

BIDS AND AWARDS COMMITTEE

BID BULLETIN NO. 1

17 January 2023

PROCUREMENT OF NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY (NIST) CYBERSECURITY FRAMEWORK (CSF)/ INTERNATIONAL ORGANIZATION FOR STANDARDIZATION (ISO) 27001 CONSULTING SERVICES FOR THE PHILSYS PROJECT OF THE PHILIPPINE STATISTICS AUTHORITY (PSA)

This Bid Bulletin No. 1 modifies the respective portions of the Bidding Documents issued on 09 January 2023.

The changes to the Bidding Documents, as indicated in the succeeding pages, are being issued in compliance with Section 22.5 of the Revised 2016 Implementing Rules and Regulations of RA 9184. Under this section, the procuring entity is directed to issue an amendment at least seven (7) days before the deadline for submission of the bid.

Except as expressly amended by this Bid Bulletin, all other terms and conditions of the Bidding Documents issued on 09 January 2023 shall remain unchanged and shall remain in full force and effect in accordance with their terms.

For guidance and information of all concerned.

SGD.
MINERVA ELOISA P. ESQUIVIAS
Chairperson
Bids and Awards Committee

**PROCUREMENT OF NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY
(NIST) CYBERSECURITY FRAMEWORK (CSF)/ INTERNATIONAL ORGANIZATION
FOR STANDARDIZATION (ISO) 27001 CONSULTING SERVICES FOR THE PHILSYS
PROJECT OF THE PHILIPPINE STATISTICS AUTHORITY (PSA)**

Reference	Amendments/Revisions
<p>On Section I. Request for Expression of Interest, Item No. 2, and Section III. Eligibility Data Sheet, Item No. 5</p> <p>Deadline for Submission of Eligibility Documents</p>	<p>Deadline for Submission of Eligibility Documents</p> <p>From: 17 January 2023 08:00AM via manual submission at 11th Floor, Eton Centris Cyberpod One, EDSA corner Quezon Avenue, Quezon City</p> <p>To: 24 January 2023 08:00AM via manual submission at 11th Floor, Eton Centris Cyberpod One, EDSA corner Quezon Avenue, Quezon City</p>
<p>On Section III. Eligibility Data Sheet Clause 8.1</p> <p>Opening of Eligibility Documents</p>	<p>Opening of Eligibility Documents</p> <p>From: 17 January 2023 03:30PM at 12th Floor, Media Room and Training Room 1, Eton Centris Cyberpod Five, EDSA corner Quezon Avenue, Quezon City</p> <p>To: 24 January 2023 03:30PM at 12th Floor, Media Room, Eton Centris Cyberpod Five, EDSA corner Quezon Avenue, Quezon City</p>
<p>On Section I. Request for Expression of Interest, Item No. 5</p>	<p>From: The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of at most three (3) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are specified in EDS Clause 9.2.</p> <p>To: The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall</p>

consist of at most three (3) prospective bidders who will be entitled to submit bids. The criteria and rating systems as follows:

1. Applicable experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firms or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants	50 points
2. Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking	30 points
3. Current workload relative to capacity	20 points
Total Score	100 points
Hurdle points	80 points

On Section III. Eligibility Data Sheet, Clause 9.2

From:
Criteria for the shortlisting of consultants:

Proposed Technical Solution	Points (100)	Definition
1. Experience of the consultancy provider	20 points	
Years of Experience in conducting ISO 27001 certification consultancy and/or implementations	(10 points)	Consultant's general experience and record in the field covered by the TOR
5 years of experience conducting ISO 27001 certification consultancy and/or implementations	8 points	
6 to 7 years of experience conducting ISO 27001 certification consultancy and/or implementations	9 points	
more than 8 years of experience conducting ISO 27001 certification consultancy and/or implementations	10 points	
Number of NIST CSF/ ISO projects conducted	(10 points)	
3 NIST CSF/ ISO projects conducted	8 points	
4 to 5 NIST CSF/ ISO	9 points	

projects conducted		
more than 6 NIST CSF/ ISO projects conducted	10 points	
2. Adequacy of methodology and work plan	30 points	
(a) Understanding of objectives	5 points	Adequacy of the proposed approach, methodology and work plan
(b) Quality of the methodology	10 points	
(c) Workplan	10 points	
(d) Staffing schedule	5 points	
3. Qualifications and competence of staff	50 points	
Years of experience relevant to assigned position.	(20 points)	Experience and records of the staff members to be assigned to the work.
4 to 5 Average number of years of experience of all personnel assigned to the positions.	15 points	
6 to 7 Average number of years of experience of all personnel assigned to the positions.	17 points	
more than 8 Average number of years of experience of all personnel assigned to the positions.	20 points	
Certifications relevant to assigned position.	(30 points)	
1 to 1.5 Average number of certifications of all personnel assigned to the positions.	25 points	
1.6 to 2 Average number of certifications of all personnel assigned to the positions.	27 points	
more than 2 Average number of certifications of all personnel assigned to the positions.	30 points	

1.1 Passing Total Score

To be eligible for inclusion in the shortlist, a firm must obtain a Minimum or Passing Total Score of **80 points** and must be ranked among the top 3 shortlisted firms.

To:

Proposed Technical Solution	Points (100)
1. Applicable experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firms or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants	50 points
Years of Experience in conducting ISO 27001 certification consultancy and/or implementations	(40 points)
5 years of experience conducting ISO 27001 certification consultancy and/or implementations	35 points
6 to 7 years of experience conducting ISO 27001 certification consultancy and/or implementations	37 points
more than 8 years of experience conducting ISO 27001 certification consultancy and/or implementations	40 points
Number of NIST CSF/ ISO projects conducted	(10 points)
3 NIST CSF/ ISO projects conducted	5 points
4 to 5 NIST CSF/ ISO projects conducted	7 points
more than 6 NIST CSF/ ISO projects conducted	10 points
2.) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking	30 points
3.) Current workload relative to capacity	20 points
<p>1.1 Passing Total Score</p> <p>To be eligible for inclusion in the shortlist, a firm must obtain a Minimum or Passing Total Score of 80 points and must be ranked among the top 3 shortlisted firms.</p> <p>The Consultancy Service Provider must:</p> <ol style="list-style-type: none"> 1. Have a minimum of five (5) years of experience conducting NIST CSF/ ISO 27001 consultancy and/or implementations. 2. Have a minimum of 3 NIST CSF/ ISO 27001 consultancy projects conducted. 3. Consultancy Service Provider must provide project resources to this consultancy with the following qualifications: 	

A. One (1) Lead Project Manager	
Key Responsibilities	
<ul style="list-style-type: none"> Responsible for coordination, supervision, monitoring, and overall outcomes of the consultancy Ensure that service delivery and service support processes are on track through regular communication, coordination, and review of activities as specified in the agreed service timeline. Provide accurate and regular reports to the management on the performance of the service delivery. 	
Educational Qualification	
Essential Criteria	<ul style="list-style-type: none"> Bachelor's Degree
Desirable Criteria	<ul style="list-style-type: none"> Certification in Program/Project Management (PgMP, PMP, PRINCE2 or any related certification for the position)
Skills and Experience	
<ul style="list-style-type: none"> MUST have managed (as a team or individuals) at least 2 large scale projects (each project cost >=Php10M) of a similar nature and scope. 	
B. One (1) Senior Security Consultant	
Key Responsibilities	
<ul style="list-style-type: none"> Deliver Risk Advisory services. Perform Security Risk Assessment for Applications, Infrastructure, and cloud-based systems. Develop security metrics for the company and ascertain its sustainability. 	
Educational Qualification	
Essential Criteria	<ul style="list-style-type: none"> Bachelor's Degree
Desirable Criteria	<ul style="list-style-type: none"> Certification in Senior Security Consultant (CISSP, CISM, CISA or any related certification for the position)
Skills and Experience	
<ul style="list-style-type: none"> Minimum of 5 years experience in security management or similar. 	
C. One (1) Risk and Compliance Delivery Lead	
Key Responsibilities	
<ul style="list-style-type: none"> Responsible for designing and implementing security processes and managing the contractual deliverables. Ensure compliance with established internal control procedures by examining records, reports, operating practices, and documentation. 	
Educational Qualification	

Essential Criteria	<ul style="list-style-type: none"> • Bachelor's Degree
Desirable Criteria	<ul style="list-style-type: none"> • Certification in Risk and Compliance Delivery Lead (CISSP, CSSBB, CRISC, or any related certification for the position)
Skills and Experience	
<ul style="list-style-type: none"> • Must have at least 5 years of Risk and Compliance experience 	
D. One (1) Team Lead for Internal Audit	
Key Responsibilities	
<ul style="list-style-type: none"> • Performing internal compliance reviews, and peer reviews covering domains like Logical Access Controls, Security Policy, Patch Management, System access controls, and consulting with account teams for responses to corporate audits, and customer audits. 	
Educational Qualification	
Essential Criteria	<ul style="list-style-type: none"> • Bachelor's Degree
Desirable Criteria	<ul style="list-style-type: none"> • Certification in Team Lead for Internal Audit (CISA, CPA, CIA, or any related certification for the position)
Skills and Experience	
<ul style="list-style-type: none"> • Must have at least 5 years of full-time experience as an auditor 	
E. One (1) Third Party Security Reviewer	
Key Responsibilities	
<ul style="list-style-type: none"> • Responsible for managing the entire Third-Party Security Review lifecycle and processes current confidential information or personal data. 	
Educational Qualification	
Essential Criteria	<ul style="list-style-type: none"> • Bachelor's Degree
Desirable Criteria	<ul style="list-style-type: none"> • Certification in Third Party Security Reviewer (CISA, CISM, CISSP, CRISC, or any related certification for the position)
Skills and Experience	
<ul style="list-style-type: none"> • Must have at least 5 years experience in operational processes or third-party information security reviews. 	

For the CVs of the personnel who may be assigned to the job as indicated, please use the template provided in Technical Proposal Form 6 or TPF 6 in the prescribed format as attached to the PBD. Refer to pages 107 to 109 of the PBD.

<p>On Section III. Bid Data Sheet, ITB Clause 7.1</p> <p>Pre-Bid Conference</p>	<p>From: 24 January 2023 03:30PM at 12th Floor, Media Room, Eton Centris Cyberpod Five, Eton Centris, EDSA corner Quezon Avenue, Quezon City</p> <p>To: 31 January 2023 03:30PM at Conference Room, Eton Centris Cyberpod Three, Eton Centris, EDSA corner Quezon Avenue, Quezon City.</p>
<p>On Section III. Bid Data Sheet, ITB Clause 18</p> <p>Deadline of Submission of Bids</p>	<p>From: The address for submission of bids is 11th Floor, Centris Cyberpod One, Eton Centris, EDSA corner Quezon Avenue, Quezon City.</p> <p>The deadline for submission of bids is on 06 February 2023 at 9:00 AM</p> <p>To: The address for submission of bids is 11th Floor, Centris Cyberpod One, Eton Centris, EDSA corner Quezon Avenue, Quezon City</p> <p>The deadline for submission of bids is on 13 February 2023 at 09:00 AM.</p>
<p>On Section III. Bid Data Sheet, ITB Clause 21.2</p> <p>Opening of Technical Proposal</p>	<p>From: The address for opening of bids is 17th Floor, Centris Cyberpod Three, Eton Centris, EDSA corner Quezon Avenue, Quezon City.</p> <p>The date and time for opening of bids is on 06 February 2023 at 03:30PM</p> <p>To: The address for opening of bids is 17th Floor, Centris Cyberpod Three, Eton Centris, EDSA, Quezon City.</p> <p>The date and time for opening of bids is on 13 February 2023 at 03:30PM.</p>
<p>On Section III. Bid Data Sheet, ITB Clause 26.1</p> <p>Opening of Financial Proposal</p>	<p>From: The opening of Financial Proposals shall be on 16 February 2023 at 17th Floor, Eton Centris Cyberpod Three, EDSA corner Quezon Avenue, Quezon City.</p> <p>Financial Proposals shall not be opened in public.</p> <p>To: The opening of Financial Proposals shall be on 27 February 2023 at 17th Floor, Eton Centris Cyberpod Three, EDSA corner Quezon Avenue, Quezon City.</p> <p>Financial Proposals shall not be opened in public.</p>
<p>On Section III. Bid Data Sheet, Clause</p>	<p>From: The following processes for the opening and evaluation of bids</p>

25.1

shall be adopted:

a) The technical proposal together with the financial proposal shall be considered in the ranking of consultants. The technical proposals shall be evaluated first using the criteria in ITB Clause 25.2. The financial proposals of the consultants who meet the minimum technical score shall then be opened.

b) The financial and technical proposals shall be given corresponding weights with the financial proposal given a minimum weight of fifteen percent (15%) up to a maximum of forty percent (40%). The weight of the technical criteria shall be adjusted accordingly such that their total weight in percent together with the weight given to the financial proposal shall add to one hundred percent (100%). The BAC shall rank the consultants in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid.

c) The HoPE shall approve or disapprove the recommendations of the BAC within two (2) calendar days after receipt of the results of the evaluation from the BAC. d) After approval by the HoPE of the Highest Rated Bid, the BAC shall, within three (3) calendar days, notify and invite the consultant with the Highest Rated Bid for negotiation in accordance with ITB Clause 27.

To:

The following processes for the opening and evaluation of bids shall be adopted:

a) A two-stage procedure shall be adopted whereby each Consultant shall be required to submit his technical and financial proposals simultaneously in separate sealed envelopes.

b) After receipt of bids, the technical proposals shall first be opened and evaluated, in accordance with ITB Clause 25.2. The BAC shall rank the consultants in descending order based on the numerical ratings of their technical proposals and identify the Highest Rated Bid: *Provided, however*, that the Highest Rated Bid shall pass the minimum score indicated therein.

c) The HoPE shall approve or disapprove the recommendations of the BAC within two (2) calendar days after receipt of the results of the evaluation from the BAC.

d) After approval by the HoPE of the Highest Rated Bid, its financial proposal shall be opened. The BAC shall, within three (3) calendar days, notify and invite the consultant with the Highest Rated Bid for the opening of financial proposal for the purpose of conducting negotiations with the said consultant. In the letter of notification, the BAC shall inform the consultant of the issues in the technical proposal the BAC may wish to clarify during

negotiations.

- e) Negotiations shall be in accordance with **ITB** Clause 27, provided that the amount indicated in the financial envelope shall be made as the basis for negotiations and the total contract amount shall not exceed the amount indicated in the envelope and the ABC stated in **ITB** Clause 11.7.