

## **BIDS AND AWARDS COMMITTEE**

Bid Bulletin No. 1

29 November 2021

### **Procurement of Private Automatic Branch Exchange (PABX) Services for PhilSys Registry Office (PRO)**

This Bid Bulletin No. 1 modifies respective portions of the Bidding Documents issued on 16 November 2021.

The changes to the Bidding Documents, as indicated in the succeeding pages, are being issued in compliance with Section 22.5 of the Revised 2016 Implementing Rules and Regulations of RA 9184. Under this section, the procuring entity is directed to issue an amendment at least seven (7) days before the deadline for submission of the bid.

Except as expressly amended by this Bid Bulletin, all other terms and conditions of the Bidding Documents issued on 16 November 2021 shall remain unchanged and shall remain in full force and effect in accordance with their terms.

For guidance and information of all concerned.

**(SGD)**

**MINERVA ELOISA P. ESQUIVIAS**

OIC Deputy National Statistician

BAC Chairperson

**PROCUREMENT OF PRIVATE AUTOMATIC BRANCH EXCHANGE (PABX)  
SERVICES FOR PHILSYS REGISTRY OFFICE (PRO)**

**Bid Bulletin No. 1**

<b>BB#</b>	<b>Reference</b>	<b>Amendments/Revision</b>
BB1 -1	<p><b>Section VI. Schedule of Requirements</b>, page 26</p> <p>Within (45) calendar days upon issuance of Notice to Proceed. PABX Services Contract Duration will be 3 years</p> <p>Telecom Services Contract Duration will be 1 year</p> <p>Delivery of Service : 11TH and 12<sup>th</sup> floor, Centris 5 Eton Diliman, Quezon City, Metro Manila</p>	<p>Within (75) calendar days upon issuance of Notice to Proceed. PABX Services Contract Duration will be 3 years</p> <p>Telecom Services Contract Duration will be 1 year</p> <p>Delivery of Service : 11TH and 12<sup>th</sup> floor, Centris 5 Eton Diliman, Quezon City, Metro Manila</p>
BB1 -2	<p><b>Section VII. Schedule of Requirements</b>, page 31</p> <p>Services must be delivered and commissioned 45 days after the NTP.</p>	<p>Services must be delivered and commissioned within 75 days upon issuance of NTP.</p>

## Questions and Answers

### Procurement of Private Automatic Branch Exchange (PABX) Services for PhilSys Registry Office (PRO)

Reference	Amendment, Inclusion, or Clarification
<p><b>Clarification on Section VII. Technical Specifications</b></p> <ol style="list-style-type: none"> <li>1. With at least 86 Local Users</li>            <li>2. Inclusive of installation structure cabling, civil works, and building permits.</li> </ol>	<p><b>Questions:</b> Please clarify the quantities for the VoIP phones. Usually, VoIP phones and local users have a 1:1 ratio. There are 86 local users, but the required VOIP is 90.</p> <p><b>Clarification/Response:</b> There are 86 local users for this project. The remaining 4 VoIP phones will be used as a reserved unit</p> <p><b>Questions:</b> On the cabling requirement, since the VOIP phones are intended to be used by PRO personnel stationed at both 11th and 12th Floor of the Centris 5, will bidders need to provide UTPs for this?</p> <p>Considering that the users are spread out in two (2) floors, bidders are concerned on the size of the room (exceeding 100sqm) and that they will be forced to provide a local rack for this project.</p> <p><b>Clarification/Response:</b> Yes. Further, the civil works requirements only include “chipping” from the floor switch to the VoIP phones. Also, there is a “backbone-riser” included in this, so, there is no need for the bidder to provide such. All servers are intended to be placed in the 11th Floor of the Centris 5. Bidders will have to design the alignment of said cable from the server room to the floor switches. VOIP users are located in the two floors.</p>

**Questions:**

Can we do a site survey for cabling? If yes, what are the requirements for the site visit?

**Clarification/Response:**

Yes, the supplier may conduct a site visit prior to the schedule of bid submission, provided that the requirements are approved by PSA.

The bidders will coordinate/send the request for inspection to the BAC Sec and BAC Sec will forward it to the end-user.

The end-user will provide the gate pass and work permit to the bidders to comply.

The end-user will send the accomplished forms to the General Services Division (GSD) who is facilitating the process of permits.

Once the GSD receives the forms and forwarded it to the Eton, they will be notified if the permit was approved.

**Questions:**

If the fit-out is still ongoing, can the bidders provide a pop-up switch?

**Clarification/Response:**

The supplier may conduct a site visit to check the ongoing fit-out project. The concern on pop-up switch can be checked with PSA engineers and bldg. admin.

**Questions:**

Is this procurement intended for a new branch or will it just involve the transfer of personnel/s from one office to another?

**Clarification/Response:**

This is a new PABX procurement. No existing PABX yet in the building.

**Questions:**

Will the PRO transfer or move to a new office branch?

<p>3. Inclusive of Power Over Ethernet (POE) Network Switches, PABX Server, and Global Service Mobile (GSM) Gateway.</p> <p>4. Inclusive of one-year Telecom services with National Direct Dialing (NDD) and Mobile Phone Call that is assigned to Global Service Mobile (GSM) Gateway with the same network.</p> <p>5. Must be Digital PABX</p> <p>6. Services must be delivered and commissioned 45 days after the NTP</p>	<p><b>Clarification/Response:</b> Some PSA personnel will transfer to Eton Centris 5.</p> <p><b>Questions:</b> How many ports will the GSM Gateway require?</p> <p><b>Clarification/Response:</b> Four (4) port/s</p> <p><b>Questions:</b> On the National Direct Dialing (NDD) requirement, is this included in the one (1) year of subscription?</p> <p><b>Clarification/Response:</b> Yes, the NDD/telecom service is for 1 year subscription. For the succeeding year(s), there will be a separate procurement for telecom service.</p> <p><b>Questions:</b> What brand of PABX is PSA using at the Main Branch?</p> <p><b>Clarification/Response:</b> The PRO has no existing PABX yet.</p> <p><b>Questions:</b> Can we extend the schedule of delivery from 45 Calendar Days to 75 Calendar days?</p> <p><b>Clarification/Response:</b> Yes. Please see BB1-1 and BB1 -2</p>
<p><b>Other queries:</b></p>	<p><b>Questions:</b> Is this a “leased to own” or a “straight leasing project”?</p> <p><b>Clarification/Response:</b> This is a leased to own project.</p> <p><b>Questions:</b></p>

In the supply, and delivery of PABX, does this include ordinary PABX?

**Clarification/Response:**

Yes.

**Questions:**

Is this outright purchase with 3 years warranty?

**Clarification/Response:**

Yes. Outright

**Questions:**

What is the process for the payment?

**Clarification/Response:**

The request for payment will be initiated after acceptance of the project.