessamyn Anne C. Alcazaren**  
Chief Statistical Specialist  
PSA Bohol Provincial Office, 3/F Galleria Luisa Bldg., Gallares St.,  
Poblacion II, Tagbilaran City, Bohol  
Tel. No.: (038) 501-0996  
Email: [bohol@psa.gov.ph](mailto:bohol@psa.gov.ph)

**CONTACT PERSON**

**Gaudiosa Oculares**  
09395649819

**3. NEGROS ORIENTAL**

**Engr. Ariel T. Fortuito**  
Chief Statistical Specialist  
PSA Negros Oriental Provincial Office, Purple  
Building, Valencia Road, Bagacay, Dumaguete City,  
Negros Oriental  
Tel. No.: (035) 422-4374/422-4372  
Email: [negrosoriental@psa.gov.ph](mailto:negrosoriental@psa.gov.ph)

**CONTACT PERSON**

**Crislor V. Flores/Chilo Dimalaluan**  
09355249632/09224874871

**4. SIKUIJOR**

**Engr. Joselito C. Maghanoy**  
OIC- Supervising Statistical Specialist  
PSA Siquijor Provincial Office, 3rd Floor  
Siquijor Business and Convention Center Bldg.,  
Poblacion, Siquijor, Siquijor  
Tel. No. (032) 412-6794/256-0592  
Email: [rso07@psa.gov.ph](mailto:rso07@psa.gov.ph)

**CONTACT PERSON**

**Rizalyn Postrado**  
09568507651

**5. CEBU**

**Mr. Melchor B. Bautista**  
OIC-Chief Statistical Specialist  
PSA Cebu Provincial Office, 2/F Martina Sugbo  
Center, P. Burgos St., Brgy. San Roque, Cebu City  
Tel. No.: (032) 412-1337/255-8573  
Email: [cebu@psa.gov.ph](mailto:cebu@psa.gov.ph)

**CONTACT PERSON**

**Ruel Lecciones/ Juanito Entice**  
09754463514 / 09398008230

Lot No./ Unit	Item No.	Item Description	Quantity	Unit Cost	Contract Price (PhP) (Amount in Figure and in Words)	Delivery
<b>Lot 3. Procurement of IEC Materials</b>						
pc	3.1	<b>Customized Notebook (w/ 2024 POPCEN-CBMS Design)</b>	<b>2,100</b>	<b>184.00</b>	<b>Seven Hundred Thirty-Three Thousand Three Hundred Sixty-Seven Pesos Only (PhP 733,367.00)</b>	Delivery of Goods to the indicated place of delivery is required within thirty (30) days upon receipt of the Notice to Proceed
		Specifications: - A5 240x140mm, 120 sheets - Color: Teal - Paper color: Beige - Imprint Logo colored: PSA logo & 2024 POPCEN-CBMS logo  (Please see attached design)				
		RSSO	100			
		Bohol	500			
		Cebu	500			
		Negros Oriental	500			
		Siquijor	500			
pc	3.2	<b>Tote Bag (w/ 2024 POPCEN-CBMS Design)</b>	<b>2,100</b>	<b>114.00</b>		
		Specifications: - Material: Denim - Dimension: 36cm in length x 30cm in width - Handle: 40cm in length - Imprint Logo colored: PSA logo & 2024 POPCEN-CBMS logo  (Please see attached design)				
		RSSO	100			
		Bohol	500			
		Cebu	500			
		Negros Oriental	500			
		Siquijor	500			
pc	3.3	<b>2024 POPCEN-CBMS Foldable Fan with Pouch</b>	<b>500</b>	<b>64.00</b>		
		Specifications: -Material: Nylon -Color: Light Blue -Size: 10" diameter				
		Siquijor	500			
pc	3.4	<b>Printing of 2024 POPCEN-CBMS Streamer</b>	<b>9</b>	<b>789.00</b>		

		Specifications: See Photo for the recommended designs and specifications			
		Bohol	3		
		Cebu	3		
		Siquijor	3		
pc	3.5	<b>Printing of 2024 POPCEN-CBMS Banner</b>	9	274.00	
		Specifications: See Photo for the recommended designs and specifications			
		Bohol	3		
		Cebu	3		
		Siquijor	3		
pc	3.6	<b>Printing of 2024 POPCEN-CBMS Primer</b>	1,000	32.00	
		Specifications: - A4 size - 8.27" x 11.69" - colored print - in matte paper			
		RSSO	500		
		Cebu	500		
pc	3.7	<b>Printing of 2024 POPCEN-CBMS Brochure</b>	1,000	34.00	
		Specifications: - Size: German legal, 8.5" x 13" - Paper: Matte Paper - Color: Full colored			
		RSSO	500		
		Cebu	500		

Reference No. Reference No.: 24RSSO07-756D  
Subject: Notice to Proceed  
Date: 23 August 2024


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

Please acknowledge receipt and acceptance of this notice by signing the spaces provided below.

Very truly yours,

  
**ARIEL E. FLORENDO**  
Regional Director

Received by:

  
**M. B. ELLY C. AVECILLA**  
PROPRIETOR-AVECILLA TRADING  
TEL: (02) 75917861 / (02) 87885617  
EMAIL: avtrading29@gmail.com

(Name and Signature of the Authorized Representative)

Sept. 4, 2024

(Date and Time of Receipt)

\*Kindly email or fax to the sender to acknowledge receipt