

BIDS AND AWARDS COMMITTEE

Bid Bulletin No. 1

30 August 2022

RENTAL OF MULTI-FUNCTION PHOTOCOPIER MACHINES (REBIDDING)

This Bid Bulletin No. 1 modifies the respective portions of the Bidding Documents issued on 18 August 2022.

The changes to the Bidding Documents, as indicated in the succeeding pages, are being issued in compliance with Section 22.5 of the Revised 2016 Implementing Rules and Regulations of RA 9184. Under this section, the procuring entity is directed to issue an amendment at least seven (7) days before the deadline for submission of the bid.

Except as expressly amended by this Bid Bulletin, all other terms and conditions of the Bidding Documents issued on 18 August 2022 shall remain unchanged and shall remain in full force and effect in accordance with their terms.

For guidance and information of all concerned.

SGD.

MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee

Philippine Statistics Authority

Reference	Amendments/Revision
<p>Section VII – Technical Specification</p> <p>On “Hard Disk” and “Memory” requirement</p> <p>Why is there a need for a hard disk if the photocopier is also required to be equipped with a memory storage capacity of 2GB?</p>	<p>Hard disks/drives are found on devices that require multifunction applications, handle a large volume of work and are shared by a variety of users.</p> <p>All digital information printed, copied, and scanned shall not be saved or stored in the hard disk. However, the user may opt for the use of the storage feature. In the event that such storage feature is selected by the user, an automatic data erasure or disk wiping measure must be enabled by the SUPPLIER. Said measure shall automatically erase and overwrite all saved data every quarter or upon a period agreed upon by the parties.</p>
<p>Section VII – Technical Specification</p> <p>On “Network OS” requirement</p> <p>Kindly provide the rationale for requiring said specification.</p>	<p>Network OS is required as the object of bidding is a multifunction photocopier machine. This will cater the printing/scanning requirements of some end-users.</p>
<p>Section VII – Technical Specification</p> <p>On “copies for minute” requirement,</p> <p>Can the requirement be relaxed from “30 copies per minute” to “36 copies per minute”?</p>	<p>As clearly stated in the Technical Specifications:</p> <p>I. SCOPE OF WORK/DESCRIPTION OF SERVICES</p> <p>A. To provide and maintain photocopying machines, particularly described hereunder to the Philippine Statistics Authority:</p> <p>1. Photocopier/Network Printer/Network Scanner Monochrome:</p> <p>a. Xxx Xxx</p> <p><u>e. Copies per minute: minimum of 30 cpm</u></p>
<p>Section VI – Schedule of Requirements</p> <p>Can this be extended from “10 calendar days” to “15 calendar days from the receipt of NTP”</p>	<p>The requirement is amended as follows:</p> <p><i>From:</i> The delivery shall be within <u>ten (10) calendar days</u> after receipt of Notice to Proceed (NTP) until 31 December 2022 or upon full consumption of the ABC, whichever comes first.</p> <p><i>To:</i> The delivery shall be within <u>FIFTEEN (15) CALENDAR DAYS</u> after receipt of Notice to Proceed (NTP) until 31 December 2022 or upon full consumption of the ABC, whichever comes first.</p>

RENTAL OF MULTI-FUNCTION PHOTOCOPIER MACHINES (REBIDDING)

Questions and Answers (as of 26 August 2022)

Queries	Responses
On the prescribed forms, which format of technical specification should the bidder/s use?	<p>Bidders are instructed to refer to the 'Prescribed Bidding Forms' posted in the PSA Procurement website alongside the bidding document for the subject procurement.</p> <p>For the statement of compliance to the technical specifications, bidders are instructed to copy the specifications/requirements of the project and paste them on the respective form as indicated in the "Prescribed Bidding Forms".</p> <p>Afterwards, bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification and stating the corresponding performance parameter of the equipment offered.</p>
On the Statement of All Ongoing Government and Private Contracts, are bidders required to submit proof of contracts? Or will a statement alone suffice for bid submission?	To facilitate bid evaluation, bidder's MAY submit proof of contracts (e.g., NOA, Contract, NTP, Purchase Order, Billing Statement, and/or Sales Invoice) as attachment to the submitted Statement of All Ongoing Government and Private Contracts.