

**BIDS AND AWARDS COMMITTEE**

**BID BULLETIN NO. 4**

30 May 2025

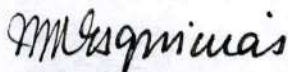
**PROCUREMENT OF CONSTRUCTION MANAGEMENT AND SUPERVISION (CMS)  
SERVICES FOR THE CONSTRUCTION OF PROVINCIAL STATISTICAL OFFICE  
BUILDINGS OF THE PROVINCES OF APAYAO, CAGAYAN, ILOCOS SUR, AND  
SAMAR UNDER PB NO. 2025-08**

This Bid Bulletin No. 4 modifies the respective portions of the Bidding Documents issued on 08 April 2024.

The changes to the Bidding Documents, as indicated in the succeeding pages, are being issued in compliance with Section 22.5 of the Revised 2016 Implementing Rules and Regulations of RA 9184. Under this section, the procuring entity is directed to issue an amendment at least seven (7) days before the deadline for submission of the bid.

Except as expressly amended by this Bid Bulletin, all other terms and conditions of the Bidding Documents issued on 08 April 2024 shall remain unchanged and shall remain in full force and effect in accordance with their terms.

For guidance and information of all concerned.



**MINERVA ELOISA P. ESQUIVIAS**  
Chairperson  
Bids and Awards Committee

**PROCUREMENT OF CONSTRUCTION MANAGEMENT AND SUPERVISION (CMS)  
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(As of 30 May 2025)

| BB#           | Reference (as Posted)                          | Amendments/Revision  |
|---------------|--|--|
| <b>BB 4-1</b> | Section III, Bid Data Sheet<br>ITB Clause 25.3 | <p><b>From:</b></p> <p>The attention of the Consultant is drawn to Technical Proposal Forms – Bids must adhere to the maximum number of pages outlined in Clause 10.2(b).</p> <p><b>To:</b></p> <p>Each criterion of the Technical Proposal shall be rated using the following checklist criterion, formulas, and corresponding points. <i>(Please see Annex A)</i></p>  |
| <b>BB 4-2</b> | Section II, Instructions to Bidders 17.2       | <p><b>From:</b></p> <p>Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. - TECHNICAL PROPOSAL” and “COPY NO. – FINANCIAL PROPOSAL” and the outer envelope as “COPY NO. ”, respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope</p> <p><b>To:</b></p> <p>Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. - TECHNICAL PROPOSAL” and “COPY NO. – FINANCIAL PROPOSAL” and the outer envelope as “COPY NO. ”, respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.</p> <p>Prospective bidders are kindly requested to provide electronic copies of their technical and</p> |



|  |  |  |
|--|--|--|
|  |  | financial documents, including the submission of technical proposal, saved in a flash drive to facilitate a more efficient evaluation process. |
|--|--|--|

**Relevant Experience of the Consultant (10 Points)**

The score for this criterion shall be based on similar work experience on completed consulting assignments, local or overseas. Projects with the biggest consultancy cost shall be considered in the evaluation

| Cost of Completed Contract as % of ABC | Rating |
|--|--------|
| 50% or more                            | 4      |
| 40% to <50%                            | 3      |
| 30% to <40%                            | 2      |
| <30%                                   | 1      |

The formula for computation of the Relevant Experience of the Consultant was derived from the Department of Public Works and Highways (DPWH) Department Order (DO) No. 143, series of 2022 adjusted according to the actual weight of this category to the total eligibility score of the consultant as prescribed in the PBD which is as follows:

$$\text{Score (I)} = \left[ 0.60 + \frac{4}{30} \times \left( \frac{\text{TS}}{10} - 1 \right) \right] \times 10'$$

**Meaning of the Values:**

- TS - Total Score, number of similar experience of the firm, which shall refer to *Project Management and/or Construction Management and Supervision of Building Construction projects* as stated in the Eligibility Data Sheet item no. 9.1
- Also the Total number of Completed Contract multiplied to equivalent rating (maximum of 10 projects)
- 0.60 - The base score factor given if the firm has completed at least one relevant project. It represents a starting point in the scoring formula. This ensures that even a firm with minimal relevant experience receives a portion of the total score.
- 10' - The maximum number of points allocated to the "Relevant Experience of the Consultant" criterion. The entire expression within the brackets is multiplied by 10 to scale the result to this point system.
- 4 - The maximum rating value a completed project can get according to the table (when the cost of the completed contract is 50% or more of the ABC).
- 10 - The maximum number of projects considered for this formula
- -1 - The maximum difference in rating (which is 3, since ratings range from 1 to 4 hence  $4 - 1 = 3$ ).



The rationale for the said formula is to consider the magnitude, complexity, and cost of the submitted completed projects relevant to the percentage of the ABC, wherein the top ten similar projects referring to Project Management and/or Construction Management and Supervision of Building Construction projects with the biggest consultancy cost shall be considered in the evaluation.

### **Qualification of the Key Personnel to be Assigned to the Consulting Services (60 Points)**

The score for this criterion shall be rated based on the table below:

| Criteria                                  |   |  | Score | %  | %  | Pts. |
|---|---|--|-------|----|----|------|
| A.  | Minimum Personnel Complement                                    |  |       |    |    | 100  |
| Qualification of Personnel to be Assigned |   |  |       |    |    |      |
| 1. Overall Project Head                   |   |  |       |    | 30 |      |
| a)  | Education   |  |       | 40 |    |      |
|   |   | Licensed Architect/Engineer with Master's Degree Related to Construction and/or Management | 100   |    |    |      |
|   |   | Licensed Architect/Engineer  | 80    |    |    |      |
| b)  | At least Eight (8) years experience in Construction of Building |  |       | 30 |    |      |
|   |   | Above 10 years   | 100   |    |    |      |
|   |   | 8 to 10 years  | 70    |    |    |      |
| c)  | Preferably with Certification from APO                          |  |       | 30 |    |      |
|   |   | With Valid Certification   | 100   |    |    |      |
|   |   | Without Certification  | 70    |    |    |      |
| 2. Secretariat                            |   |  |       |    | 10 |      |
| a)  | Education   |  |       | 60 |    |      |
|   |   | Bachelor's Degree  | 100   |    |    |      |
|   |   | At least 2 years in college  | 70    |    |    |      |
| b)  | At least Three (3) years experiences                            |  |       | 40 |    |      |
|   |   | Above 5 years  | 100   |    |    |      |
|   |   | 3 to 5 years   | 70    |    |    |      |
| 3. Project-In-Charge (Apayao)             |   |  |       |    | 15 |      |
| a)  | Education   |  |       | 60 |    |      |
|   |   | Licensed Architect/Engineer with Master's Degree Related to Construction                   | 100   |    |    |      |
|   |   | Licensed Architect/Engineer  | 80    |    |    |      |
| b)  | At least five (5) years experiences                             |  |       | 40 |    |      |
|   |   | Above 8 years  | 100   |    |    |      |
|   |   | 5 to 8 years   | 70    |    |    |      |
| 4. Project-In-Charge (Cagayan)            |   |  |       |    | 15 |      |
| a)  | Education   |  |       | 60 |    |      |



|  |                                     |  |        |    |    |  |
|--|-------------------------------------|--|--------|----|----|--|
|  |                                     | Licensed Architect/Engineer with Master's Degree Related to Construction | 100    |    |    |  |
|  |                                     | Licensed Architect/Engineer  | 80     |    |    |  |
| b)                                       | At least five (5) years experiences |  |        | 40 |    |  |
|  |                                     | Above 8 years  | 100    |    |    |  |
|  |                                     | 5 to 8 years   | 70     |    |    |  |
| <b>5. Project-In-Charge (Ilocos Sur)</b> |                                     |  |        |    | 15 |  |
| a)                                       | Education                           |  |        | 60 |    |  |
|  |                                     | Licensed Architect/Engineer with Master's Degree Related to Construction | 100    |    |    |  |
|  |                                     | Licensed Architect/Engineer  | 80     |    |    |  |
| b)                                       | At least five (5) years experiences |  |        | 40 |    |  |
|  |                                     | Above 8 years  | 100    |    |    |  |
|  |                                     | 5 to 8 years   | 70     |    |    |  |
| <b>6. Project-In-Charge (Samar)</b>      |                                     |  |        |    | 15 |  |
| a)                                       | Education                           |  |        | 60 |    |  |
|  |                                     | Licensed Architect/Engineer with Master's Degree Related to Construction | 100    |    |    |  |
|  |                                     | Licensed Architect/Engineer  | 80     |    |    |  |
| b)                                       | At least five (5) years experiences |  |        | 40 |    |  |
|  |                                     | Above 8 years  | 100    |    |    |  |
|  |                                     | 5 to 8 years   | 70     |    |    |  |
|  |                                     | TOTAL SCORE  | 100    |    |    |  |
|  |                                     | Points Equivalent (Total Score x 0.6)                                    | 60 Pts |    |    |  |

### Plan of Approach and Methodology (30 Points)

The formula for computing the Consultant's Plan of Approach and Methodology shall be rated using the following checklist based on the items in TPF 4 with corresponding points:

| ITEM   | DESCRIPTION  | MAX PTS. |
|--|--|----------|
| I. Background – Understanding of the Requirements of the Project | Clarity and depth of understanding of the project's context and scope. | 10       |
| II. Objectives   | Relevance and clarity of stated objectives.                            | 10       |
| III. Observations of the Site                                    | Quality and relevance of site insights and observations.               | 10       |
| IV. Roles/Functions of CMS                                       | Appropriateness and alignment of CMS features with project needs.      | 10       |



|   |  |        |
|---|--|--------|
| V. Detailed Scope of Work                                   | Clarity, structure, and completeness of the scope of work.           | 10     |
| VI. Project Organization                                    | Soundness of team structure and defined roles/responsibilities.      | 10     |
| VII. Work Plan  | Realism and clarity of timeline and deliverables.                    | 10     |
| VIII. General Plan of Approach and Methodology              | Strategy and logical approach to executing the project.              | 10     |
| IX. Modern Approach and Innovations (Software Applications) | Use of appropriate and innovative tools and technologies.            | 10     |
| X. Knowledge Transfer                                       | Strategy for training and knowledge handover to client/stakeholders. | 5      |
| XI. Conclusion  | Strength and clarity of the proposal's closing summary.              | 5      |
| TOTAL SCORE   |  | 100    |
| Points Equivalent (Total Score x 0.3)                       |  | 30 pts |

Moreover, the submitted completed projects under TPF 2, Consultant's References pertaining to the Relevant Services Carried Out in the Last Ten (10) Years and the Key Personnel under TPF 5 and 6 must be the same with the submitted Projects and Personnel during the submission of Eligibility Documents.