



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Region 7 – Central Visayas

REQUEST FOR QUOTATION

RFQ # 2019-05-143

The Philippine Statistics Authority-Region 7 (PSA-R07) through its Bids and Awards Committee (BAC) will undertake Alternative Mode of Procurement, **Small Value Procurement** for the **Catering Services of All Provincial Training on AgStat Activities.**

Name of Project	Small Value Procurement for the Catering Services of all Provincial Training on AgStat Activities.
Solicitation (If posted at the PhilGEPS)	0700-2019-05-033
Purchase Request No.	0761-2019-05-026
Location	PSA, Siquijor Provincial Office
Brief Description	Catering Services of All AgStat Activities (2 nd – 4 th Quarter)
Quantity	See page 3 of the RFQ
Approved Budget for the Contract (ABC)	₱ 87,850.00
Contract Duration	10-11, 19, 26-28 June 2019, 10-11 July 2019, 13-14 August 2019, 7-8, 18, 25-27 September 2019, 31 October 2019, 7-8, 15 & 18, 19, 27-29 November 2019,
Date of Delivery	10-11, 19, 26-28 June 2019, 10-11 July 2019, 13-14 August 2019, 7-8, 18, 25-27 September 2019, 31 October 2019, 7-8, 15 & 18, 19, 27-29 November 2019,

Please quote your **best price** on the item/s listed below and submit personally your **SEALED QUOTATION** not later than **5 June 2019, 5:00 P.M** through the address below, subject to the Terms and Conditions provided in this RFQ:


Region 7 Bids and Awards Committee (R07 BAC)
Philippine Statistics Authority – RSSO VII
Gaisano Capital South Bldg, Colon St. Cebu City

Attn.: Mr. Cayylord D. Niala / Ms. Melita C. Jomoad / Ms. Irish B. Velasco
R07 BAC Secretariat
Contact Nos.: (032)412-6794/254-0470 (telefax)
Email address: psa07.rbac@gmail.com

or

Bids and Awards Committee (BAC)
Philippine Statistics Authority
Frontview Building
Poblacion, Siquijor, Siquijor

Attn: Mr. Anthony L. Ontolan
PBAC Secretariat
Contact No.: (035) 480-9003


EDWINA M. CARRIAGA
R07 BAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Bidders shall provide correct and accurate information required in this form.
4. Bidders may quote for any or all lots and must quote all the items under a specific lot.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative/s.
6. Late submission of quotation shall not be accepted.
7. Bids exceeding the ABC for each item/lot shall be disqualified
8. Award of contract shall be made to the Lowest Calculated and Responsive Bidder which complies with the specifications and other terms and conditions as stated herein.
9. The Lowest Calculated and Responsive Bidder shall be informed immediately.
10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation / Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ "*draw lots*" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
11. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
12. The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
13. The following documentary requirements must be submitted prior to payment:
 - *Mayor's/Business Permit*
 - *PhilGEPS Registration Number/Certificate*
 - *Income/Business Tax Return (for ABCs above P500K)*
 - *Omnibus Sworn Statement (for ABCs above P50K)*
14. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
15. Mode of payment shall be made either through check or Advice to Debit Account (ADA) to the supplier.
16. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies to it.