

BIDS AND AWARDS COMMITTEE

Bid Bulletin No. 3

17 June 2022

PROCUREMENT OF CONSTRUCTION OF FIT-OUT AND OTHER WORKS TO COMPLETE OF PHILIPPINE STATISTICS AUTHORITY (PSA) 23-STOREY BUILDING

This Bid Bulletin No. 3 modifies the respective portions of the Bidding Documents issued on 30 May 2022.

The changes to the Bidding Documents, as indicated in the succeeding pages, are being issued in compliance with Section 22.5 of the Revised 2016 Implementing Rules and Regulations of RA 9184. Under this section, the procuring entity is directed to issue an amendment at least seven (7) days before the deadline for submission of the bid.

Except as expressly amended by this Bid Bulletin, all other terms and conditions of the Bidding Documents issued on 30 May 2022 shall remain unchanged and shall remain in full force and effect in accordance with their terms.

For guidance and information of all concerned.

(SGD)

MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee
Philippine Statistics Authority

**PROCUREMENT OF PROCUREMENT OF CONSTRUCTION OF FIT-OUT AND
OTHER WORKS TO COMPLETE OF PHILIPPINE STATISTICS AUTHORITY
(PSA) 23-STOREY BUILDING**

Bid Bulletin No. 3

Reference	Amendments /Revision						
<p>Section I – Invitation to Bid</p> <p>Item No. 5, on the applicable fee for the bidding documents</p>	<p>The requirement is amended as follows:</p> <p>From: A complete set of Bidding Documents may be acquired by interested bidders on 30 May 2022 from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP 50,000.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.</p> <p>To: A complete set of Bidding Documents may be acquired by interested bidders on 30 May 2022 from given address and website/s below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP 75,000.00. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.</p> <p>Note: For those who have already paid for the bidding documents prior to the issuance of this supplemental bid bulletin, bidders are expected to pay the additional cost/fee for their participation on the bidding project.</p>						
<p>Section IX – Checklist of Requirements</p>	<p>For the checklist of requirements, please refer below:</p> <p>Class “A” Documents *Technical Component Envelope</p> <p>1. <u>Legal Documents</u> - Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;</p> <p>2. <u>Technical Documents</u></p> <table border="1" data-bbox="533 1666 1468 1998"> <thead> <tr> <th data-bbox="533 1666 724 1738">Technical Forms</th><th data-bbox="724 1666 1468 1738">Particular/s</th></tr> </thead> <tbody> <tr> <td data-bbox="533 1738 724 1928">Form 1</td><td data-bbox="724 1738 1468 1928">Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid</td></tr> <tr> <td data-bbox="533 1928 724 1998">Form 2</td><td data-bbox="724 1928 1468 1998">Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract</td></tr> </tbody> </table>	Technical Forms	Particular/s	Form 1	Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid	Form 2	Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract
Technical Forms	Particular/s						
Form 1	Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid						
Form 2	Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract						

		to be bid, except under conditions provided under the rules
	Form 3	Special PCAB License in case of Joint Ventures; and registration for the type and cost of the contract to be bid
	Form 4	Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; or Original copy of Notarized Bid Securing Declaration;
	Form 5	Project Requirement (a) Organizational chart for the contract to be bid
	Form 6	Project Requirement (b) List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data; Note: <ul style="list-style-type: none"> - Refer to the template to be used the listings/summary of key personnel to be assigned to the project if the contract was awarded - This includes the CV of the proposed personnel together with their respective licenses as required in the Terms of Reference (TOR) of the project (please attached format/template)
	Form 7	Project Requirement c) List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be Note: <ul style="list-style-type: none"> - Refer to the template to be used for the listings/summary of minimum major equipment required for the project (reference: Bid Data Sheet, ITB Clause 10.5)
	Form 8	Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

	<p>3. <u>Financial Documents</u></p> <ul style="list-style-type: none"> - The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) - The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission <p>*Financial Component Envelope</p> <table border="1"> <thead> <tr> <th>Financial Forms</th><th>Particular/s</th></tr> </thead> <tbody> <tr> <td>Form 1</td><td>Original of duly signed and accomplished Financial Bid Form;</td></tr> <tr> <td>Form 2</td><td>Original of duly signed Bid Prices in the Bill of Quantities</td></tr> <tr> <td>Form 3</td><td>Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid</td></tr> <tr> <td>Form 4</td><td>Cash Flow by Quarter</td></tr> <tr> <td>Form 5</td><td>Summary of Costs</td></tr> </tbody> </table> <p>Class "B" Documents</p> <ul style="list-style-type: none"> - If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; or 100 duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. 	Financial Forms	Particular/s	Form 1	Original of duly signed and accomplished Financial Bid Form;	Form 2	Original of duly signed Bid Prices in the Bill of Quantities	Form 3	Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid	Form 4	Cash Flow by Quarter	Form 5	Summary of Costs
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Form 5	Summary of Costs												
<p>Section VII – Drawings</p> <p>Request for a detailed/schematic network diagram between the PSA 23-Storey Bldg and the CVEA Bldg.</p>	<p>See attached diagram.</p>												

**PROCUREMENT OF CONSTRUCTION OF FIT-OUT AND
OTHER WORKS TO COMPLETE OF PHILIPPINE STATISTICS AUTHORITY
(PSA) 23-STOREY BUILDING**

Question and Answer (as of 17 June 2022)

Reference	Query	Response/s
Section III – Bid Data Sheet Clause 5.2, on the similar projects considered for the Statement of Single Largest Contract (SLCC)	Is renovation works are considered as a similar project for SLCC?	No.
Section VI - Specifications	Will there be interfacing between the contractors who has handled the projects for the PSA 23-Storey Building?	The winning bidder for the project will need not interface with the other contractors who has handled the Phase 1 and Phase 2 of the PSA 23-Storey project.
Section VII - Drawings	Will the bidder/s print the plans and drawings in A4 layout and submit the same during the submission of bids?	No.
Section III – Bid Data Sheet Clause 10.5, on the minimum major equipment requirements	Does PSA provide a template for the bidders to fill-in for the minimum major equipment requirements?	Please refer to the format/template provided in this bid bulletin.
Section III – Bid Data Sheet Clause 12.5,1., on the submission of Bid Security	Can bidder/s submit a Bid Securing Declaration alone? Or will they need to also submit the bid security forms as stipulated under Clause 12.5.1?	Bid Securing Declaration will suffice.
Section VI – Specifications Terms of Reference, Section IV – Deliverables and Timeline	What is the projected/indicative timeline to which the project will be started?	Winning bidder is entitled to start the project upon the receipt of the Notice to Proceed (NTP).
Request for a Site Visit	Can the bidder/s conduct a site visit for the project?	The site visit is scheduled on 21 to 24 June 2022 at 2 nd Floor, TAM Building, PSA Complex East Ave. QC, 10:00AM to 5:00PM

Format of Curriculum Vitae (CV) for Proposed Professional Staff

Proposed Position: _____

Name of Firm: _____

Name of Staff: _____

Profession: _____

Date of Birth: _____

Years with Firm/Entity: _____ Nationality: _____

Membership in Professional Societies: _____

Detailed Tasks Assigned: _____

Key Qualifications:

[Give an outline of staff member's experience and training most pertinent to tasks on project. Describe degree of responsibility held by staff member on relevant previous projects and give dates and locations. Use about half a page.]

Education:

[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.]

Languages:

[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

Commitment:

I also commit to work for the Project in accordance with the time schedule as indicated in the contract once the firm is awarded the Project.

[Signature of staff member and authorized representative of the firm]

Date: _____

Day/Month/Year

Full name of staff member: _____

Full name of authorized representative: _____

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ **until** _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

(Insert Bidder's Official Letterhead)

**PROCUREMENT OF CONSTRUCTION OF FIT-OUT AND OTHER WORKS TO COMPLETE OF
PHILIPPINE STATISTICS AUTHORITY (PSA) 23-STOREY BUILDING
Public Bidding No. 2022-02**

LIST OF CONTRACTOR'S KEY PERSONNEL TO BE ASSIGNED TO THE PROJECT IF AWARDED THE CONTRACT

Note: These personnel must meet the required minimum requirements for the contract as set in the Bid Data Sheet

[illegible]

LIST OF CONTRACTOR'S KEY PERSONNEL TO BE ASSIGNED
TO THE PROJECT IF AWARDED THE CONTRACT

Page ____ of ____

Name and Signature of Representative

Name of Company:

Position

Address

Date Signed

Contact Details

(Insert Bidder's Official Letterhead)

**PROCUREMENT OF CONSTRUCTION OF FIT-OUT AND OTHER WORKS TO COMPLETE OF
PHILIPPINE STATISTICS AUTHORITY (PSA) 23-STOREY BUILDING
Public Bidding No. 2022-02**

LIST OF CONTRACTOR'S MAJOR EQUIPMENT TO BE ASSIGNED TO THE PROJECT IF AWARDED THE CONTRACT

Note: These equipment must meet the required minimum requirements for the contract as set in the Bid Data Sheet

LIST OF CONTRACTOR'S MAJOR EQUIPMENT UNITS	OWNED, LEASED, AND/OR UNDER PURCHASE AGREEMENTS?	ATTACHED SUPPORTING DOCUMENTS
Wood Works		
Automatic edge banding		
Beam saw with scouring		
Multi boring machine		
Thickness planer		
Table saw		
Metal Works		
Bending machine		
Spot welding machine		
Electric arc welding		
Others (Please specify)		

LIST OF CONTRACTOR'S MAJOR EQUIPMENT TO BE ASSIGNED
TO THE PROJECT IF AWARDED THE CONTRACT

Page ____ of ____

Name and Signature of Representative

Name of Company:

Position

Address

Date Signed

Contact Details

SUMMARY OF COSTS

Costs	Currency(ies) ¹	Amount in Philippine Peso
Construction of Fit-Out and Other Works-to-Complete: a. General Requirements/Preliminaries b. Architectural Works c. Electrical Works d. Auxiliary and Network/Cabling Works e. Plumbing and Sanitary Works f. Mechanical Works g. Fire Protection Works h. Loose Furniture, Appliances, and Equipment i. Landscape Works Subtotal Local Taxes Total Amount of Financial Proposal		<div></div>

¹ In cases of contracts involving foreign consultants, indicate the exchange rate used.