

ANNEX A

**Breakdown of the Approved Budget of Contract (ABC)**

**Procurement of Consulting Services for the Development of the Philippine Governance Statistics Operational Framework towards the Formulation of Policy for the National Governance Sector**

<b>Output/Deliverables</b>	<b>Amount</b>
Upon signing of Contract of Service	100,000.00
Upon acceptance of <b>Inception report</b> ( <i>output/deliverable #1</i> ) describing the overall plan of action and the timeline for the research project in consultation with the PSA; also include the articulation of the overall requirements of the project related to the proposed methodology, workplan of activities, and staffing requirements.	200,000.00
Upon acceptance of <b>Interim report</b> ( <i>output/deliverable #2</i> ) which include the comprehensive assessment report of the Philippine Governance System, draft mapping of available statistics/ indicators, identified data gaps/duplication, and recommended list of relevant statistics/ indicators.	400,000.00
Upon submission of developed <b>Philippine Governance Statistics Operational Framework</b> for the formulation of policy and programs on National Governance Sector. ( <i>output/deliverable #3</i> )	600,000.00
Upon submission of the <b>Final Report</b> ( <i>output/deliverable #4</i> )	200,000.00
<b>GRANDTOTAL</b>	<b>Php 1,500,000.00</b>

*Note: Breakdown of fees is still subject to recommendation and agreements of the winning Service Provider and the PSA.*

## BIDDER ASSESSMENT FORM

As of \_\_\_\_\_

*Information to be provided in this form is for assessment purposes only, and will be kept confidential by the PSA Bids and Awards Committee. Form must be signed by the company's accounts director and its chief financial officer.*

**Project Title:** Procurement of Consulting Services for the Development of the Philippine Governance Statistics Operational Framework towards the Formulation of Policy for the National Governance Sector

<b>Company Name:</b>	
<b>Office Address:</b>	
<b>Telephone Number:</b>	
<b>Fax:</b>	
<b>Email :</b>	
<b>Website:</b>	

### A. TRACK RECORD\*

1. Number of years in the Consulting Services related to Governance: \_\_\_\_\_
2. Number of published papers for the past five (5) years: \_\_\_\_\_

### B. FINANCIAL CAPACITY\*\*

<b>Financial Capacity =</b>	<u>(Current Assets – Current Liabilities) - (2 months cost of all ongoing and committed projects)</u>
	2 months cost of the Approved Budget for the Contract (ABC)

\* Please provide list of published papers with date/year published, where published, and related references.  
\*\* Please attach a copy of your latest notarized Statement of Assets and Liabilities (SALN).

We hereby certify that all information stated above are true and correct. We hereby authorize the Philippine Statistics Authority to request supporting documents or written proof of information stated above, as needed.

**Name and Signature**

Accounts Director

Date:

**Name and Signature**

Chief Financial Officer

Date:

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Person administering oath)

## ANNEX C

### General Criteria for Shortlisting of Bidders for the Procurement of Consulting Services for the Development of the Philippine Governance Statistics Operational Framework towards the Formulation of Policy for the National Governance Sector

CRITERIA										
<b>1</b>	<b>Track Record (80 points)</b>									
	Number of years in the Consulting Services related to Governance (60 points)									
	<table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">16 years and over</td> <td style="padding-left: 20px;">-</td> <td style="padding-left: 20px;">60</td> </tr> <tr> <td style="padding-left: 20px;">between 12 to 16 years</td> <td style="padding-left: 20px;">-</td> <td style="padding-left: 20px;">30</td> </tr> <tr> <td style="padding-left: 20px;">10 to 12 years</td> <td style="padding-left: 20px;">-</td> <td style="padding-left: 20px;">15</td> </tr> </table>	16 years and over	-	60	between 12 to 16 years	-	30	10 to 12 years	-	15
16 years and over	-	60								
between 12 to 16 years	-	30								
10 to 12 years	-	15								
	Number of published papers on Governance for the past five (5) years (20 points)									
	<table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">10 or more published papers</td> <td style="padding-left: 20px;">-</td> <td style="padding-left: 20px;">20</td> </tr> <tr> <td style="padding-left: 20px;">Less than 10 published papers</td> <td style="padding-left: 20px;">-</td> <td style="padding-left: 20px;">15</td> </tr> </table>	10 or more published papers	-	20	Less than 10 published papers	-	15			
10 or more published papers	-	20								
Less than 10 published papers	-	15								
<b>2</b>	<b>Financial Capacity (20%)</b>									
	$FC = \frac{(CA - CL) - 2 \text{ months cost of all ongoing/committed projects}}{2 \text{ months cost of ABC}}$ <p>where:  <i>FC = Financial Capacity</i>  <i>CA = Current Assets</i>  <i>CL = Current Liabilities</i></p>									
	Financial Capacity should be at least 100%									

**Notes:**

- A prospective bidder must get a total of at least 70 points to be included in the shortlist.