

PHILIPPINE BIDDING DOCUMENTS

Supply, Delivery, Installation, Implementation and Training of Various ICT Components for the PhilSys Registry Office (PRO) and Information Technology and Dissemination Service (ITDS)

Government of the Republic of the Philippines

PHILIPPINE STATISTICS AUTHORITY

Quezon City, Philippines

PUBLIC BIDDING NO. 2019-09

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PHILIPPINE
IDENTIFICATION
SYSTEM

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PHILIPPINE
IDENTIFICATION
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Section I. Invitation to Bid





**INVITATION TO BID FOR SUPPLY, DELIVERY, INSTALLATION,
IMPLEMENTATION AND TRAINING OF VARIOUS ICT
COMPONENTS FOR THE PHILSYS REGISTRY OFFICE (PRO) AND
INFORMATION TECHNOLOGY AND DISSEMINATION SERVICE
(ITDS)**

1. The Philippine Statistics Authority (PSA), through the 2019 General Appropriations Act, intends to apply the sum of **One Hundred Ten Million Four Hundred Seven Thousand Eight Hundred Seventy Eight and Eight Centavos Pesos (₱110,407,878.08)** being the Approved Budget for the Contract (ABC) to payments for the (3) Lots of Various ICT Equipment for PSA. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Philippine Statistics Authority (PSA) now invites bids for **Supply, Delivery, Installation, Implementation and Training of Various ICT Components for PhilSys Registry Office (PRO) and Information Technology and Dissemination Service (ITDS)**. Delivery of the Goods is required **within forty-five (45) calendar days upon receipt of Notice to Proceed**. Bidders should have completed, **within five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders
3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from Philippine Statistics Authority (PSA) and inspect the Bidding Documents at the address given below during working hours.

PSA BAC Secretariat
11th Floor, Cyberpod Centris One, Eton Centris
EDSA corner Quezon Avenue, Quezon City

5. A complete set of Bidding Documents may be acquired by interested Bidders starting **20 November 2019** from the address below and upon payment of the applicable fee for Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the

amount of **Fifty Thousand Philippine Peso (PhP50,000.00)**. The Bidding Documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The PSA-BAC will hold a Pre-Bid Conference on **29 November 2019, 1:30 P.M.** at **17th Floor, Cyberpod Centris Three, Eton Centris, EDSA corner Quezon Avenue, Quezon City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **11 December 2019, 1:30 P.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **11 December 2019, 2:00 P.M.** at **17th Floor, Cyberpod Centris Three, Eton Centris, EDSA corner Quezon Avenue, Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The PSA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Atty. Revelyn C. Cayetano-Abduhalim

Head, BAC Secretariat

PSA Bids and Awards Committee

11th Floor, Cyberpod Centris One, Eton Centris

EDSA corner Quezon Avenue, Quezon City

Tel. No. : (02) 374-8281

Email : r.abduhalim@psa.gov.ph

Web : www.psa.gov.ph or <https://procurement.psa.gov.ph/>

(SGD)

CANDIDO J. ASTROLOGO

OIC-Deputy National Statistician, CTCO

Chairperson, PSA Bids and Awards Committee

Section II. Instructions to Bidders



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A. General

1. Scope of Bid

- 1.1. The Procuring Entity named in the **BDS** invites bids for the supply and delivery of the Goods as described in Section VII. Technical Specifications.
- 1.2. The name, identification, and number of lots specific to this bidding are provided in the **BDS**. The contracting strategy and basis of the evaluation of lots are described in **ITB** Clause 28.

2. Source of Funds

The Procuring Entity has a budget or has received funds from the Funding Source named in the **BDS**, and in the amount indicated in the **BDS**. It intends to apply part of the funds received for the Project, as defined in the **BDS**, to cover eligible payments under the contract.

3. Corrupt, Fraudulent, Collusive, and Coercive Practices

- 3.1. Unless otherwise specified in the **BDS**, the Procuring Entity, as well as the bidders and suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. In pursuance of this policy, the Procuring Entity:
 - (a) defines, for purposes of this provision, the terms set forth below as follows:
 - (i) “corrupt practice” means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in RA 3019.
 - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
 - (iii) “collusive practices” means a scheme or arrangement between two or more Bidders, with or without the knowledge of the

Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.

(iv) “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;

(v) “obstructive practice” is

(aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or

(bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.

3.2. Further, the Procuring Entity will seek to impose the maximum civil, administrative, and/or criminal penalties available under applicable laws on individuals and organizations deemed to be involved in any of the practices mentioned in **ITB** Clause 3.1(a).

3.3. Furthermore, the Funding Source and the Procuring Entity reserve the right to inspect and audit records and accounts of a bidder or supplier in the bidding for and performance of a contract themselves or through independent auditors as reflected in the **GCC** Clause 3.

4. Conflict of Interest

4.1. All Bidders found to have conflicting interests shall be disqualified to participate in the procurement at hand, without prejudice to the imposition of appropriate administrative, civil, and criminal sanctions. A Bidder may be considered to have conflicting interests with another Bidder in any of the events described in paragraphs (a) through (c) below and general conflict of

interest in any of the circumstances set out in paragraphs (d) through (g) below:

- (a) A Bidder has controlling shareholders in common with another Bidder;
- (b) A Bidder receives or has received any direct or indirect subsidy from any other Bidder;
- (c) A Bidder has the same legal representative as that of another Bidder for purposes of this bid;
- (d) A Bidder has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder or influence the decisions of the Procuring Entity regarding this bidding process;
- (e) A Bidder submits more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid;
- (f) A Bidder who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are the subject of the bid; or
- (g) A Bidder who lends, or temporarily seconds, its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for or implementation of the project, if the personnel would be involved in any capacity on the same project.

4.2. In accordance with Section 47 of the IRR of RA 9184, all Bidding Documents shall be accompanied by a sworn affidavit of the Bidder that it is not related to the Head of the Procuring Entity (HoPE), members of the Bids and Awards Committee (BAC), members of the Technical Working Group (TWG), members of the BAC Secretariat, the head of the Project Management Office (PMO) or the end-user unit, and the project consultants, by consanguinity or affinity up to the third civil degree. On the part of the Bidder, this Clause shall apply to the following persons:

- (a) If the Bidder is an individual or a sole proprietorship, to the Bidder himself;
- (b) If the Bidder is a partnership, to all its officers and members;
- (c) If the Bidder is a corporation, to all its officers, directors, and controlling stockholders;
- (d) If the Bidder is a cooperative, to all its officers, directors, and controlling shareholders or members; and

- (e) If the Bidder is a joint venture (JV), the provisions of items (a), (b), (c), or (d) of this Clause shall correspondingly apply to each of the members of the said JV, as may be appropriate.

Relationship of the nature described above or failure to comply with this Clause will result in the automatic disqualification of a Bidder.

5. Eligible Bidders

5.1. Unless otherwise provided in the **BDS**, the following persons shall be eligible to participate in this bidding:

- (a) Duly licensed Filipino citizens/sole proprietorships;
- (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
- (c) Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
- (d) Cooperatives duly organized under the laws of the Philippines; and
- (e) Persons/entities forming themselves into a Joint Venture (JV), *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that Filipino ownership or interest of the JV concerned shall be at least sixty percent (60%).

5.2. Foreign bidders may be eligible to participate when any of the following circumstances exist, as specified in the **BDS**:

- (a) When a Treaty or International or Executive Agreement as provided in Section 4 of RA 9184 and its IRR allow foreign bidders to participate;
- (b) Citizens, corporations, or associations of a country, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- (c) When the Goods sought to be procured are not available from local suppliers; or
- (d) When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Government-owned or –controlled corporations (GOCCs) may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not attached agencies of the Procuring Entity.

- 5.4. Unless otherwise provided in the **BDS**, the Bidder must have completed a Single Largest Completed Contract (SLCC) similar to the Project and the value of which, adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) consumer price index, must be at least equivalent to a percentage of the ABC stated in the **BDS**.

For this purpose, contracts similar to the Project shall be those described in the **BDS**, and completed within the relevant period stated in the Invitation to Bid and **ITB** Clause 12.1(a)(ii).

- 5.5. The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank.

6. Bidder's Responsibilities

- 6.1. The Bidder or its duly authorized representative shall submit a sworn statement in the form prescribed in Section VIII. Bidding Forms as required in **ITB** Clause 12.1(b)(iii).
- 6.2. The Bidder is responsible for the following:
- (a) Having taken steps to carefully examine all of the Bidding Documents;
 - (b) Having acknowledged all conditions, local or otherwise, affecting the implementation of the contract;
 - (c) Having made an estimate of the facilities available and needed for the contract to be bid, if any;
 - (d) Having complied with its responsibility to inquire or secure Supplemental/Bid Bulletin(s) as provided under **ITB** Clause 10.4.

- (e) Ensuring that it is not “blacklisted” or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB;
- (f) Ensuring that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
- (g) Authorizing the HoPE or its duly authorized representative/s to verify all the documents submitted;
- (h) Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Bidder in the bidding, with the duly notarized Secretary’s Certificate attesting to such fact, if the Bidder is a corporation, partnership, cooperative, or joint venture;
- (i) Complying with the disclosure provision under Section 47 of RA 9184 and its IRR in relation to other provisions of RA 3019;
- (j) Complying with existing labor laws and standards, in the case of procurement of services; Moreover, bidder undertakes to:
 - (i) Ensure the entitlement of workers to wages, hours of work, safety and health and other prevailing conditions of work as established by national laws, rules and regulations; or collective bargaining agreement; or arbitration award, if and when applicable.

In case there is a finding by the Procuring Entity or the DOLE of underpayment or non-payment of workers’ wage and wage-related benefits, bidder agrees that the performance security or portion of the contract amount shall be withheld in favor of the complaining workers pursuant to appropriate provisions of Republic Act No. 9184 without prejudice to the institution of appropriate actions under the Labor Code, as amended, and other social legislation.

- (ii) Comply with occupational safety and health standards and to correct deficiencies, if any.

In case of imminent danger, injury or death of the worker, bidder undertakes to suspend contract implementation pending clearance to proceed from the DOLE Regional Office and to comply with Work Stoppage Order; and

- (iii) Inform the workers of their conditions of work, labor clauses under the contract specifying wages, hours of work and other benefits under prevailing national laws, rules and regulations; or collective bargaining agreement; or arbitration award, if and when applicable, through posting in two (2) conspicuous places in the establishment's premises; and
- (k) Ensuring that it did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

Failure to observe any of the above responsibilities shall be at the risk of the Bidder concerned.

- 6.3. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents.
- 6.4. It shall be the sole responsibility of the Bidder to determine and to satisfy itself by such means as it considers necessary or desirable as to all matters pertaining to the contract to be bid, including: (a) the location and the nature of this Project; (b) climatic conditions; (c) transportation facilities; and (d) other factors that may affect the cost, duration, and execution or implementation of this Project.
- 6.5. The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the procuring entity. However, the Procuring Entity shall ensure that all information in the Bidding Documents, including bid/supplemental bid bulletin/s issued, are correct and consistent.
- 6.6. Before submitting their bids, the Bidder is deemed to have become familiar with all existing laws, decrees, ordinances, acts, and regulations of the Philippines which may affect this Project in any way.
- 6.7. The Bidder shall bear all costs associated with the preparation and submission of his bid, and the Procuring Entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 6.8. The Bidder should note that the Procuring Entity will accept bids only from those that have paid the applicable fee for the Bidding Documents at the office indicated in the Invitation to Bid.

7. Origin of Goods

Unless otherwise indicated in the **BDS**, there is no restriction on the origin of goods other than those prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, subject to **ITB** Clause 27.1.

8. Subcontracts

- 8.1. Unless otherwise specified in the **BDS**, the Bidder may subcontract portions of the Goods to an extent as may be approved by the Procuring Entity and stated in the **BDS**. However, subcontracting of any portion shall not relieve the Bidder from any liability or obligation that may arise from the contract for this Project.
- 8.2. Subcontractors must submit the documentary requirements under **ITB** Clause 12 and comply with the eligibility criteria specified in the **BDS**. In the event that any subcontractor is found by the Procuring Entity to be ineligible, the subcontracting of such portion of the Goods shall be disallowed.
- 8.3. The Bidder may identify the subcontractor to whom a portion of the Goods will be subcontracted at any stage of the bidding process or during contract implementation. If the Bidder opts to disclose the name of the subcontractor during bid submission, the Bidder shall include the required documents as part of the technical component of its bid.

B. Contents of Bidding Documents

9. Pre-Bid Conference

- 9.1.
 - (a) If so specified in the **BDS**, a pre-bid conference shall be held at the venue and on the date indicated therein, to clarify and address the Bidders' questions on the technical and financial components of this Project.
 - (b) The pre-bid conference shall be held at least twelve (12) calendar days before the deadline for the submission and receipt of bids, but not earlier than seven (7) calendar days from the posting of the invitation to bid/bidding documents in the PhilGEPS website. If the Procuring Entity determines that, by reason of the method, nature, or complexity of the contract to be bid, or when international participation will be more advantageous to the GOP, a longer period for the preparation of bids is necessary, the pre-bid conference shall be held at least thirty (30) calendar days before the deadline for the submission and receipt of bids, as specified in the **BDS**.
- 9.2. Bidders are encouraged to attend the pre-bid conference to ensure that they fully understand the Procuring Entity's requirements. Non-attendance of the Bidder will in no way prejudice its bid; however, the Bidder is expected to know the changes and/or amendments to the Bidding Documents as recorded in the minutes of the pre-bid conference and the Supplemental/Bid Bulletin. The minutes of the pre-bid conference shall be recorded and prepared not later than five (5) calendar days after the pre-bid conference. The minutes shall be made available to prospective bidders not later than five (5) days upon written request.

- 9.3 Decisions of the BAC amending any provision of the bidding documents shall be issued in writing through a Supplemental/Bid Bulletin at least seven (7) calendar days before the deadline for the submission and receipt of bids.

10. Clarification and Amendment of Bidding Documents

- 10.1. Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such request must be in writing and submitted to the Procuring Entity at the address indicated in the **BDS** at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.
- 10.2. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of Bids.
- 10.3. Supplemental/Bid Bulletins may also be issued upon the Procuring Entity's initiative for purposes of clarifying or modifying any provision of the Bidding Documents not later than seven (7) calendar days before the deadline for the submission and receipt of Bids. Any modification to the Bidding Documents shall be identified as an amendment.
- 10.4. Any Supplemental/Bid Bulletin issued by the BAC shall also be posted in the PhilGEPS and the website of the Procuring Entity concerned, if available, and at any conspicuous place in the premises of the Procuring Entity concerned. It shall be the responsibility of all Bidders who have properly secured the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, Bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with **ITB** Clause 23.

C. Preparation of Bids

11. Language of Bids

The eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in a foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. The English translation shall govern, for purposes of interpretation of the bid.

12. Documents Comprising the Bid: Eligibility and Technical Components

12.1. Unless otherwise indicated in the **BDS**, the first envelope shall contain the following eligibility and technical documents:

(a) Eligibility Documents –

Class “A” Documents:

- (i) PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 23.1 of the IRR, provided, that the winning bidder shall register with the PhilGEPS in accordance with section 37.1.4 of the IRR.
- (ii) Statement of all its ongoing government and private contracts, including contracts, awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

Statement of the Bidder’s SLCC similar to the contract to be bid, in accordance with ITB Clause 5.4, within the relevant period as provided in the **BDS**.

The two statements required shall indicate for each contract the following:

- (ii.1) name of the contract;
- (ii.2) date of the contract;
- (ii.3) contract duration;
- (ii.4) owner’s name and address;
- (ii.5) kinds of Goods;
- (ii.6) For Statement of Ongoing Contracts - the amount of contract and value of outstanding contracts;
- (ii.7) For Statement of SLCC - the amount of completed contracts, adjusted by the Bidder to current prices using PSA’s consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- (ii.8) date of delivery; and
- (ii.9) end user’s acceptance or official receipt(s) or sales invoice issued for the contract, if completed, which shall be attached to the statements.

- (iii) NFCC computation in accordance with ITB Clause 5.5 or a committed Line of Credit from a universal or commercial bank.

Class “B” Document:

- (iv) If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.

(b) Technical Documents –

- (i) Bid security in accordance with **ITB** Clause 18. If the Bidder opts to submit the bid security in the form of:

- (i.1) a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank; or

- (i.2) a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments;

- (ii) Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents; and

- (iii) Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms.

- (iv) For foreign bidders claiming eligibility by reason of their country’s extension of reciprocal rights to Filipinos, a certification from the relevant government office of their country stating that Filipinos are allowed to participate in their government procurement activities for the same item or product.

13. Documents Comprising the Bid: Financial Component

13.1. Unless otherwise stated in the **BDS**, the financial component of the bid shall contain the following:

- (a) Financial Bid Form, which includes bid prices and the applicable Price Schedules, in accordance with **ITB** Clauses 15.1 and 15.4;
- (b) If the Bidder claims preference as a Domestic Bidder, a certification from the DTI issued in accordance with **ITB** Clause 27, unless otherwise provided in the **BDS**; and

- (c) Any other document related to the financial component of the bid as stated in the **BDS**.
- 13.2. (a) Unless otherwise stated in the **BDS**, all bids that exceed the ABC shall not be accepted.
- (b) Unless otherwise indicated in the **BDS**, for foreign-funded procurement, a ceiling may be applied to bid prices provided the following conditions are met:
 - (i) Bidding Documents are obtainable free of charge on a freely accessible website. If payment of Bidding Documents is required by the procuring entity, the payment could be made upon the submission of bids.
 - (ii) The procuring entity has procedures in place to ensure that the ABC is based on recent estimates made by the responsible unit of the procuring entity and that the estimates reflect the quality, supervision and risk and inflationary factors, as well as prevailing market prices, associated with the types of works or goods to be procured.
 - (iii) The procuring entity has trained cost estimators on estimating prices and analyzing bid variances.
 - (iv) The procuring entity has established a system to monitor and report bid prices relative to ABC and the engineer's/procuring entity's estimate.
 - (v) The procuring entity has established a monitoring and evaluation system for contract implementation to provide feedback on the actual total costs of goods and works.

14. Alternative Bids

- 14.1 Alternative Bids shall be rejected. For this purpose, an alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid regardless of whether said bid proposal is contained in a single envelope or submitted in two (2) or more separate bid envelopes.
- 14.2 Each Bidder shall submit only one Bid, either individually or as a partner in a JV. A Bidder who submits or participates in more than one bid (other than as a subcontractor if a subcontractor is permitted to participate in more than one bid) will cause all the proposals with the Bidder's participation to be disqualified. This shall be without prejudice to any applicable criminal, civil and administrative penalties that may be imposed upon the persons and entities concerned.

15. Bid Prices

- 15.1. The Bidder shall complete the appropriate Schedule of Prices included herein, stating the unit prices, total price per item, the total amount and the expected countries of origin of the Goods to be supplied under this Project.
- 15.2. The Bidder shall fill in rates and prices for all items of the Goods described in the Schedule of Prices. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable, Schedule of Prices, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free to the Government, except those required by law or regulations to be accomplished.
- 15.3. The terms Ex Works (EXW), Cost, Insurance and Freight (CIF), Cost and Insurance Paid to (CIP), Delivered Duty Paid (DDP), and other trade terms used to describe the obligations of the parties, shall be governed by the rules prescribed in the current edition of the International Commercial Terms (INCOTERMS) published by the International Chamber of Commerce, Paris.
- 15.4. Prices indicated on the Price Schedule shall be entered separately in the following manner:
- (a) For Goods offered from within the Procuring Entity's country:
 - (i) The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - (ii) The cost of all customs duties and sales and other taxes already paid or payable;
 - (iii) The cost of transportation, insurance, and other costs incidental to the delivery of the Goods to their final destination; and
 - (iv) The price of other (incidental) services, if any, listed in the **BDS**.
 - (b) For Goods offered from abroad:
 - (i) Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted DDP with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - (ii) The price of other (incidental) services, if any, listed in the **BDS**.

- (c) For Services, based on the form which may be prescribed by the Procuring Entity, in accordance with existing laws, rules and regulations

- 15.5. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or price escalation on any account. A bid submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected, pursuant to **ITB** Clause 24.

All bids prices for the given scope of work in the contract as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances. Upon the recommendation of the Procuring Entity, price escalation may be allowed in extraordinary circumstances as may be determined by the National Economic and Development Authority in accordance with the Civil Code of the Philippines, and upon approval by the GPPB. Nevertheless, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GOP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.

16. Bid Currencies

- 16.1. Prices shall be quoted in the following currencies:
 - (a) For Goods that the Bidder will supply from within the Philippines, the prices shall be quoted in Philippine Pesos.
 - (b) For Goods that the Bidder will supply from outside the Philippines, the prices may be quoted in the currency(ies) stated in the **BDS**. However, for purposes of bid evaluation, bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the *Bangko Sentral ng Pilipinas*(BSP) reference rate bulletin on the day of the bid opening.
- 16.2. If so allowed in accordance with **ITB** Clause 16.1, the Procuring Entity for purposes of bid evaluation and comparing the bid prices will convert the amounts in various currencies in which the bid price is expressed to Philippine Pesos at the foregoing exchange rates.
- 16.3. Unless otherwise specified in the **BDS**, payment of the contract price shall be made in Philippine Pesos.

17. Bid Validity

- 17.1. Bids shall remain valid for the period specified in the **BDS** which shall not exceed one hundred twenty (120) calendar days from the date of the opening of bids.
- 17.2. In exceptional circumstances, prior to the expiration of the bid validity period, the Procuring Entity may request Bidders to extend the period of

validity of their bids. The request and the responses shall be made in writing. The bid security described in **ITB** Clause 18 should also be extended corresponding to the extension of the bid validity period at the least. A Bidder may refuse the request without forfeiting its bid security, but his bid shall no longer be considered for further evaluation and award. A Bidder granting the request shall not be required or permitted to modify its bid.

18. Bid Security

- 18.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount stated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not Less than the Percentage of the ABC)
<p>(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.</p> <p><i>For biddings conducted by LGUs, the Cashier's/Manager's Check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></p>	
<p>(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</p> <p><i>For biddings conducted by LGUs, Bank Draft/Guarantee, or Irrevocable Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></p>	Two percent (2%)
<p>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	Five percent (5%)

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the Bidder shall enter into contract with the procuring entity and furnish the performance security required under ITB Clause 33.2, within ten (10) calendar days from receipt of the Notice of Award, and commits to pay the corresponding amount as fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

- 18.2. The bid security should be valid for the period specified in the **BDS**. Any bid not accompanied by acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 18.3. No bid securities shall be returned to Bidders after the opening of bids and before contract signing, except to those that failed or declared as post-disqualified, upon submission of a written waiver of their right to file a request for reconsideration and/or protest, or upon the lapse of the reglementary period to file a request for reconsideration or protest. Without prejudice on its forfeiture, bid securities shall be returned only after the Bidder with the Lowest Calculated Responsive Bid (LCRB) has signed the contract and furnished the performance security, but in no case later than the expiration of the bid security validity period indicated in **ITB** Clause 18.2.
- 18.4. Upon signing and execution of the contract pursuant to **ITB** Clause 32, and the posting of the performance security pursuant to **ITB** Clause 33, the successful Bidder's bid security will be discharged, but in no case later than the bid security validity period as indicated in the **ITB** Clause 18.2.
- 18.5. The bid security may be forfeited:
 - (a) if a Bidder:
 - (i) withdraws its bid during the period of bid validity specified in **ITB** Clause 17;
 - (ii) does not accept the correction of errors pursuant to **ITB** Clause 28.3(b);
 - (iii) has a finding against the veracity of any of the documents submitted as stated in **ITB** Clause 29.2;
 - (iv) submission of eligibility requirements containing false information or falsified documents;
 - (v) submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;

- (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
 - (vii) withdrawal of a bid, or refusal to accept an award, or enter into a contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the LCRB;
 - (viii) refusal or failure to post the required performance security within the prescribed time;
 - (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
 - (x) any documented attempt by a Bidder to unduly influence the outcome of the bidding in his favor;
 - (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
 - (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.
- (b) if the successful Bidder:
- (i) fails to sign the contract in accordance with **ITB** Clause 32; or
 - (ii) fails to furnish performance security in accordance with **ITB** Clause 33.

19. Format and Signing of Bids

- 19.1. Bidders shall submit their bids through their duly authorized representative using the appropriate forms provided in Section VIII. Bidding Forms on or before the deadline specified in the **ITB** Clauses 21 in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under **ITB** Clause 12.1, and the second shall contain the financial component of the bid. This shall also be observed for each lot in the case of lot procurement.
- 19.2. Forms, as mentioned in **ITB** Clause 19.1, must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
- 19.3. The Bidder shall prepare and submit an original of the first and second envelopes as described in **ITB** Clauses 12 and 13. In addition, the Bidder shall submit copies of the first and second envelopes. In the event of any discrepancy between the original and the copies, the original shall prevail.

- 19.4. Each and every page of the Bid Form, including the Schedule of Prices, under Section VIII hereof, shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.
- 19.5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.

20. Sealing and Marking of Bids

- 20.1. Bidders shall enclose their original eligibility and technical documents described in **ITB** Clause 12 in one sealed envelope marked “ORIGINAL - TECHNICAL COMPONENT”, and the original of their financial component in another sealed envelope marked “ORIGINAL - FINANCIAL COMPONENT”, sealing them all in an outer envelope marked “ORIGINAL BID”.
- 20.2. Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. ____ - TECHNICAL COMPONENT” and “COPY NO. ____ - FINANCIAL COMPONENT” and the outer envelope as “COPY NO. ____”, respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 20.3. The original and the number of copies of the Bid as indicated in the **BDS** shall be typed or written in ink and shall be signed by the Bidder or its duly authorized representative/s.
- 20.4. All envelopes shall:
 - (a) contain the name of the contract to be bid in capital letters;
 - (b) bear the name and address of the Bidder in capital letters;
 - (c) be addressed to the Procuring Entity’s BAC in accordance with **ITB** Clause 1.1;
 - (d) bear the specific identification of this bidding process indicated in the **ITB** Clause 1.2; and
 - (e) bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids, in accordance with **ITB** Clause 21.
- 20.5. Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall not be rejected, but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC or the Procuring Entity shall assume no responsibility for the displacement of the contents of the improperly sealed or marked bid, or for its premature opening.

D. Submission and Opening of Bids

21. Deadline for Submission of Bids

Bids must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the **BDS**.

22. Late Bids

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity, pursuant to **ITB** Clause 21, shall be declared "Late" and shall not be accepted by the Procuring Entity. The BAC shall record in the minutes of bid submission and opening, the Bidder's name, its representative and the time the late bid was submitted.



23. Modification and Withdrawal of Bids

- 23.1. The Bidder may modify its bid after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids. The Bidder shall not be allowed to retrieve its original bid, but shall be allowed to submit another bid equally sealed and properly identified in accordance with ITB Clause 20, linked to its original bid marked as “TECHNICAL MODIFICATION” or “FINANCIAL MODIFICATION” and stamped “received” by the BAC. Bid modifications received after the applicable deadline shall not be considered and shall be returned to the Bidder unopened.
- 23.2 A Bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted, for a valid and justifiable reason; provided that the Letter of Withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids. The Letter of Withdrawal must be executed by the duly authorized representative of the Bidder identified in the Omnibus Sworn Statement, a copy of which should be attached to the letter.
- 23.3. Bids requested to be withdrawn in accordance with **ITB** Clause 23.1 shall be returned unopened to the Bidders. A Bidder, who has acquired the bidding documents, may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of bids. A Bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract.
- 23.4. No bid may be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Financial Bid Form. Withdrawal of a bid during this interval shall result in the forfeiture of the Bidder’s bid security, pursuant to **ITB** Clause 18.5, and the imposition of administrative, civil and criminal sanctions as prescribed by RA 9184 and its IRR.

24. Opening and Preliminary Examination of Bids

- 24.1. The BAC shall open the bids in public, immediately after the deadline for the submission and receipt of bids, as specified in the **BDS**. In case the Bids cannot be opened as scheduled due to justifiable reasons, the BAC shall take custody of the Bids submitted and reschedule the opening of Bids on the next working day or at the soonest possible time through the issuance of a Notice of Postponement to be posted in the PhilGEPS website and the website of the Procuring Entity concerned.
- 24.2. Unless otherwise specified in the **BDS**, the BAC shall open the first bid envelopes and determine each Bidder’s compliance with the documents prescribed in **ITB** Clause 12, using a non-discretionary “pass/fail” criterion. If a Bidder submits the required document, it shall be rated “passed” for that particular requirement. In this regard, bids that fail to include any

requirement or are incomplete or patently insufficient shall be considered as “failed”. Otherwise, the BAC shall rate the said first bid envelope as “passed”.

- 24.3. Unless otherwise specified in the **BDS**, immediately after determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible bidder whose first bid envelope was rated “passed”. The second envelope of each complying bidder shall be opened within the same day. In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC unless otherwise provided in **ITB** Clause 13.2, the BAC shall rate the bid concerned as “failed”. Only bids that are determined to contain all the bid requirements for both components shall be rated “passed” and shall immediately be considered for evaluation and comparison.
- 24.4. Letters of Withdrawal shall be read out and recorded during bid opening, and the envelope containing the corresponding withdrawn bid shall be returned to the Bidder unopened.
- 24.5. All members of the BAC who are present during bid opening shall initial every page of the original copies of all bids received and opened.
- 24.6. In the case of an eligible foreign bidder as described in **ITB** Clause 5, the following Class “A” Documents may be substituted with the appropriate equivalent documents, if any, issued by the country of the foreign Bidder concerned, which shall likewise be uploaded and maintained in the PhilGEPS in accordance with Section 8.5.2 of the IRR:
 - (a) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for a sole proprietorship, or CDA for cooperatives;
 - (b) Mayor’s/Business permit issued by the local government where the principal place of business of the bidder is located; and
 - (c) Audited Financial Statements showing, among others, the prospective bidder’s total and current assets and liabilities stamped “received” by the Bureau of Internal Revenue or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two years from the date of bid submission.
- 24.7. Each partner of a joint venture agreement shall likewise submit the requirements in **ITB** Clause 12.1(a)(i). Submission of documents required under **ITB** Clauses 12.1(a)(ii) to 12.1(a)(iii) by any of the joint venture partners constitutes compliance.
- 24.8. The Procuring Entity shall prepare the minutes of the proceedings of the bid opening that shall include, as a minimum: (a) names of Bidders, their bid price (per lot, if applicable, and/or including discount, if any), bid security,

findings of preliminary examination, and whether there is a withdrawal or modification; and (b) attendance sheet. The BAC members shall sign the abstract of bids as read.

- 24.9 The bidders or their duly authorized representatives may attend the opening of bids. The BAC shall ensure the integrity, security, and confidentiality of all submitted bids. The Abstract of Bids as read and the minutes of the bid opening shall be made available to the public upon written request and payment of a specified fee to recover the cost of materials.
- 24.10 To ensure transparency and accurate representation of the bid submission, the BAC Secretariat shall notify in writing all bidders whose bids it has received through its PhilGEPS-registered physical address or official e-mail address. The notice shall be issued within seven (7) calendar days from the date of the bid opening.

E. Evaluation and Comparison of Bids

25. Process to be Confidential

- 25.1. Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award unless otherwise allowed in the case of **ITB** Clause 26.
- 25.2. Any effort by a bidder to influence the Procuring Entity in the Procuring Entity's decision in respect of bid evaluation, bid comparison or contract award will result in the rejection of the Bidder's bid.

26. Clarification of Bids

To assist in the evaluation, comparison, and post-qualification of the bids, the Procuring Entity may ask in writing any Bidder for a clarification of its bid. All responses to requests for clarification shall be in writing. Any clarification submitted by a Bidder in respect to its bid and that is not in response to a request by the Procuring Entity shall not be considered.

27. Domestic Preference

- 27.1. Unless otherwise stated in the **BDS**, the Procuring Entity will grant a margin of preference for the purpose of comparison of bids in accordance with the following:
- (a) The preference shall be applied when the lowest Foreign Bid is lower than the lowest bid offered by a Domestic Bidder.
 - (b) For evaluation purposes, the lowest Foreign Bid shall be increased by fifteen percent (15%).

- (c) In the event that the lowest bid offered by a Domestic Bidder does not exceed the lowest Foreign Bid as increased, then the Procuring Entity shall award the contract to the Domestic Bidder at the amount of the lowest Foreign Bid.
 - (d) If the Domestic Bidder refuses to accept the award of contract at the amount of the Foreign Bid within two (2) calendar days from receipt of written advice from the BAC, the Procuring Entity shall award to the bidder offering the Foreign Bid, subject to post-qualification and submission of all the documentary requirements under these Bidding Documents.
- 27.2. A Bidder may be granted preference as a Domestic Bidder subject to the certification from the DTI that the Bidder is offering unmanufactured articles, materials or supplies of the growth or production of the Philippines, or manufactured articles, materials, or supplies manufactured or to be manufactured in the Philippines substantially from articles, materials, or supplies of the growth, production, or manufacture, as the case may be, of the Philippines.

28. Detailed Evaluation and Comparison of Bids

- 28.1. The Procuring Entity will undertake the detailed evaluation and comparison of bids which have passed the opening and preliminary examination of bids, pursuant to **ITB** Clause 24, in order to determine the Lowest Calculated Bid.
- 28.2. The Lowest Calculated Bid shall be determined in two steps:
- (a) The detailed evaluation of the financial component of the bids, to establish the correct calculated prices of the bids; and
 - (b) The ranking of the total bid prices as so calculated from the lowest to the highest. The bid with the lowest price shall be identified as the Lowest Calculated Bid.
- 28.3. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all bids rated "passed," using non-discretionary pass/fail criteria. The BAC shall consider the following in the evaluation of bids:
- (a) Completeness of the bid. Unless the **BDS** allows partial bids, bids not addressing or providing all of the required items in the Schedule of Requirements including, where applicable, Schedule of Prices, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free to the Procuring Entity, except those required by law or regulations to be provided for; and

- (b) Arithmetical corrections. Consider computational errors and omissions to enable proper comparison of all eligible bids. It may also consider bid modifications. Any adjustment shall be calculated in monetary terms to determine the calculated prices.

- 28.4. Based on the detailed evaluation of bids, those that comply with the above-mentioned requirements shall be ranked in the ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts, and other modifications, to identify the Lowest Calculated Bid. Total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, which exceed the ABC shall not be considered, unless otherwise indicated in the **BDS**.
- 28.5. The Procuring Entity's evaluation of bids shall be based on the bid price quoted in the Bid Form, which includes the Schedule of Prices.
- 28.6. Bids shall be evaluated on an equal footing to ensure fair competition. For this purpose, all bidders shall be required to include in their bids the cost of all taxes, such as, but not limited to, value added tax (VAT), income tax, local taxes, and other fiscal levies and duties which shall be itemized in the bid form and reflected in the detailed estimates. Such bids, including said taxes, shall be the basis for bid evaluation and comparison.
- 28.7. If so indicated pursuant to **ITB** Clause 1.2, Bids are being invited for individual lots or for any combination thereof, provided that all Bids and combinations of Bids shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid prices quoted shall correspond to all items specified for each lot and to all quantities specified for each item of a lot. Bid Security as required by **ITB** Clause 18 shall be submitted for each contract (lot) separately. The basis for evaluation of lots is specified in BDS Clause 28.3.

29. Post-Qualification

- 29.1. The BAC shall determine to its satisfaction whether the Bidder that is evaluated as having submitted the Lowest Calculated Bid complies with and is responsive to all the requirements and conditions specified in **ITB** Clauses 5, 12, and 13.
- 29.2. Within a non-extendible period of five (5) calendar days from receipt by the bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

Failure to submit any of the post-qualification requirements on time, or a finding against the veracity thereof, shall disqualify the bidder for the award. Provided in the event that a finding against the veracity of any of the

documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR of RA 9184.

- 29.3. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted pursuant to **ITB** Clauses 12 and 13, as well as other information as the Procuring Entity deems necessary and appropriate, using a non-discretionary "pass/fail" criterion, which shall be completed within a period of twelve (12) calendar days.
- 29.4. If the BAC determines that the Bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bid as the LCRB, and recommend to the HoPE the award of a contract to the said Bidder at its submitted price or its calculated bid price, whichever is lower.
- 29.5. A negative determination shall result in rejection of the Bidder's Bid, in which event the Procuring Entity shall proceed to the next Lowest Calculated Bid with a fresh period to make a similar determination of that Bidder's capabilities to perform satisfactorily. If the second Bidder, however, fails the post-qualification, the procedure for post-qualification shall be repeated for the Bidder with the next Lowest Calculated Bid, and so on until the LCRB is determined for a recommendation for contract award.
- 29.6. Within a period not exceeding fifteen (15) calendar days from the determination by the BAC of the LCRB and the recommendation to award the contract, the HoPE or his duly authorized representative shall approve or disapprove the said recommendation.
- 29.7. In the event of disapproval, which shall be based on valid, reasonable, and justifiable grounds as provided for under Section 41 of the IRR of RA 9184, the HoPE shall notify the BAC and the Bidder in writing of such decision and the grounds for it. When applicable, the BAC shall conduct a post-qualification of the Bidder with the next Lowest Calculated Bid. A request for reconsideration may be filed by the bidder with the HoPE in accordance with Section 37.1.3 of the IRR of RA 9184.

30. Reservation Clause

- 30.1. Notwithstanding the eligibility or post-qualification of a Bidder, the Procuring Entity concerned reserves the right to review its qualifications at any stage of the procurement process if it has reasonable grounds to believe that a misrepresentation has been made by the said Bidder, or that there has been a change in the Bidder's capability to undertake the project from the time it submitted its eligibility requirements. Should such review uncover any misrepresentation made in the eligibility and bidding requirements, statements or documents, or any changes in the situation of the Bidder which will affect its capability to undertake the project so that it fails the preset eligibility or bid evaluation criteria, the Procuring Entity shall consider the said Bidder as ineligible and shall disqualify it from submitting a bid or from obtaining an award or contract.

- 30.2. Based on the following grounds, the Procuring Entity reserves the right to reject any and all bids, declare a Failure of Bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding:
- (a) If there is *prima facie* evidence of collusion between appropriate public officers or employees of the Procuring Entity, or between the BAC and any of the Bidders, or if the collision is between or among the bidders themselves, or between a Bidder and a third party, including any act which restricts, suppresses or nullifies or tends to restrict, suppress or nullify competition;
 - (b) If the Procuring Entity's BAC is found to have failed in following the prescribed bidding procedures; or
 - (c) For any justifiable and reasonable ground where the award of the contract will not redound to the benefit of the GOP as follows:
 - (i) If the physical and economic conditions have significantly changed so as to render the project no longer economically, financially or technically feasible as determined by the HoPE;
 - (ii) If the project is no longer necessary as determined by the HoPE; and
 - (iii) If the source of funds for the project has been withheld or reduced through no fault of the Procuring Entity.

30.3. In addition, the Procuring Entity may likewise declare a failure of bidding when:

- (a) No bids are received;
- (b) All prospective Bidders are declared ineligible;
- (c) All bids fail to comply with all the bid requirements or fail post-qualification; or
- (d) The bidder with the LCRB refuses, without justifiable cause to accept the award of contract, and no award is made in accordance with Section 40 of the IRR of RA 9184.

F. Award of Contract

31. Contract Award

- 31.1. Subject to **ITB** Clause 29, the HoPE or its duly authorized representative shall award the contract to the Bidder whose bid has been determined to be the LCRB.
- 31.2. Prior to the expiration of the period of bid validity, the Procuring Entity shall notify the successful Bidder in writing that its bid has been accepted, through a Notice of Award duly received by the Bidder or its representative personally or sent by registered mail or electronically, receipt of which must be confirmed in writing within two (2) days by the Bidder with the LCRB and submitted personally or sent by registered mail or electronically to the Procuring Entity.
- 31.3. Notwithstanding the issuance of the Notice of Award, the award of contract shall be subject to the following conditions:
- (a) Submission of the following documents within ten (10) calendar days from receipt of the Notice of Award:
 - (i) Valid JVA, if applicable; or
 - (ii) In the case of procurement by a Philippine Foreign Service Office or Post, the PhilGEPS Registration Number of the winning foreign Bidder;
 - (b) Posting of the performance security in accordance with **ITB** Clause 33;
 - (c) Signing of the contract as provided in **ITB** Clause 32; and
 - (d) Approval by a higher authority, if required, as provided in Section 37.3 of the IRR of RA 9184.
- 31.4. At the time of contract award, the Procuring Entity shall not increase or decrease the quantity of goods originally specified in Section VI. Schedule of Requirements.

32. Signing of the Contract

- 32.1. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Contract Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 32.2. Within ten (10) calendar days from receipt of the Notice of Award, the successful Bidder shall post the required performance security, sign and date the contract and return it to the Procuring Entity.
- 32.3. The Procuring Entity shall enter into a contract with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 32.4. The following documents shall form part of the contract:

- (a) Contract Agreement;
- (b) Bidding Documents;
- (c) Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to a request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- (d) Performance Security;
- (e) Notice of Award of Contract; and
- (f) Other contract documents that may be required by existing laws and/or specified in the **BDS**.

33. Performance Security

33.1. To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance security within a maximum period of ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of the contract.

33.2. The Performance Security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount not less than the percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank. <i>For biddings conducted by the LGUs, the Cashier's/Manager's Check may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i>	Five percent (5%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank if issued by a foreign bank.	

<p><i>For biddings conducted by the LGUs, the Bank Draft/ Guarantee or Irrevocable Letter of Credit may be issued by other banks certified by the BSP as authorized to issue such financial instrument.</i></p>	
<p>(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%)</p>

33.3. Failure of the successful Bidder to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the Procuring Entity shall have a fresh period to initiate and complete the post qualification of the second Lowest Calculated Bid. The procedure shall be repeated until the LCRB is identified and selected for a recommendation of contract award. However if no Bidder passed post-qualification, the BAC shall declare the bidding a failure and conduct a re-bidding with re-advertisement, if necessary.

34. Notice to Proceed

Within seven (7) calendar days from the date of approval of the contract by the appropriate government approving authority, the Procuring Entity shall issue the Notice to Proceed (NTP) together with a copy or copies of the approved contract to the successful Bidder. All notices called for by the terms of the contract shall be effective only at the time of receipt thereof by the successful Bidder.

35. Protest Mechanism

Decisions of the procuring entity at any stage of the procurement process may be questioned in accordance with Section 55 of the IRR of RA 9184.

Section III. Bid Data Sheet



ITB Clause																
1.1	<p>The Procuring Entity is</p> <p style="text-align: center;">PHILIPPINE STATISTICS AUTHORITY (PSA)</p>															
1.2	<p>The lot and reference is: PR No. : PSYS-19-11-146</p> <p style="text-align: center;">Supply, Delivery, Installation, Implementation and Training of Various ICT Components for PhilSys Registry Office (PRO) and Information Technology and Dissemination Service (ITDS)</p> <table border="1" data-bbox="405 757 1385 1323"> <thead> <tr> <th data-bbox="405 757 564 842">Lot</th> <th data-bbox="564 757 963 842">Item Description</th> <th data-bbox="963 757 1385 842">Approved Budget for the Contract (ABC)</th> </tr> </thead> <tbody> <tr> <td data-bbox="405 842 564 1005">1</td> <td data-bbox="564 842 963 1005">Supply, Delivery, Installation, Implementation and Training of ICT Components</td> <td data-bbox="963 842 1385 1005" style="text-align: center;">P 100,000,000.00</td> </tr> <tr> <td data-bbox="405 1005 564 1099">2</td> <td data-bbox="564 1005 963 1099">ICT Equipment Computer and Laptop</td> <td data-bbox="963 1005 1385 1099" style="text-align: center;">P 7,207,878.08</td> </tr> <tr> <td data-bbox="405 1099 564 1229">3</td> <td data-bbox="564 1099 963 1229">Expansion of the existing storage of UCS server of Data Center</td> <td data-bbox="963 1099 1385 1229" style="text-align: center;">P 3,200,000.00</td> </tr> <tr> <td data-bbox="405 1229 564 1323"></td> <td data-bbox="564 1229 963 1323" style="text-align: center;">TOTAL</td> <td data-bbox="963 1229 1385 1323" style="text-align: center;">P 110,407,878.08</td> </tr> </tbody> </table>	Lot	Item Description	Approved Budget for the Contract (ABC)	1	Supply, Delivery, Installation, Implementation and Training of ICT Components	P 100,000,000.00	2	ICT Equipment Computer and Laptop	P 7,207,878.08	3	Expansion of the existing storage of UCS server of Data Center	P 3,200,000.00		TOTAL	P 110,407,878.08
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3	Expansion of the existing storage of UCS server of Data Center	P 3,200,000.00														
	TOTAL	P 110,407,878.08														
2	<p>The Funding Source is:</p> <p>The General Appropriation Act GAA through the Approved Budget of Contract of the Philippine Statistics Authority in the amount in the amount of One Hundred Ten Million Four Hundred Seven Thousand Eight Hundred Seventy Eight and Eight Centavos Pesos (₱110,407,878.08)</p> <p>The name of the Project is:</p> <p style="text-align: center;">Supply, Delivery, Installation, Implementation and Training of Various ICT Components for the PhilSys Registry Office (PRO) and Information Technology and Dissemination Service (ITDS)</p>															
3.1	No further instructions.															
5.1.	No further instructions.															
5.2	Foreign bidders, except those falling under ITB Clause 5.2(b), may not participate															

	in this Project.
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p><u>For this purpose, similar contracts shall pertain to supply, delivery and installation of various ICT equipment.</u></p> <p>As proof of SLCC, the bidder shall submit end user's acceptance or official receipt or copy of the contract or any other document evidencing the SLCC.</p>
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on 29 November 2019, 1:30 P.M. at the 17th Floor, Cyberpod Centris Three, Eton Centris , EDSA corner Quezon Avenue, Quezon City.
10.1	<p>The Procuring Entity's address is:</p> <p>PSA-BAC Secretariat Atty. Revelyn C. Abduhalim 11th Floor, Cyberpod Centris One, Eton Centris EDSA corner Quezon Avenue, Quezon City Tel No.: (02)374-8281 Email : r.abduhalim@psa.gov.ph Web : www.psa.gov.ph or https://procurement.psa.gov.ph</p>
12.1(a)	No further instructions.
12.1(a)(ii)	The bidder's SLCC similar to the contract to be bid should have been completed five (5) years prior to the deadline for the submission and receipt of bids.
13.1(b)	No further instructions.
13.1(c)	No additional requirements.
13.2	<p>The ABC for Three (3) lots: Lot 1: P 100,000,000.00 Lot 2: P 7,207,878.08 Lot 3: P 3,200,000.00</p> <p>Any bid with a financial component exceeding this amount shall not be accepted.</p>
15.4(a)(iv)	No incidental services are required.
15.4(b) (i)	Not applicable.
15.4(b)	No incidental services are required.

16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	Not applicable
17.1	Bids will be valid for one hundred twenty (120) calendar days from the opening of bids.
18.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: 1. The amount of not less than <u>PhP 2,000,000.00 [2% of LOT 1], PhP 144,157.5616 [2% of LOT 2], PhP 64,000.00 [2% of LOT 3]</u> If bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or 2. The amount of not less than <u>PhP 5,000,000.00 [5% of LOT 1], PhP 360,393.904 [5% of LOT 2], PhP 160,000.00 [5% of LOT 3]</u> if bid security is in Surety Bond.
18.2	The Bid Security shall be valid for one hundred twenty (120) calendar days from the opening of bids.
20.3	Each Bidder shall submit one (1) original and two (2) certified true copies of the first and second components of its bid.
21	The address for submission of bids is: Bids and Awards Committee Attn: Atty. Revelyn C. Cayetano-Abduhalim 11 th Floor, Cyberpod Centris One, Eton Centris EDSA corner Quezon Avenue, The deadline for submission of bids is 11 December 2019 not later than 1:30 PM.
24.1	The place of bid opening is 17th Floor, Cyberpod Centris Three, Eton Centris, EDSA corner Quezon Avenue, Quezon City. The date and time of bid opening is 11 December 2019, 2:00 PM.
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3 (a)	Grouping and Evaluation of Lots – Partial bid is not allowed. The goods are grouped into lots and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award. In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.

28.4	No further instructions.
29.2	No additional requirement.
32.4(f)	No additional requirement.



Section IV. General Conditions of Contract



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1. Definitions

1.1. In this Contract, the following terms shall be interpreted as indicated:

- (a) “The Contract” means the agreement entered into between the Procuring Entity and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) “The Goods” means all of the supplies, equipment, machinery, spare parts, other materials and/or general support services which the Supplier is required to provide to the Procuring Entity under the Contract.
- (d) “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) “GCC” means the General Conditions of Contract contained in this Section.
- (f) “SCC” means the Special Conditions of Contract.
- (g) “The Procuring Entity” means the organization purchasing the Goods, as named in the **SCC**.
- (h) “The Procuring Entity’s country” is the Philippines.
- (i) “The Supplier” means the individual contractor, manufacturer distributor, or firm supplying/manufacturing the Goods and Services under this Contract and named in the **SCC**.
- (j) The “Funding Source” means the organization named in the **SCC**.
- (k) “The Project Site,” where applicable, means the place or places named in the **SCC**.
- (l) “Day” means calendar day.
- (m) The “Effective Date” of the contract will be the date of signing the contract, however, the Supplier shall commence performance of its obligations only upon receipt of the Notice to Proceed and copy of the approved contract.

- (n) “Verified Report” refers to the report submitted by the Implementing Unit to the HoPE setting forth its findings as to the existence of grounds or causes for termination and explicitly stating its recommendation for the issuance of a Notice to Terminate.

2. Corrupt, Fraudulent, Collusive, and Coercive Practices

2.1. Unless otherwise provided in the **SCC**, the Procuring Entity, as well as the bidders, contractors, or suppliers, shall observe the highest standard of ethics during the procurement and execution of this Contract. In pursuance of this policy, the Procuring Entity:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019.
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
 - (iii) “collusive practices” means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
 - (iv) “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
 - (v) “obstructive practice” is
 - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an

administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or

(bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.

(b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.

2.2. Further the Funding Source, Borrower or Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with any of the practices mentioned in GCC Clause 2.1(a)

3. Inspection and Audit by the Funding Source

The Supplier shall permit the Funding Source to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Funding Source if so required by the Funding Source.

4. Governing Law and Language

4.1. This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.

4.2. This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All correspondence and other documents pertaining to this Contract exchanged by the parties shall be written in English.

5. Notices

5.1. Any notice, request, or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request, or consent shall be deemed to have been given or made when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address

specified in the **SCC**, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.

- 5.2. A Party may change its address for notice hereunder by giving the other Party notice of such change pursuant to the provisions listed in the **SCC** for GCC Clause 5.1.

6. Scope of Contract

- 6.1. The Goods and Related Services to be provided shall be as specified in Section VI. Schedule of Requirements.
- 6.2. This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. Any additional requirements for the completion of this Contract shall be provided in the **SCC**.

7. Subcontracting

- 7.1. Subcontracting of any portion of the Goods, if allowed in the **BDS**, does not relieve the Supplier of any liability or obligation under this Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants or workmen.
- 7.2. If subcontracting is allowed, the Supplier may identify its subcontractor during contract implementation. Subcontractors disclosed and identified during the bidding may be changed during the implementation of this Contract. In either case, subcontractors must submit the documentary requirements under **ITB** Clause 12 and comply with the eligibility criteria specified in the **BDS**. In the event that any subcontractor is found by the Procuring Entity to be ineligible, the subcontracting of such portion of the Goods shall be disallowed.

8. Procuring Entity's Responsibilities

- 8.1. Whenever the performance of the obligations in this Contract requires that the Supplier obtain permits, approvals, import, and other licenses from local public authorities, the Procuring Entity shall, if so needed by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner.
- 8.2. The Procuring Entity shall pay all costs involved in the performance of its responsibilities in accordance with **GCC** Clause 6.

9. Prices

- 9.1. For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during

contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR or except as provided in this Clause.

- 9.2. Prices charged by the Supplier for Goods delivered and/or services performed under this Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any change in price resulting from a Change Order issued in accordance with **GCC** Clause 29.

10. Payment

- 10.1. Payments shall be made only upon certification by the HoPE to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. Except with the prior approval of the President no payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract. At least one percent (1%) but shall not exceed five percent (5%) of the amount of each payment shall be retained by the Procuring Entity to cover the Supplier's warranty obligations under this Contract as described in **GCC** Clause 17.
- 10.2. The Supplier's request(s) for payment shall be made to the Procuring Entity in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and/or Services performed, and by documents submitted pursuant to the **SCC** provision for **GCC** Clause 6.2, and upon fulfillment of other obligations stipulated in this Contract.
- 10.3. Pursuant to **GCC** Clause 10.2, payments shall be made promptly by the Procuring Entity, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier. Payments shall be in accordance with the schedule stated in the **SCC**.
- 10.4. Unless otherwise provided in the **SCC**, the currency in which payment is made to the Supplier under this Contract shall be in Philippine Pesos.
- 10.5. Unless otherwise provided in the **SCC**, payments using Letter of Credit (LC), in accordance with the Guidelines issued by the GPPB, is allowed. For this purpose, the amount of provisional sum is indicated in the **SCC**. All charges for the opening of the LC and/or incidental expenses thereto shall be for the account of the Supplier.

11. Advance Payment and Terms of Payment

- 11.1. Advance payment shall be made only after prior approval of the President, and shall not exceed fifteen percent (15%) of the Contract amount unless otherwise directed by the President or in cases allowed under Annex "D" of RA 9184.
- 11.2. All progress payments shall first be charged against the advance payment until the latter has been fully exhausted.

- 11.3. For Goods supplied from abroad, unless otherwise indicated in the **SCC**, the terms of payment shall be as follows:
- (a) On Contract Signature: Fifteen Percent (15%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Section VIII. Bidding Forms.
 - (b) On Delivery: Sixty-five percent (65%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the **SCC** provision on Delivery and Documents.
 - (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the acceptance and inspection certificate for the respective delivery issued by the Procuring Entity's authorized representative. In the event that no inspection or acceptance certificate is issued by the Procuring Entity's authorized representative within forty-five (45) days of the date shown on the delivery receipt, the Supplier shall have the right to claim payment of the remaining twenty percent (20%) subject to the Procuring Entity's own verification of the reason(s) for the failure to issue documents (vii) and (viii) as described in the **SCC** provision on Delivery and Documents.

12. Taxes and Duties

The Supplier, whether local or foreign, shall be entirely responsible for all the necessary taxes, stamp duties, license fees, and other such levies imposed for the completion of this Contract.

13. Performance Security

- 13.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any the forms prescribed in the **ITB** Clause 33.2.
- 13.2. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.
- 13.3. The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.
- 13.4. The performance security may be released by the Procuring Entity and returned to the Supplier after the issuance of the Certificate of Final Acceptance subject to the following conditions:

- (a) There are no pending claims against the Supplier or the surety company filed by the Procuring Entity;
- (b) The Supplier has no pending claims for labor and materials filed against it; and
- (c) Other terms specified in the **SCC**.

13.5. In case of a reduction of the contract value, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.

14. Use of Contract Documents and Information

14.1. The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

14.2. Any document, other than this Contract itself, enumerated in GCC Clause 14.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so required by the Procuring Entity.

15. Standards

The Goods provided under this Contract shall conform to the standards mentioned in Section VII. Technical Specifications; and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the institution concerned.

16. Inspection and Tests

16.1. The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Entity. The **SCC** and

16.2.

16.3.

16.4.

16.5.

16.6.

16.7.

- 16.8.
- 16.9. Section VII. Technical Specifications shall specify what inspections and/or tests the Procuring Entity requires and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 16.10. If applicable, the inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring Entity. The Supplier shall provide the Procuring Entity with results of such inspections and tests.
- 16.11. The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 16.12. The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to GCC Clause 5.
- 16.13. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

17. Warranty

- 17.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.
- 17.2. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 17.3. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the **SCC**. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) but shall not exceed five percent

(5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but shall not exceed five percent (5%) of the total Contract Price or other such amount if so specified in the **SCC**. The said amounts shall only be released after the lapse of the warranty period specified in the **SCC**; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.

- 17.4. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC** and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Procuring Entity.
- 17.5. If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in **GCC** Clause 17.4, the Procuring Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract and under the applicable law.

18. Delays in the Supplier's Performance

- 18.1. Delivery of the Goods and/or performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Entity in Section VI. Schedule of Requirements.
- 18.2. If at any time during the performance of this Contract, the Supplier or its Subcontractor(s) should encounter conditions impeding timely delivery of the Goods and/or performance of Services, the Supplier shall promptly notify the Procuring Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, and upon causes provided for under **GCC** Clause 22, the Procuring Entity shall evaluate the situation and may extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of Contract.
- 18.3. Except as provided under **GCC** Clause 22, a delay by the Supplier in the performance of its obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to **GCC** Clause 19, unless an extension of time is agreed upon pursuant to **GCC** Clause 29 without the application of liquidated damages.

19. Liquidated Damages

Subject to **GCC** Clauses 18 and 22, if the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under this Contract and under the applicable

law, deduct from the Contract Price, as liquidated damages, the applicable rate of one-tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity may rescind or terminate the Contract pursuant to GCC Clause 23, without prejudice to other courses of action and remedies open to it.

20. Settlement of Disputes

- 20.1. If any dispute or difference of any kind whatsoever shall arise between the Procuring Entity and the Supplier in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 20.2. If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 20.3. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under this Contract.
- 20.4. In the case of a dispute between the Procuring Entity and the Supplier, the dispute shall be resolved in accordance with Republic Act 9285 (“R.A. 9285”), otherwise known as the “Alternative Dispute Resolution Act of 2004.”
- 20.5. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the Procuring Entity shall pay the Supplier any monies due to the Supplier.

21. Liability of the Supplier

- 21.1. The Supplier’s liability under this Contract shall be as provided by the laws of the Republic of the Philippines, subject to additional provisions, if any, set forth in the **SCC**.
- 21.2. Except in cases of criminal negligence or willful misconduct, and in the case of infringement of patent rights, if applicable, the aggregate liability of the Supplier to the Procuring Entity shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

22. Force Majeure

- 22.1. The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the Supplier's delay in performance or another failure to perform its obligations under the Contract is the result of a *force majeure*.
- 22.2. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Supplier could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Supplier. Such events may include, but not limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 22.3. If a *force majeure* situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the *force majeure*.

23. Termination for Default

- 23.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attend its implementation:
- (a) Outside of *force majeure*, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contract price;
 - (b) As a result of *force majeure*, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of force majeure is deemed to have ceased; or
 - (c) The Supplier fails to perform any other obligation under the Contract.
- 23.2. In the event the Procuring Entity terminates this Contract in whole or in part, for any of the reasons provided under GCC Clauses 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the

Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of this Contract to the extent not terminated.

- 23.3. In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a qualified Supplier.

24. Termination for Insolvency

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, the termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

25. Termination for Convenience

- 25.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The HoPE may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.

- 25.2. The Goods that have been delivered and/or performed or are ready for delivery or performance within thirty (30) calendar days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed and/or ready for delivery, the Procuring Entity may elect:

- (a) to have any portion delivered and/or performed and paid at the contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed and/or performed goods and for materials and parts previously procured by the Supplier.

- 25.3. If the Supplier suffers loss in its initial performance of the terminated contract, such as the purchase of raw materials for goods specially manufactured for the Procuring Entity which cannot be sold in open market, it shall be allowed to recover partially from this Contract, on a *quantum meruit* basis. Before recovery may be made, the fact of loss must be established under oath by the Supplier to the satisfaction of the Procuring Entity before recovery may be made.

26. Termination for Unlawful Acts

- 26.1. The Procuring Entity may terminate this Contract in case it is determined *prima facie* that the Supplier has engaged, before or during the implementation of this Contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:
- (a) Corrupt, fraudulent, and coercive practices as defined in **ITB** Clause 3.1(a);
 - (b) Drawing up or using forged documents;
 - (c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
 - (d) Any other act analogous to the foregoing.



27. Procedures for Termination of Contracts

27.1. The following provisions shall govern the procedures for termination of this Contract:

- (a) Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Implementing Unit shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
- (b) Upon recommendation by the Implementing Unit, the HoPE shall terminate this Contract only by written notice to the Supplier conveying the termination of this Contract. The notice shall state:
 - (i) that this Contract is being terminated for any of the ground(s) afore-mentioned, and a statement of the acts that constitute the ground(s) constituting the same;
 - (ii) the extent of termination, whether in whole or in part;
 - (iii) an instruction to the Supplier to show cause as to why this Contract should not be terminated; and
 - (iv) special instructions of the Procuring Entity, if any.
- (c) The Notice to Terminate shall be accompanied by a copy of the Verified Report;
- (d) Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Supplier shall submit to the HoPE a verified position paper stating why this Contract should not be terminated. If the Supplier fails to show cause after the lapse of the seven (7) day period, either by inaction or by default, the HoPE shall issue an order terminating this Contract;
- (e) The Procuring Entity may, at any time before the receipt of the Supplier's verified position paper described in item (d) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Supplier's receipt of the notice;
- (f) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the HoPE shall decide whether or not to terminate this Contract. It shall serve a written notice to the Supplier of its decision and, unless otherwise provided, this Contract is deemed terminated from receipt of the Supplier of the notice of the decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate;

- (g) The HoPE may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the HoPE; and
- (h) The Supplier must serve a written notice to the Procuring Entity of its intention to terminate the contract at least thirty (30) calendar days before its intended termination. The Contract is deemed terminated if it is not resumed in thirty (30) calendar days after the receipt of such notice by the Procuring Entity.

28. Assignment of Rights

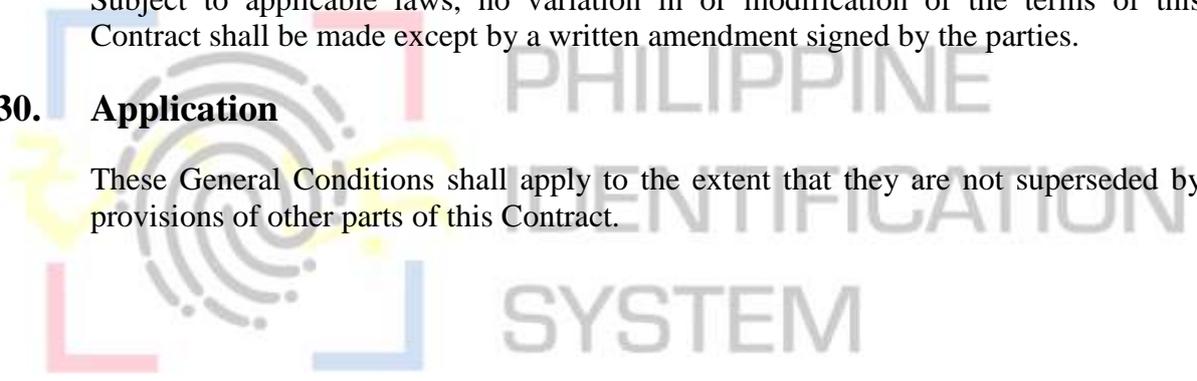
The Supplier shall not assign his rights or obligations under this Contract, in whole or in part, except with the Procuring Entity's prior written consent.

29. Contract Amendment

Subject to applicable laws, no variation in or modification of the terms of this Contract shall be made except by a written amendment signed by the parties.

30. Application

These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of this Contract.



Section V. Special Conditions of Contract



Special Conditions of Contract

GCC Clause	
1.1(g)	The Procuring Entity is PHILIPPINE STATISTICS AUTHORITY.
1.1(i)	The Supplier is the LOWEST CALCULATED RESPONSIVE BID
1.1(j)	The Funding Source is the General Appropriations Act (GAA) 2019 in the amount of ₱110,407,878.08 .
1.1(k)	The Project Site is PSA Complex, East Avenue, Quezon City .
2.1	No further instructions.
5.1	<p>The Procuring Entity’s address for Notices is:</p> <p>CANDIDO J. ASTROLOGO JR. OIC-Deputy National Statistician, CTCO Chairperson, PSA Bids and Awards Committee</p> <p>Attn: Atty. Revelyn C. Cayetano-Abduhalim Head, BAC Secretariat Philippine Statistics Authority 11th Floor, Cyberpod Centris One, Eton Centris EDSA corner Quezon Avenue, Quezon City</p> <p>Telephone No. (02) 374-8281 Email: r.abduhalim@psa.gov.ph</p> <p>The Supplier’s address for Notices is: <i>[Insert address including, name of contact, fax, and telephone number]</i></p>
6.2	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>For Goods Supplied from Abroad, state “The delivery terms applicable to the Contract are DDP delivered [insert place of destination]. In accordance with INCOTERMS.”</i></p> <p><i>For Goods Supplied from Within the Philippines, state “The delivery terms applicable to this Contract are delivered [insert place of destination]. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</i></p>

Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:

For Goods supplied from within the Philippines:

Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:

- (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt;
- (iii) Original Supplier's factory inspection report;
- (iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;
- (v) Original and four copies of the certificate of origin (for imported Goods);
- (vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;
- (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and
- (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.

For Goods supplied from abroad:

Upon shipment, the Supplier shall notify the Procuring Entity and the insurance company by cable the full details of the shipment, including Contract Number, description of the Goods, quantity, vessel, bill of lading number and date, port of loading, date of shipment, port of discharge, etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents as applicable with the documentary requirements of any letter of credit issued taking precedence:

- (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Original and four copies of the negotiable, clean shipped on board bill of lading marked "freight pre-paid" and five copies of the non-negotiable bill of lading ;
- (iii) Original Supplier's factory inspection report;
- (iv) Original and four copies of the Manufacturer's and/or

	<p>Supplier's warranty certificate;</p> <ul style="list-style-type: none"> (v) Original and four copies of the certificate of origin (for imported Goods); (vi) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site; (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site. <p>For purposes of this Clause, the Procuring Entity's Representative at the Project Site is:</p> <p style="text-align: center;">Edgar M. Fajutagana PSA Complex, East Avenue Barangay Pinyahan, Diliman Quezon City</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ul style="list-style-type: none"> (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods; (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods; (c) furnishing of detailed operations and maintenance manual for each appropriate unit of the supplied Goods; (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and (e) training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials,</p>
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notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- (b) in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts required are listed in Section VI. Schedule of Requirements and the cost thereof are included in the Contract Price

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods for a period of three (3) years.

Other spare parts and components shall be supplied as promptly as possible, but in any case within one (1) month of placing the order.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity

Name of the Supplier

	<p>Contract Description</p> <p>Final Destination</p> <p>Gross weight</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p>Any relevant HAZCHEM classifications</p> <p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Insurance –</p> <p>The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered <i>force majeure</i> in accordance with GCC Clause 22.</p>
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	<p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP Deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Patent Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.4	Not applicable.
10.5	Payment using LC is not allowed.
11.3	Maintain the GCC Clause.
13.4(c)	No further instructions.
16.1	<p>The inspections and tests that will be conducted are:</p> <ol style="list-style-type: none"> 1. Upon delivery, the Goods shall undergo preliminary physical inspection by the Inspection Team of the Procuring Entity to ascertain the physical condition and acceptability of the Goods. 2. The supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the Procuring Entity.
17.3	<p>In order to assure that the manufacturing defects shall be corrected by the supplier, the warranty period for this project is three (3) Years from date of Certificate of Final Acceptance.</p> <p>The warranty shall cover full replacement of defective items, free of charge, including labor, spare parts and materials.</p> <p>The obligation for the warranty for each item being bid shall be covered either of the following:</p> <ul style="list-style-type: none"> • Retention Money equivalent to at least one percent (1%) of every progress payment or; • Special Bank Guarantee equivalent to at least one percent (1%) of the total Contract Price <p>The said amounts shall only be released after the lapse of the warranty period; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.</p>
17.4	The period for correction of defects in the warranty period shall not be more than 15 calendar days.

21.1	No additional provision. However, if the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.
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Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Qty	Total	Delivered, Weeks/Months
Lot 1 Supply, Delivery, Installation, Implementation and Training of ICT Components	1 LOT	P 100,000,000.00	Supply, Delivery, Installation, Implementation and Training of Various (Lot 1-3) ICT Components are to be delivered (45) days upon issuance of Notice to Proceed
Lot 2 ICT Equipments Computer and Laptop	1 LOT	P 7,207,878.08	
Lot 3 Expansion of the existing storage of UCS Server for DataCenter	1 LOT	P 3,200,000.00	

Deliver to:
PSA PhilSys Office,
PSA Complex, East
Avenue, Quezon
City

I hereby commit to comply and deliver all the above requirements in accordance with the above-stated schedule.

Name of Company

**Signature over Printed Name
Of Authorized Representative**

Date

Section VII. Technical Specifications



Technical Specifications

Item	Specification	Statement of Compliance
		<p>Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).</p>

Item	Specification	Statement of Compliance
Lot 1: Supply, Delivery, Installation and Configuration of Server Components and IT Infrastructure		
Hyper Converged Solution for 5 nodes		
Architecture	A Hyperconverged Infrastructure (HCI) that includes at least one (1) 42U Rack Cabinet, five (5) Hyperconverged Appliance Nodes, two (2) Top-Of-Rack Switches, and one (1) Management Switch.	
	This will provide PhilSys Registry Office the resources for a software-centric architecture that tightly integrates compute, storage and virtualization resources in a single system. This will aid the organization by leveraging virtualization technologies and addressing the challenges with the complexity and cost of data protection and storage. It is a technology that would allow PhilSys Registry Office to focus their time, money and employee resources more on the operational aspects of their business and less on maintaining infrastructure.	
Infrastructure	All components must be from a single manufacturer for ease of support and integrated management	
	Supports industry standard hypervisors like VMware ESXi, Microsoft Hyper-V, and AHV	
	Supports differing CPU & memory configurations of nodes within the same cluster	
	Supports adding storage only nodes in the cluster	
	Supports unlimited number of nodes in a cluster	
	Supports VM-centric snapshots and clones	
	Must be able to provide different levels of resiliency in the same cluster (RF2 or RF3 can be applied at a container level)	
	Must have native File, Block and Object services built into the platform	
	The solution should provide enterprise data services such as deduplication and compression with erasure coding completely in software without dependence on any proprietary hardware	
	Must have inline compression, inline deduplication, post-process compression, and post-process deduplication	
	Must have feature to do backup to public clouds	
	Must have feature to do multi site DR	

	Must have feature to do data-at-rest encryption	
	Must maintain data locality and services reads from the local host server	
	The solution should provide a single unified management console for the management of the entire environment including virtualized environment as well as software defined storage environment, underlying Hardware and associated components	
One (1) - Unit 42U Rack		
	Must have a 42U capacity	
	Must have square rack mount flange hole type	
	Must have 6 sidewall compartments	
	Must have PDU mounting points	
	Must have front stabilizers, side stabilizers, casters, leveling feet, side covers, and perforated front door	
	Height must be 2003 mm / 78.9 in	
	Width must be 599 mm / 23.6 in	
	Depth must be 1189 mm / 46.8 in	
	Must be able to handle 950 kg / 2094 lb maximum load	
	Must include four (4) Switched and Monitored 32A 3 Phase PDU	
Two (2) - Top-of Rack Switches		
	Must have a 1U form factor	
	Must have 48X SFP28/SFP+ active ports and 6x QSFP28/SQFP+ ports	
	Must cut-through switching method	
	Must have unicast, multicast, and broadcast data traffic types	
	Must have the following software features: Layer 2 switching, Layer 3 switching, virtual local area networks (VLANs), VLAN tagging, spanning tree protocol (STP), link aggregation (trunk) groups (LAGs), virtual LAGs (vLAGs), Layer 2 failover, quality of service (QoS), IPv4/IPv6 management, IPv4/IPv6 routing, equal cost multiple paths (ECMP), IPv4/IPv6 virtual router redundancy protocol (VRRP), IPv4 policy-based routing (PBR), Converged Enhanced Ethernet (CEE), Network Policy Agent, VXLAN gateway, Python scripting, REST API programming, Telemetry agent.	

	<p>Must have non-blocking architecture with wire-speed forwarding of traffic:</p> <ul style="list-style-type: none"> • 100% line-rate performance • Up to 3.6 Tbps aggregated throughput • As low as 480 ns (QSFP28) or 535 ns (SFP28) port-to-port switching latency • Up to 2,678 Million packets per second (Mpps) (64-byte packets) • Up to 9,216-byte jumbo frames • Buffer size: 22 MB 	
	<p>Must be scalable to the following:</p> <ul style="list-style-type: none"> • MAC address forwarding database entries: 104,000 • VLANs: 4,095 (3,999 user-configurable; 96 reserved) • Rapid Per VLAN Spanning Tree (RPVST) instances: 500 • Multiple STP (MSTP) instances: 64 • Link aggregation groups: 72 • Active ports in a link aggregation group: 32 • Maximum ingress ACL entries: 3,072 • Maximum egress ACL entries: 512 • Static routes (IPv4 / IPv6): 256 / 256 • Dynamic routes (IPv4 / IPv6): 15,870 / 6,143 	
	Must have six N+1 redundant hot-swap fans. Rear (non-port side) to front (port side) or front to rear airflow for cooling.	
	Must have two load-sharing, redundant hot-swap 770W platinum power supplies.	
	Must have 1x 10/100/1000Mb Ethernet port (RJ-45); 1x RS-232 port (RJ-45); 1x USB 2.0 port	
	Management interface must have industry standard command line interface (isCLI); SNMP v1, V2, and V3; REST API.	
	Management Integration with Hyperconverged Dashboard must have the ability for the infrastructure or server administrator to modify the network as needed to support typical tasks, such as the creation, starting, and shutdown of new machines, as well as manipulation of guest virtual machines on VLANs. These tasks are performed through the hyperconverged management dashboard.	
	Secure features must include Secure Shell (SSH); Secure Copy (SCP); Secure FTP (sFTP); user level security; Role-based Access Control (RBAC); LDAP/LDAPS, RADIUS, and TACACS+ authentication; access control lists (ACLs); secure mode; Trusted Platform Module (TPM) 1.2.	
	Must have 5 years warranty, 24x7 with 4 hour response time.	
One (1) - Management Switch		
	Form factor must be 1U	

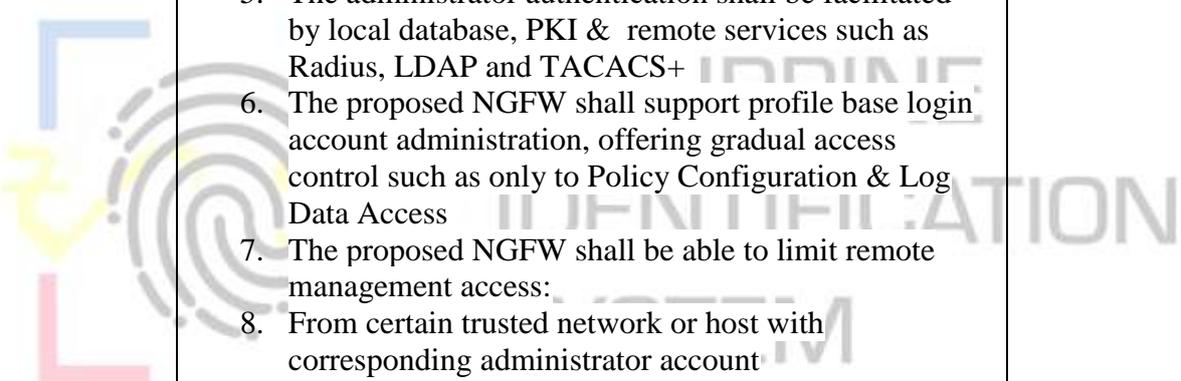
	Active ports must have 48x 1 Gb Ethernet fixed ports (RJ-45) and 4x SFP/SFP+ ports	
	Must have unicast, multicast, and broadcast data traffic types	
	Must have the following software features: Layer 2 switching, Layer 3 switching, virtual local area networks (VLANs), VLAN tagging, spanning tree protocol (STP), link aggregation (trunk) groups (LAGs), virtual LAGs (vLAGs), Layer 2 failover, quality of service (QoS), IPv4/IPv6 management, IPv4/IPv6 routing, equal cost multiple paths (ECMP), IPv4/IPv6 virtual router redundancy protocol (VRRP), Network Policy Agent, Python scripting, REST API programming.	
	Must have non-blocking architecture with wire-speed forwarding of traffic: <ul style="list-style-type: none"> • 100% line-rate performance • Up to 176 Gbps switching throughput • As low as 3.3 μs port-to-port switching latency • Up to 130 Million packets per second (Mpps) (64-byte packets) • Up to 9216-byte jumbo frames • Buffer size: 4 MB 	
	Must be scalable to the following: <ul style="list-style-type: none"> • MAC address forwarding database entries: 65000 • VLANs: 4096 (4092 user-configurable; 4 reserved) • Rapid Per VLAN Spanning Tree (RPVST) instances: 500 • Multiple STP (MSTP) instances: 64 • Link aggregation groups: 52 • Active ports in a link aggregation group: 32 • Maximum ingress IPv4 ACL entries: 1920 • Maximum egress IPv4 ACL entries: 512 • Static routes (IPv4 / IPv6): 256 / 256 • Dynamic routes (IPv4 / IPv6): 15870 / 6143 	
	Must have three N+1 redundant hot-swap fans. Rear (non-port side) to front (port side) or front to rear airflow for cooling.	
	Must have two load-sharing, redundant hot-swap 150 W AC (100 - 240 V) power supplies.	
	Must have hot-swappable parts for SFP/SFP+ transceivers, SFP+ DAC cables and AOCs, power supplies, fans.	
	Management ports must have 1x 10/100/1000 Mb Ethernet port (RJ-45); 1x RS-232 port (Micro-USB); 1x USB 2.0 port	
	Management interfaces must have industry standard command line interface (isCLI); SNMP v1, V2, and v3; REST API.	

	Management Integration with Hyperconverged Dashboard must have the ability for the infrastructure or server administrator to modify the network as needed to support typical tasks, such as the creation, starting, and shutdown of new machines, as well as manipulation of guest virtual machines on VLANs. These tasks are performed through the hyperconverged management dashboard.	
	Secure features must include Secure Shell (SSH); Secure Copy (SCP); Secure FTP (sFTP); user level security; Role-based Access Control (RBAC); LDAP/LDAPS, RADIUS, and TACACS+ authentication; access control lists (ACLs); secure mode; Trusted Platform Module (TPM) 1.2.	
	Must have 5 years warranty, 24x7 with 4 hour response time.	
Five (5) - Hyper Converged Appliances		
	Must be a 1U rack mount form factor	
	Must have 2x Intel Xeon Gold 6238 22 core 2.1Ghz processor	
	Must have 24x 64GB TruDDR4 RDIMM memory	
	Memory must offer protection in the event of a non-correctable memory failure with Single Device Data Correction (SDDC, also known as Chipkill, requires x4-based DIMMs), Adaptive Double Device Data Correction, Error correction code (ECC), memory mirroring, memory rank sparing, patrol scrubbing, and demand scrubbing.	
	Must have 10x 3.84TB SAS 12Gb Hot Swap SSD	
	Must have 2x 1100W platinum Hot-Swap power supply	
	Must have seven hot-swap system fans with N+1 redundancy for cooling	
	Must have 2x 10Gb Base-T ports and 4x 10/25GbE SFP28	
	Must support up to seven PCIe slots	
	Systems management must have a system of LEDs on various external and internal components of the server that leads you to the failed component. When an error occurs, LEDs are lit on the front I/O assembly, the rear panel, the system board, and the failed component to simplify servicing, speeds up problem resolution, and helps improve system availability.	
	Systems management must continuously monitors system parameters, triggers alerts, and performs recovery actions in case of failure to minimize downtime with Built-in Server Management Module	
	Systems management must be able to provide proactive alerts for processors, voltage regulators, memory, internal storage	

	(SAS/SATA HDDs and SSDs, NVMe SSDs, M.2 storage, flash storage adapters), fans, power supplies, RAID controllers, and server ambient and sub-component temperatures	
	<p>Must comply with the following standards:</p> <ul style="list-style-type: none"> • United States: FCC Part 15, Class A; UL 60950-1 • Canada: ICES-003/NMB-03, Class A; CAN/CSA-C22.2 60950-1 • Mexico: NOM-19 • Argentina: IEC 60950-1 • European Union: CE Mark (EN55022 Class A, IEC/EN 60950-1, EN55024, EN61000-3-2, EN 61000-3-3) • Germany: TUV-GS (IEC/EN 60950-1, EK1-ITB2000) • Russia, Kazakhstan, Belarus: EAC (TR CU 004/2011, TR CU 020/2011) • China: CCC GB4943.1, GB9254 Class A, GB17625.1 • India: BIS • Japan: VCCI, Class A • Taiwan: BSMI CNS13438, Class A; CNS 14336-1 • Korea: KN22, Class A; KN24 • Australia/New Zealand: AS/NZS CISPR 22 Class A • Reduction of Hazardous Substances (ROHS) • Energy Star 2.1 • ASHRAE Class A2, A3 and A4 specifications 	
	Must have 5 years warranty, 24x7 with 4 hour response time.	
	<p>HCIS ENTERPRISE ADMINISTRATION</p> <p>The HCIS Enterprise Administration course is aimed to train administrators (system, network, and storage) to successfully deploy HCIS in the datacenter. It covers the basic troubleshooting tools and advance tasks performed by HCIS administrators, including certification for HCIS Certified Professional.</p> <p>A minimum of four (4) days classroom-type training with hands-on laboratory, good for four (4) packs inclusive of accommodation and transportation. The training course shall be conducted by a certified or authorized HCIS training partners, including but not limited to the following training modules:</p> <ul style="list-style-type: none"> • Module 1: Introduction Introducing the Hypervisor. • Module 2: Managing the HCIS Cluster Configuring an HCIS cluster, including setting up a name server and adding network connections, and set 	

	<p>up file system whitelists.</p> <ul style="list-style-type: none"> • Module 3: Securing the HCIS Cluster Securing an HCIS cluster through user authentication, SSL certificate installation and cluster access control. • Module 4: Networking Managing networks using Open vSwitch (OVS). The module also describes how to configure bridges, bonds, and VLANs. • Module 5: VM Management Creating and managing Virtual Machines (VM), create a guest VM and importing a new image that can be applied to the VM. • Module 6: Health Monitoring and Alerts Monitoring cluster health and performance in addition to configuring health checks for various components. Provides guidelines in monitoring cluster performance, and customization of system alerts and events. • Module 7: Overview of the various HCIS storage components, including Storage Tiers, Pools, Containers, Volume Groups, vDisks, and Datastores/SMB Shares. • Module 8: Workload Migration Migrating workloads in hypervisor.. • Module 9: Services Shows Block Services provide high-availability, high-performance block storage through simple client configuration. • Module 10: Business Continuity Provides comprehensive data protection at all levels of the virtual datacenter: VM, file, and volume group. • Module 11: Data Protection Using the HCIS main Web Console to create a remote site and a Protection Domain. • Module 12: HCIS Central Multiple capabilities of HCIS Central, including monitoring and managing multiple activities across a set of the cluster. • Module 13: Maintaining the HCIS Cluster HCIS Cluster Check (HCIS-CC), a framework of scripts that helps diagnose cluster health. • Module 14: Life Cycle Operations Provides an overview of the essential lifecycle operations, including starting/ stopping an HCIS cluster, starting/shutting down a cluster node and searching/ updating inventory, and how to expand a cluster, manage licenses and upgrade software and firmware. 	
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Two (2) - Next Generation Firewall	
	<p>The proposed NGFW should be based on a dedicated ASIC-based standalone appliance which should include:</p> <ol style="list-style-type: none"> 1. Content Processor that accelerates content scanning activities such as AV 2. Network Processors (inbuilt and/or modules) used for acceleration of many key security functions including stateful packet header inspection, VPN encryption/decryption, protocol anomaly offloading, and quality of service enforcement. It should also provide acceleration for processing all packet sizes which include time sensitive applications such as VoIP, real-time protocols, and multimedia applications. 3. The proposed Appliance vendor must have "Recommended" Rating in NSS Labs 2019 NGFW Group Test 4. The proposed NGFW vendor must have ICSA validated security and performance 5. The proposed NGFW must be able to control wireless access points and switches of the same brand. The wireless access point devices communicate with the Firewall unit over wired networks. Add wireless interfaces (SSIDs) to the WiFi network and configure security features such as Rogue AP detection and WIDS. 6. The proposed NGFW must be able to support SD-WAN with no 3rd party hardware or additional licenses
	<p>The proposed NGFW Operating System must:</p> <ol style="list-style-type: none"> 1. Resided on flash disk for reliability over hard disk 2. Allow dual booting 3. Upgradeable via Web UI or TFTP
	<p>The configurations on the device shall:</p> <ol style="list-style-type: none"> 1. Be easily backup or restored via GUI and CLI to/from local PC, remote centralized management or USB disk 2. Provide CLI command configuration file that is readable by Windows Notepad 3. Have option for encrypted backup file 4. Have revisions listed on GUI for ease of use. The display shall allow revert to selected revision and configuration diff between 2 selected revisions. Administrators shall be able to add comments for each revision. <p>The proposed NGFW shall minimally provide management access through:</p>

	<ol style="list-style-type: none"> 1. GUI using HTTP or HTTPS access which administration service port can be configured, for example via tcp port 8080 2. CLI console using console port, SSHv2, telnet or on GUI's dashboard 3. The proposed NGFW shall offer option to automatically redirect HTTP management access to HTTPS 4. The proposed NGFW shall enforce mandatory default administrator password setup upon first time log in or after a factory reset. 	
	<p>The proposed NGFW shall have option to implement local administrator password policy enforcement including:</p> <ol style="list-style-type: none"> 1. Minimum length 2. Character requirements - Upper case, lower case, numbers and special character 3. Disallow password reuse 4. Password expiration 5. The administrator authentication shall be facilitated by local database, PKI & remote services such as Radius, LDAP and TACACS+ 6. The proposed NGFW shall support profile base login account administration, offering gradual access control such as only to Policy Configuration & Log Data Access 7. The proposed NGFW shall be able to limit remote management access: 8. From certain trusted network or host with corresponding administrator account 9. To certain (virtual) interfaces 10. The proposed NGFW shall be allow administrators to set administration idle timeout between 1 to 480 minutes 11. The proposed NGFW should be able to facilitate administration audits by logging detailed activities to event log - management access and configuration changes. <p>The proposed NGFW must be able to support the following feature components:</p> <ol style="list-style-type: none"> 1. Intrusion Prevention System 2. Antivirus 3. Web Filtering 4. Application Control 5. User Group 6. Log & report Configurations 	
	<p>The proposed NGFW shall have the ability to interconnect discrete security solutions into an integrated whole to detect, monitor, block, and remediate attacks across the entire attack</p>	

	<p>surface. The solution should offers the following capabilities:</p> <ol style="list-style-type: none"> 1. A physical topology view that shows all connected devices, including access layer device and a logical topology view that show information about the interfaces that each device is connected to. 	
	<p>The proposed NGFW shall allow GUI configurations to external services that includes:</p> <ol style="list-style-type: none"> 1. Public cloud providers - AWS, Microsoft Azure, Google Cloud Platform (GCP) , Oracle Cloud Infrastructure (OCI) and AliCloud 2. SDN platforms and private cloud hypervisors - Kubernetes, VMware NSX, VMware ESXi, OpenStack, Cisco ACI and Nuage VSP 3. Identity Systems - Active Directory service, RADIUS, NAC system, endpoint management system 4. External threat feeds: URL list, IP list, domain name list and malware file hash 	
	<p>The proposed NGFW shall provide robust visibility GUI panels and dashboards that:</p> <ol style="list-style-type: none"> 1. Utilizes data from options of local disk, external logging system 2. Pulls data from supported external systems via REST APIs 3. Draws real-time and historical data for displays of information in both text and visual format 4. Presents information visually using graphs, bubble charts and world map 5. Allows filtering (using specific time range, by user ID or local IP address, by application, etc) and drill-down of data 6. Allows customizable Top N views on the dashboard 7. Provides one-click action to quarantine host based on selected data 8. The proposed NGFW shall provide administrators ability to assign arbitrary score given based on the perceived risk of certain events such as visits to malicious websites and malware detection. Threat scores will be logged and computed for each host as they match risky events. Thus, administrator shall be able to rank and identify most risky hosts in the network. 	
	<p>The proposed NGFW shall provide monitoring capabilities through GUI including:</p> <ol style="list-style-type: none"> 1. Static, dynamic and policy routing status 2. DHCP service status 3. SD-WAN links status and usage 4. IPsec and SSL VPN sessions status 	

	5. Host security and quarantine status	
	<p>Network Capabilities</p> <ol style="list-style-type: none"> 1. The proposed NGFW shall support the IEEE standard 802.3ad for physical link aggregation 2. Administrators shall be able to configure both IPv4 and IPv6 DHCP service on an interface of the proposed NGFW. The interface shall automatically broadcast DHCP requests and then provide IP address, any DNS server addresses, and the default gateway address to clients 3. Administrators shall be able to configure an interface as a DHCP relay 4. Administrators shall be able to adjust the maximum transmission unit (MTU) of the packets that the proposed NGFW transmits to improve network performance 5. A loopback interface is a logical interface that's always up (no physical link dependency) and the attached subnet is always present in the routing table. Administrators shall be able to configure multiple loopback interfaces on the proposed NGFW 6. The proposed NGFW shall support static routing 7. Support for both IPv4 and IPv6 routes 8. Ability to define static routes with administrative distance and priority. Priority, which will artificially weight the route during route selection. The higher the priority number, the less likely the route is to be selected over other routes. 9. Ability to define destinations in static routes using IP subnet, firewall address (including FQDN type) objects, and Internet service objects. Internet service objects are IP lists mapped to popular Internet services and are residing on a dynamically updated database. 10. The proposed NGFW shall support reverse path lookup (anti-spoofing). This feature can be disabled to enable asymmetric routing. 11. The proposed NGFW shall support Open Shortest Path First (OSPF), OSPFv2 and OSPFv3 routing protocols 12. The proposed NGFW shall support BGP routing protocol 	
	<p>The proposed NGFW shall support performance SLA (also known as health checks) settings which are used to monitor WAN interfaces link quality and to detect link failures. They can be used to remove routes, and to reroute traffic when an SD-WAN member cannot detect the server. The settings should include:</p>	

	<ol style="list-style-type: none"> 1. Predefined performance SLA profiles such as Office 365, AWS and Gmail 2. Health check probes using IPv4/IPv6 Ping and HTTP 3. Selection of multiple destinations(or servers) to probe 4. Interfaces relating to the performance SLA profile 	
	<p>The proposed NGFW shall allow SLA targets to be created. These are a set of constraints that are used in SD-WAN rules to control the paths that traffic takes. These constraints should include:</p> <ol style="list-style-type: none"> 1. Latency threshold 2. Jitter threshold 3. Packet loss threshold 4. The proposed NGFW shall provide settings to the characteristics of probes, including check interval, link failure and restoration considerations. 5. The proposed NGFW shall provide option to disable the implicated static route when an interface is inactive. 	
	<p>The proposed NGFW shall allow organizations to define SD-WAN rules that are used to control how sessions are distributed to SD-WAN interfaces. The definition of these rules shall include:</p> <ol style="list-style-type: none"> 1. Source: address and/or user group 2. Destination: address, applications and/or dynamic IP database 	
	<p>The proposed NGFW shall provide the following path control strategies:</p> <ol style="list-style-type: none"> 1. Manual: Interfaces are manually assigned a priority 2. Best Quality: Interface are assigned a priority based on the quality of the interface. Quality criteria may be latency, jitter, packet loss, available bandwidth (for upstream, downstream, or both) or custom with a cocktail of weighted criteria 3. Lowest Cost (SLA): Interface is selected based on the lowest cost defined on SD-WAN interfaces that meets selected SLA settings 4. Maximize Bandwidth (SLA): Traffic is distributed among all available links that satisfies selected SLA profile based on a round-robin load balancing algorithm 	
	<p>The proposed NGFW shall provide implicit an SD-WAN rule for sessions that do not meet the conditions of defined rules. This implicit rule shall offer the following load balancing algorithms with the ability to assign weight on each member interfaces:</p> <ol style="list-style-type: none"> 1. Source IP: The system divides traffic equally between the interfaces. However, sessions that start at the same 	

	<p>source IP address use the same path</p> <ol style="list-style-type: none"> 2. Sessions: The system distributes the workload based on the number of sessions that are connected through the interfaces. 3. Spillover: If the amount of traffic bandwidth on an interface exceeds the ingress or egress thresholds that organization set for that interface, the system sends additional traffic through one of the other member interfaces. 4. Source-Destination IP: Sessions that start at the same source IP address and go to the same destination IP address use the same path. 5. Volume: The system uses the weight that is assigned to each interface to calculate a percentage of the total bandwidth that's allowed to go through each interface. 6. The proposed NGFW shall support forward error correction (FEC) on VPN overlay networks. 	
	<p>Support and Training Requirements</p> <ol style="list-style-type: none"> 1. Principal TAC Support must be available 24/7/365 2. Principal TAC Support must have offices in Europe, Asia and North America 	
	<p>NGFW Platform Specifications</p> <ol style="list-style-type: none"> 1. Threat Protection Throughput must be at least 1.2 Gbps 2. Concurrent Sessions (TCP) must be at least 2 million 3. New Sessions/Sec (TCP) must be at least 135,000 4. IPsec VPN Throughput (512 byte) must be at least 9 Gbps 5. Gateway-to-Gateway IPsec VPN Tunnels must be at least 2,000 6. Client-to-Gateway IPsec VPN Tunnels must be at least 10,000 7. SSL Inspection Throughput must be at least 820 Mbps 8. Form factor should be 1RU 9. Required Network Interface per NGFW are: 18 x GE RJ45 (including 2 x WAN ports, 1 x MGMT port, 1 X HA port, 14 x switch ports), 4 x GE SFP slots 10. 480GB Onboard Storage 11. Required Quantity: 2 12. Required security license and support: 5 years 	
Twenty (20) - Managed Switch (Gigabit 24 Port)		
	Form factor must be 1U Rack Mount	
	<p>Media Type: Must be 1 Gb Ethernet fixed ports (1000BASE-T): RJ-45</p>	

	<p>UTP Category 5 or 5e</p> <p>1 Gb Ethernet SFP</p> <p>1 GbE short-wavelength (SX) SFP transceivers</p> <p>1 GbE long-wavelength (LX) SFP transceivers</p> <p>10 Gb Ethernet SFP+:</p> <p>10 GbE short-range (SR) SFP+ transceivers</p> <p>10 GbE long-range (LR) SFP+ transceivers</p> <p>10 GbE extended-range (ER) SFP+ transceivers</p> <p>10 GbE RJ-45 SFP+ transceivers</p> <p>10 GbE SFP+ active optical cables</p> <p>10 GbE SFP+ DAC cables</p>	
	<p>Port Speeds:</p> <p>1 GbE fixed ports must be 10 / 100 / 1000 Mbps auto-sensing</p>	
	<p>1 GbE SFP transceivers must be at least 1 Gbps</p>	
	<p>10 GbE SFP+ transceivers, DAC cables, and AOCs must be at least 10 Gbps</p>	
	<p>1/10 GbE SFP+ transceivers must be at least 1 Gbps or 10 Gbps</p>	
	<p>Must have store-and-forward for switching method</p>	
	<p>Must be Unicast, multicast, broadcast for data traffic types</p>	
	<p>Must have software features such as:</p> <p>Campus Networking OS (Campus NOS): Layer 2 switching, Layer 3 switching, virtual local area networks (VLANs), VLAN tagging, spanning tree protocol (STP), link aggregation (trunk) groups (LAGs), link dependency, quality of service (QoS), stacking, IPv4/IPv6 management, IPv4/IPv6 routing, IPv4/IPv6 virtual router redundancy protocol (VRRP), IPv4/IPv6 policy-based routing (PBR), IPv4/IPv6 protocol independent multicast (PIM).</p>	
	<p>Must be 100% line-rate performance</p>	
	<p>Must be up to 128 Gbps switching throughput</p>	
	<p>Must be up to 95 Million packets per second (Mpps) (64-byte packets)</p>	
	<p>Must be up to 9216-byte jumbo frames</p>	
	<p>Buffer size must be 1.5mb</p>	
	<p>Must be Two fixed, internal, variable-speed system fans with side-to-side (left-to-right) airflow for cooling</p>	
	<p>Must have One fixed 30 W AC (100 - 240 V) power supply (IEC 320-C14 connector). for the power supply</p>	
	<p>Must have SFP/SFP+ transceivers, SFP+ DAC cables, and SFP+ AOCs for how swapping parts</p>	
	<p>Must have 1x 10/100 Mb Ethernet port (RJ-45), 1x RS-232 port (RJ-45) for management ports</p>	

	Must have Web-based GUI; Command line interface (CLI); SNMP v1, V2, and v3 for management interfaces	
	Must have Secure Shell (SSH); Secure Copy (SCP); Secure FTP (sFTP); user level security; Role-based Access Control (RBAC); RADIUS and TACACS+ authentication; access control lists (ACLs), port security; port-based network access control (IEEE 802.1x) for security features	
	Must have (3) Three year warranty	
Four (4) - NAS (Network Attached Storage)		
	Must have a 3U form factor.	
	Must have Intel Xeon processor	
	Must have hardware encryption engine	
	Must have at least 8GB memory and expandable to 64GB	
	Must have 16 drive bays with 4TB enterprise HDD	
	Must include sliding rail kit.	
	Five (5) years warranty with media retention	
Forty (40) - Monitoring Workstation		
	Must have an Intel Core i7 Processor latest generation	
	Must have 16GB of memory	
	Must have 2 x 23" LED with DisplayPort Interface	
	Must have 256 M.2 SSD and 2TB HDD	
	Must have a dedicated graphics card with HDMI and 2x DisplayPort interface	
	Must have a preloaded operating system Windows 10 Pro 64 bit (installed and activated)	
	Must have USB Keyboard and Mouse	
	Must have 1000 KVA UPS	
	Must have a Warranty of Three (3) years on on-site support; Three (3) years on parts; and Three (3) years warranty on labor) with media retention	
Ten (10) - Display Screen 55" w/ LAN Port		
	Must have a screen size of 55"	
	Must have a resolution at least 3840 X 2160	
	Must have a Lan Port	
	Must have at least 4 HDMI Slots	
	One (1) year warranty	

Two (2) - Display Screen 65" w/ LAN Port		
	Must have a screen size of 65"	
	Must have a resolution at least 3840 x 2160	
	Must have a Lan Port	
	Must have at least 4 HDMI Slots	
	One (1) year warranty	
Forty (40) - IP Camera		
	Must have a resolution of 1080p FULL HD 30 FPS	
	Must have at least effective focal length of 3.6mm, f/1.8	
	Must be Outdoor Weather Resistant	
	Must have 802.3af PoE 24V Passive PoE of power supply	
	Must have Built-in Microphone	
	Must be Wall, Ceiling or Pole mount mountable	
	One (1) year warranty	
Five (5) - Biometric Locks		
	Must be capable of registering at least 1,500 fingerprint templates	
	Must have a capacity of 10,000 templates for ID Card	
	Must be capable of RS485, TCP/IP, USB Host for communication mode	
	Must have electric lock, door sensor, exit button, alarm for Access control Interface	
	Must have door lock kit	
	Must have a protection grade of IP65	
	Must have power supply	
Twenty (20) - Two-Way Radio		
	Must have frequency range or [TX] 136 - 174MHz, 400 - 520MHz [RX] 136 - 174MHz, 400 - 520MHz, 68-108MHz (FM Broadcast)	
	Must have at least 128 channels	
	Must have at least 25KHz (wide band) 12.5KHz (narrow band) for channel spacing	

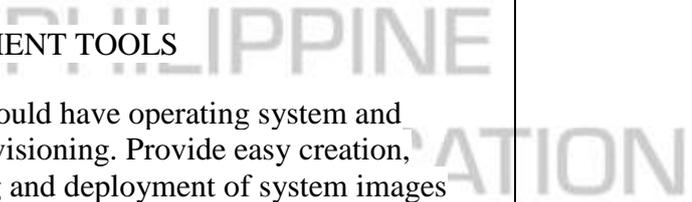
	Must have $\leq 0.25\mu\text{V}$ (wide band) $\leq 0.35\mu\text{V}$ (narrow band) for sensitivity	
	Must be 2.5, 5, 6.25, 10, 12.5, 20, 25, 30 and 50KHz for frequency steps	
	Must be SMA-Female / Antenna Impedance: 50Ω for antenna connector	
	Must have power adapter,earpiece,belt clip,hand strap,battery charger and manual	
	Must have a warranty	
Five (5) - Laptop IOS		
	Must have 1.4Ghz quad-core 8th-generation Intel Core I5 Processor, Turbo Boost up to 3.9Ghz	
	Must have integrated graphics	
	Must have 8GB Memory of RAM	
	Must have 256GB SSD storage	
	Must have a Wireless Keyboard and Mouse	
Five (5) - Laptop 64 Bit High Capacity		
	Must have a latest Intel I7 of processor latest generation	
	Must have 16GB of Memory	
	Must have 256 M.2 SSD and 1TB HDD for storage	
	Must have a Dedicated graphics card	
	Must have a Wireless Keyboard and Mouse	
	Must have Windows 10 Pro 64 bit (installed and activated) of preloaded operating system	
	Must have warranty (Three (3) years on on-site support; Three (3) years on parts; and Three (3) years on warranty on labor) with media retention	
	Must have Wireless Keyboard and Mouse	
Fifty (50) - Router/Gateway		
	Must have (3) 10/100/1000 for RJ45 Ports	
	Must have (1) RJ45 Serial Console Port	
	Must be quiet,fanless operation	
	Must be Wall-Mounting Capability	

	Must have Layer 3 Forwarding Performance	
	Must be 1,000,000pps for the packet size of 64bytes	
	Must be at least 3Gbps for line rate	
Twenty (20) - UTP Cable CAT 6		
	Category 6 UTP cable 300 meters per box	
Ten Thousand (10,000) - RJ 45		
	RJ 45 Network connector	
One Thousand (1,000) - Rubber Boot		
	Rubber boot for RJ 45 connector	
Five Thousand Three Hundred (5,300) - Endpoint Security		
	<p>ANTI-MALWARE</p> <ol style="list-style-type: none"> 1. The solution must have multiple anti-malware engines – with the combination of the traditional Signature-based, heuristic, Cloud-Assisted scanning and Machine Learning technology – for superior scanning and detection capability. 2. The solution should be able to provide security for heterogeneous IT environment. It shall support a range of platforms – including Mac, Linux and Windows – Including the new Windows 10 and Windows Server 2016 operating system. 3. Lightweight mode for Threat Protection (“Cloud mode”). Light antivirus databases(require less RAM and drive space). 4. The solution should provide protection against new and unknown malwares. It should have an urgent detection system that may help protect the system against new threats, even before the release of a new malware signature. 5. The solution should be able to monitor the behaviour of applications automatically. It should have Behavioural Detection, Exploit, Anti-Rootkit and Remediation Engine that monitor the system – real time and will detect any suspicious behaviour deeper within your system and application that rolls back actions done by malware. 6. The Solution should have Protection against encryption for shared folders unique anti-cryptor mechanism capable of blocking encryption of files on 	

	<p>the shared resources from the malicious process running on another machine on the same network.</p> <ol style="list-style-type: none"> 7. The solution should have a deeper level of protection that could work on the lowest level of a computers' operating system. 8. The Solution should have technologies that are improving its performance by estimating file threat level on the basis of its last modification date. File last modification date is compared against its first scan date, creation date, and antivirus databases release date. 9. The solution should have Host-based Intrusion Prevention System (HIPS) and personal firewall that would protect against hacker attacks. It should be able to control inbound and outbound traffic – by setting up parameters for an individual port, IP address or application. 10. The solution should have a Network Threat Blocker mechanism that detects and monitors suspicious activity on your network. It should be pre-configurable on how the system should respond when suspicious behaviour is detected. 11. The solutions should be able to auto-quarantine or auto-delete identified malwares without end-user interaction. 12. The solution should be able to scan body text and attachments of incoming e-mail messages that are delivered through POP3 / IMAP mail clients. 13. The solution should be able to block malicious/phishing URLs. 14. The solution should be able to scan password protected compressed files for malicious programs. 15. The solution should be able to re-launch itself automatically - when file server restarts - on events that the server experiences fault or suffering an unplanned shut down. 16. The Solution should have AMSI Protection Provider. Antimalware Scan Interface (AMSI) allows a third-party application with AMSI support to send objects (for example, PowerShell scripts) to endpoint security solution for additional scan and to receive scan results for these objects. 17. The Solution should be able to monitor and block abnormal behavior of applications. 18. The solution should have the option of single agent for EDR and EPP (Endpoint Protection) that can be activated via licensing option. 	
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	<p>APPLICATION CONTROL</p> <ol style="list-style-type: none"> 1. The solution should be able to control application startup by blocking, granting or auditing each application upon launch. 2. The solution should be able to monitor and classify each application as trusted, untrusted or restricted. 3. The solution should be able to control whether an application is given access to specific system resources, such as the file system or the registry. 4. The solution should be able to do Blacklisting and Whitelisting technology. 5. The solution should have a dynamic whitelisting service that assesses the security of commonly used applications. Whitelist database should be updated regularly and automatically to ensure up-to-date protection. 6. Policy should be able to use user account-based profile on the active directory. 	
	<p>DEVICE CONTROL</p> <ol style="list-style-type: none"> 1. The solution should be able to allow administrator to set policy and control to any connected device, on any connection bus (not only USB), at any time. 2. The solutions should be able to support device management and shall allow administrator to monitor, block or make the device Read-Only along with the option of providing exceptions. 3. The solution should be able to block or allow devices based on specific serial number. 4. The solution should be able to generate logs of events associated with deleting and saving files on USB device. 5. The solution should be able to generate logs of list of trusted Wi-Fi networks, based on network name, encryption type, and authentication type. 6. The solution should be able to monitor information about write and removal operations performed with files located on removable drives. 7. The solution should have Anti-Bridging capability which blocks unauthorized commuting between networks. 8. Policy should be able to use user account-based profile on the active directory. 	

	<p>WEB CONTROL</p> <ol style="list-style-type: none"> 1. The solution should be able to filter each client’s web browser usage. It should be able to permit, prohibit, limit or audit users’ access to individual websites or categories of websites – including games websites, gambling sites or social networks. 2. Policy should be able to use user account-based profile on the active directory. 	
	<p>DATA PROTECTION</p> <ol style="list-style-type: none"> 1. The solution should be capable of doing Full-Disk Encryption (FDE) and protects data on hard-drives 2. The Solution should be capable of Bitlocker Management 3. The solution should be able to do - pre-boot authentication – that is requiring users to pass through an authentication process before the operating system will even launch. 4. The solution should be capable of doing single sign-on (SSO). 5. The solution should be capable of doing File-Level Encryption (FLE). 6. The solutions should be capable of encryption removable drive (USB) by means of Entire Drive Encryption and Portable Mode. 7. The solutions should be capable of protecting data during transfer, storage and restoration, regardless of the policy settings at the endpoint to which the data is restored. 8. The solution should be able to prevent exchange of encrypted files over IM or Skype, without restricting legitimate message exchange. 9. The solution should be capable of providing mechanism for password recovery. 10. Ability to recover disk data in case of hardware failures. 11. The solution should be GDPR compliant. 	
	<p>MOBILE DEVICE MANAGEMENT AND SECURITY</p> <ol style="list-style-type: none"> 1. The solution should be able to configure and manage smartphones and tablets from a single console. 2. The solution should be compatible with different mobile platforms – IOS and Android. 3. The solution should be able to do – “Over the Air” Provisioning. It should be able to secure phones 	

	<p>remotely by sending either an email or SMS containing a link to the corporate portal where users can download the profile and applications that administrator has approved.</p> <ol style="list-style-type: none"> 4. The solution should be able to detect rooted and jailbreak mobile devices to ensure compliance policy in the network. 5. The solution should be able to enforce security settings such as camera disabling and force password. 6. The solution should be able to control the applications that are being run in the mobile devices. 7. The solution should be able to encrypt corporate data on mobile devices. 8. The solution should have “Anti-Theft” mechanism for mobile devices. 9. The solution should have multiple layers of anti-malware protection on mobile devices. 10. The solution should have a “CONTAINERIZATION” mechanism that will separate corporate data from personal data on mobile devices. 	
	<p style="text-align: center;">SYSTEM MANAGEMENT TOOLS</p> <ol style="list-style-type: none"> 1. The solution should have operating system and application provisioning. Provide easy creation, storage, cloning and deployment of system images from a central location. 2. The solution should be able to check operating system and other application vulnerabilities 3. The solution should be able to patch Microsoft systems files and other 3rd party applications seamlessly. 4. Patching should be automatic or scheduled. 5. The solution should have license provision and control. It should have tools that could limit usage only to approved applications and versions - and restrict the number of licenses in use. 6. The solution should have an asset inventory system that would list all hardware devices and software applications in the network. A notification should be sent to administrator once a new device has been found in the network. 7. The solution should support “Wake-On LAN Technology” that would allow the solution to power-on workstations remotely during long hours of deployment or troubleshooting process. 8. The solution should be able to assign workstations that would act as remote agent in a remote branch office for central update agent. 	

	<p>9. The solution should have the capability to do remote and software installation from centralized management server.</p> <p>10. The solutions should have troubleshooting tools that can be used to remotely and securely connect to a client system to fix issues — from the same administration console.</p> <p>UNIFIED MANAGEMENT CONSOLE</p> <p>1. The solution should be capable of deploying applications such as end-point and third-party applications on a machine remotely.</p> <p>2. The solutions shall support Policy Enforcement</p> <p>3. The solutions shall provide dashboard with multiple information & these information should also be fetched from database based on different queries.</p> <p>4. The solution should be able to have automated mobile policies for devices that leave the corporate network.</p> <p>5. The solution should provide pre-defined policies as well as provide provision to change and customize policies based on groupings.</p> <p>6. The solution should have a single and unified management console to all its security and control features.</p> <p>7. The solutions should be able to manage mixed platforms in one management console.</p> <p>8. The solution should be able to support hierarchical grouping of machines and policy deployment. The grouping could be based on IP Address of a subnet of machines or a particular site.</p> <p>9. The solution should be able to provide a concise and accurate report that can be customized by the administrator.</p> <p>10. The solution shall support reporting in the following format like XML, HTML and or PDF</p> <p>11. The solution should have a web-interface that will be used to monitor the protection status and reports remotely.</p>	
	<p>CERTIFICATIONS AND ACCREDITATIONS</p> <p>1. The solution should be recognized by ICSA Lab, NSS Lab.</p> <p>2. The solution must be certified by the following 3rd party testing organization: VB100, AV Comparatives –with +ADVANCE rating at least for 3 consecutive years.</p>	

	<p>MAINTENANCE AND SUPPORT LEVEL AGREEMENT</p> <ol style="list-style-type: none"> 1. The solution should have a local distributor representative in the Philippines. 2. The supplier of the solution should have certified engineers for end-point solution. 3. The solution must be able to provide a 3-tier support. The local reseller as the first-level of support, the distributor as the second-level and the principal as the third-level of support. 4. The supplier of the solution must be able to provide a comprehensive after-sales support and 5. Maintenance agreement with options of 8x5, 8x7 SLA. 6. The supplier of the solution must be able to provide support through Phone, Email, Web-Remote Assistance and On-Site/On-Call support. 7. The supplier of the solution must be able to provide quarterly systems check-up for health monitoring. 	
Twenty (20) - Managed Switch (Gigabit 16-Port)		
	Must have 16 Gigabit RJ45 Ports	
	Must have 2 SFP Ports	
	Must have 1 Serial Console Port	
	Must have at least 18Gbps of Non-Blocking Throughput	
	Must have at least 36Gbps of switching capacity	
	Must be Rack-Mountable or Wall-Mountable with Rackmount (Brackets Included)	
	Must have Supports for PoE+ IEEE 802.3at/af and 24V Passive PoE	
	One (1) year warranty	
Fifteen (15) - Crimping Tool		
	Must be heavy duty and able to crimp RJ45, RJ-11 connector.	
One (1) - Fiber Cable		
	Must be duplex fiber cable for SC type connector (300 meter box)	
One Hundred (100) - Fiber Connector		
	Must be SC/UPC-P Optic Fiber Quick Connector Fast Adapter Single Mode.	

Ten (10) - Media Converter		
	Gigabit Fiber Media Converter with SC type connector	
Ten (10) - Network Wire Tracker and Tester		
	<p>Network Wire Tracker and Tester</p> <ul style="list-style-type: none"> • Must be able to trace and locate RJ45 (STP / 4-core), RJ11, USB, BNC cables. • Anti-jamming, capable of working on the exchanger and PC startup. • Measure cable length for RJ45, BNC cable. • Check open, short, cross, crosstalk for RJ11, RJ45, BNC Cable. • Locate short and breakage point accurately. • With LCD screen 	
Two Thousand (2,000) - Velcro straps (1/2" x 6")		
	Nylon Velcro cable ties/tidy straps for organizing network cables.	
Five (5) - Electric Drill		
	<p>Must be 600Watts and heavy duty Must have Forward/Reverse rotation function Must have speed selection Must have all ball bearing construction</p>	
Ten (10) - Electric Screwdriver		
	<p>Must have a rechargeable battery Must have a maximum screw diameter of 5mm Must have 3/4-/Nm (soft/hard/max) torque rating</p>	
Ten (10) - Screwdriver Set		
	Must have common sizes of screwdrivers used for ICT (Slot/Flat, Cross/Phillips)	
Twenty (20) - Barcode Scanner 2D		
	Barcode scanner/reader must have a scan pattern area mage of 838 x 640 pixel, motion tolerance of up to 610 cm/s. Scan angle HD focus of 41.4 degrees horizontal and 32.2 degrees vertical. Must have decode capability for 1D, PDF, 2D, postal and OCR symbologies. At least IP 41 environmental sealing.	
	One (1) year warranty	
Six (6) - Security Label Sticker		
	Must be compatible with Zebra S4M label printer	

	<p>Must be 2.0" (L) x 1.0"(W) of size Must have at least 5,000pcs/Roll Must be 1 Across for column Must have at least 3-inch of core</p>	
Twelve (12) - Polyester Label Sticker		
	<p>Must be compatible with Zebra S4M label printer Must be 2.0" (W) x 1.0" (L) of size Must have at least 10,000pcs/Roll Must be 2 across of column Must have 3-inch Core Must include 1 roll of ribbon for every 2 rolls</p>	
Five (5) - Projector (LED) Full HD		
	<p>Must have Full HD native resolution Must include a five (5) meter HDMI cable Must support wireless connection (802.11bgn) Must have HDMI, D-Sub and Composite RCA input One (1) year warranty</p>	
Ten (10) - Heavy Duty Paper Shredder		
	<p>Shredder must cut 4mmx12mm Shredder must have auto document feed feature to accommodate upto 150 pages of A4/Letter. One (1) year warranty</p>	
Ten (10) - Laser Printer (Black and White) Network Duplex		
	Paper input tray must at least accommodate 500 sheets of A4/Letter	
	Must be capable of 40pages (A4) per minute	
	Must be able to print in duplex mode	
	Must be able to connect to LAN	
	One (1) year warranty	
One (1) - A1 Inkjet Printer		
	Must be able to print on a 329mm to 610 mm wide paper roll	

	Must be able to accept cutsheet paper (A4 to A3) via automatic sheet feeder (ASF)	
	Must be able to accept inkjet coater paper, tracing paper and plain paper.	
	Must be able to print 2400 x 1200 dpi maximum resolution	
	Must have a minimum ink droplet size of 4.0pl	
	Must have 4 color ink: CMYK (Cyan, Magenta, Yellow, Black)	
	Must include additional 4x 80ml black ink and 2x 50ml ink each for Cyan, Magenta and Yellow	
	Two (2) year warranty	
Five (5) - Piano Wire Cutters		
	Piano wire cutter / Hard wire side cutter	
Six (6) - Foldable Trolley 500KG Capacity		
	Must be foldable and has a capacity of 500KG	

Item	Specification	Statement of Compliance
LOT 2 : ICT Equipments Computer and Laptop		
Twenty Nine (29) Laptop lightweight Branded		
	Must have an Intel Core I7	
	Must have 8Gb DDR4-2400 SDRAM	
	Must have a 1TB SATA Hard Disk Drive	
	Must have a minimum of 15.6" Diagonal HD Screen	
	Must have 2GB DDR3 Dedicated Graphics	
	Must have a built-in 720p HD Webcam	
	Must be lightweight with 6-cell battery pack	
	Must have Realtek RTL8111HSH Gigabit Ethernet, Realtek 802.11 a/b/g/n/ac (1x1) WiFi and Bluetooth 4.2 for network interface	
	Must have a minimum of 2 X USB 3.1 Gen 1, 1 X USB 2.0 (powered port), 1 X HDMI 1.4b, 1 x 1 multi-format digital media reader Supports SD, SDHC, SDXC, 1 X headphone/microphone combo jack, 1 X USB 3.1 Type C for Standard I/O Ports	
	Must have pre-installed and activated Windows 10 Professional 64bit	
	Must have Power Adaptor (Manufacturer's Standard)	
	WARRANTY:	
	Three (3) years warranty on both parts and labor from authorized service centers with global repair coverage -One (1) year on Batteries & Optical Mouse	

	-Supplier shall respond within 24hours for any technical assistance/support either telephone call, email or site visit (for NCR) upon verbal/written notification by the End User Agency -With Regional/Adjoining Regional Service Center	
	Additional Requirements	
	Must be compliant on Energy Star 6.1 Compliant Batteries & Power Supplies are guaranteed for 5 years	
	Must have Built in BIOS Security Software	
One Hundred Fifty (150) DESKTOP BRANDED		
	Must have Intel Core I7	
	Must have a minimum of 8GB	
	Must have a minimum of 1TB SATA Hard Disk Drive	
	Must have 16x DVDWriter SATA for Optical Drive	
	Must have 2GB Dedicated Graphics for Graphics/Video Processor(resolution of 1920 x 1080)	
	Must have 10/100/1000 Ethernet for Network Interface	
	Must have Combo Jack, 2 USB 2.0 port(s) , 3 USB 3.0 port(s) for Front I/o Connectors	
	Must have 1 x VGA Port, 1 x DVI Port, 1 x HDMI Port, 1 x COM Port, 1 x RJ45 Port , 2 x PS/2 Port, 3 x Audio Jack, 2 x USB 2.0 Port , 3 x USB 3.0 Port, Internal Speaker	
	Must have a minimum of 21.5" Full HD on Display Screen	
	Must have USB Optical Mouse with pad for Pointing Device	
	Must have Standard full-sized USB Keyboard with numeric keypad	
	Must have Windows 10 Professional 64bit for Pre-loaded Operating System	
	Must have a warranty of Three (3) years on parts and labor	

Item	Specification	Statement of Compliance
Lot 3 : Expansion of the existing storage of UCS server for Data Center		
One (1) VSP G200 Upgrade Unified		
	-2 Drive chassis -SFF (supports 24 x 2.5" drives) -55.334TB Usable (Base 10) 50.326TB (Base 2) -1.2TB SFF HDD RAID 5 6D+ 1P Array Group -Complete Cords/Cables for attachment to the existing SAN -Power cable 250VAC 10A IEC320-C14 -13 Months support from the time the equipment is configured	

Conforme:

Name of Company

Signature over Printed Name of Authorized
Representative

Date



PHILIPPINE
IDENTIFICATION
SYSTEM

Section VIII. Bidding Forms



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Bid Form

Date: _____
Invitation to Bid No: _____

CANDIDO J. ASTROLOGO JR.

BAC Chairperson
Philippine Statistics Authority
2/F TAM Building PSA Complex
East Avenue Diliman, Quezon City

Sir:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:¹

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

¹ If ADB, JICA and WB funded projects, use IFB.

² Applicable only if the Funding Source is the ADB, JICA or WB.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity][for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____



PHILIPPINE
IDENTIFICATION
SYSTEM

For Goods Offered From Abroad

Name of Bidder _____, Invitation to Bid Number ____. Page ____ of _____.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

For Goods Offered From Within the Philippines

Name of Bidder _____, Invitation to Bid Number __, Page of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Contract Agreement Form

THIS AGREEMENT made the _____ day of _____ 20____ between [*name of PROCURING ENTITY*] of the Philippines(hereinafter called “the Entity”) of the one part and [*name of Supplier*] of [*city and country of Supplier*] (hereinafter called “the Supplier”) of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., [*brief description of goods and services*] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [*contract price in words and figures*] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Supplier’s Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.* bidder’s response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity’s bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and
 - (g) the Entity’s Notice of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Entity)

Signed, sealed, delivered by _____ the _____ (for the Supplier).



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

* This form will not apply for WB funded projects

Bank Guarantee Form for Advance Payment

To: *[name and address of PROCURING ENTITY]*
[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause 10 of the General Conditions of Contract to provide for advance payment, *[name and address of Supplier]* (hereinafter called the “Supplier”) shall deposit with the PROCURING ENTITY a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of *[amount of guarantee in figures and words]*.

We, the *[bank or financial institution]*, as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the PROCURING ENTITY on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding *[amount of guarantee in figures and words]*.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between the PROCURING ENTITY and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[date]*.

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION Invitation to Bid:[Insert Reference number]

To: [Insert name and address of the Procuring Entity]

I/We², the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this BidSecuring Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

² Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].



PHILIPPINE
IDENTIFICATION
SYSTEM
NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

CHECKLIST OF ELIGIBILITY REQUIREMENTS

FIRST ENVELOPE

ELIGIBILITY & TECHNICAL DOCUMENTS

A. ELIGIBILITY DOCUMENTS: CLASS "A" DOCUMENTS

1. PhilGEPS Certificate of Registration and Membership

2. Statement of all ongoing and completed government & private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and

Statement of the Bidder's SLCC similar to the contract to be bid, in accordance with ITB Clause 5.4.

The two statements required shall indicate for each contract the following:

- a) name of contract,
- b) date of the contract;
- c) contract duration;
- d) owner's name and address;
- e) kinds of goods;
- f) For Statement of Ongoing Contracts - amount of contract and value of outstanding contracts;
- g) For Statement of SLCC - amount of completed contracts
- h) date of delivery; and
- i) end user's acceptance or official receipt(s) issued for the contract, if completed;

3. NFCC Computation in accordance with ITB Clause 5.5 or Committed Line of Credit (CLC) from a Universal or commercial bank.

CLASS "B" DOCUMENTS

4. Valid Joint Venture Agreement (JVA), if applicable.

B. TECHNICAL DOCUMENTS

1. **Bid security** in accordance with ITB Clause 18. Bid Securing Declaration or:

If the bidder opts to submit bid security in the form of:

- a. Cash, Cashier's/Manager's check, Bank draft/guarantee or an irrevocable Letter of Credit in the amount of 2% of ABC;
- b. Surety bond, accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments in the amount equivalent to 5%.

2. **Conformity with Technical Specifications** as enumerated and specified in Sections VI and VII of the PBD;

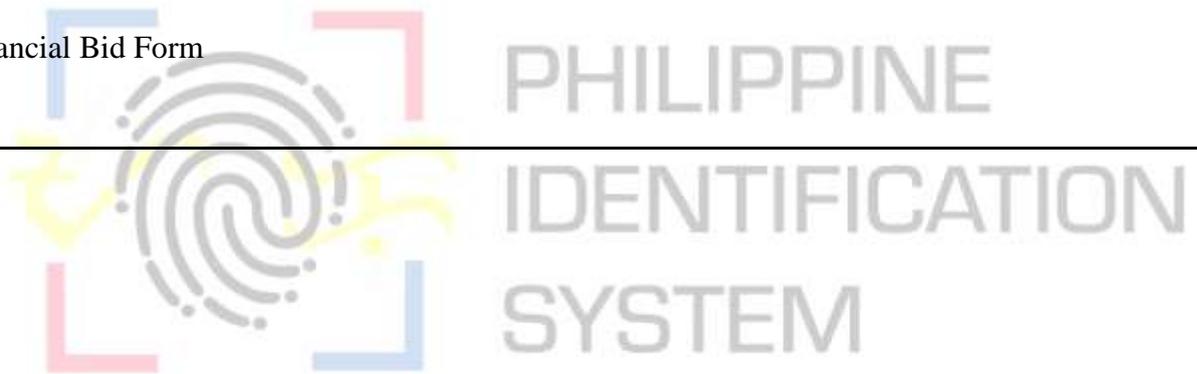
3. **Omnibus Sworn statement** in accordance with Section 25.3 of the IRR (duly notarized)

- | |
|---|
| a. Certification that the prospective bidder is not "blacklisted" or barred from bidding. |
| b. Certification under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction of the original, complete, and that all statements and information provided therein are true and correct. |
| c. Certification authorizing the BAC or its duly authorized representative(s) to verify any or all of the documents submitted for the eligibility check. |
| d. Authority of the Signatory |
| e. Certification of Disclosure of No Relationship |
| f. Certification attesting to the responsibilities of bidder |
| g. Certification of compliance with existing labor laws and standards |
| h. Certification that the bidder did not give or pay directly or indirectly, any commission, amount, fee or any form of consideration to any person or official, personnel or representative of the government in relation to any procurement project or activity. |

SECOND ENVELOPE

FINANCIAL DOCUMENTS

1. Financial Bid Form





PHILIPPINE IDENTIFICATION SYSTEM

Republic of the Philippines



Government Procurement Policy Board