

REQUEST FOR QUOTATION

RFQ # 2022-06-421 1-Jun-22

The Philippine Statistics Authority-Region 7 (PSA-R07) through its Bids and Awards Committee (BAC) will undertake Alternative Mode of Procurement, Small Value Procurement for the procurement of Supply and Delivery of Other Supplies for the conduct of the 2nd Level Training on the 2022 Augmented System for Travel Information Using GIS Technology (ASTIG Tech) on 07 to 10 June 2022.

2022 Augmented System for Travel Information Using GIS Technology (ASTIG Tech)
0700-2022-06-072
0700-2022-05-050
PSA-RSSO 7, 2nd/flr, Gaisano Capital South Building, Colon St., Kalubihan, Cebu City
Lot 4- Other Supplies
please see page 3 for the details
PhP4,000.00
5-10 days upon receipt of P.O
5-10 days upon receipt of P.O

Please quote your best price for the item described herein, subject to the Terms and Conditions provided in this RFQ. Submit your sealed quotation duly signed by you or your duly authorized representative personally not later than

08 June 2022, 12:00 nn

Note: Online submission of accomplished bid form/s will not be accepted.

For any clarification, you may contact Ms. Erah Mhay Quiñones/ Ms. Jean B. Villacensio/ Ms. Ann Emilyn S. Eballe at telephone nos.032)412-6794/254-0470 (telefax).

A M. CARRIAGA R07 BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Bidders shall provide correct and accurate information required in this form.
- 4. If the procurement is done by lot, the bidder may quote for all items per lot.
- 5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative/s.
- 6. Late submission of quotation shall not be accepted.
- 7. Bids exceeding the ABC for each item/lot shall be disqualified.
- 8. Award of contract shall be made to the Lowest Calculated and Responsive Bidder which complies with the specifications and other terms and conditions as stated herein.
- 9. The Lowest Calculated and Responsive Bidder shall be informed immediately.



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Name of Project	2022 Augmented System for Travel Information Using GIS Technology (ASTIG Tech)
Solicitation (If posted at the PhilGEPS)	0700-2022-06-072
Purchase Request No.	0700-2022-05-050
Location	PSA-RSSO 7, 2nd/flr, Gaisano Capital South Building, Colon St., Kalubihan, Cebu City
Brief Description	Lot 4- Other Supplies
Quantity	please see page 3 for the details
Approved Budget for the Contract (ABC)	PhP4,000.00
Contract Duration	5-10 days upon receipt of P.O
Date of Delivery	5-10 days upon receipt of P.O

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- 8. Award of contract shall be made to the Lowest Calculated and Responsive Bidder which complies with the specifications and other terms and conditions as stated herein.
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- 10. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ "drawlots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 11. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 12. The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 13. The following documentary requirements must be submitted prior to issuance of Purchase Order/Contract:
 - Mayor's/Business Permit
 - PhilGEPS Registration Number/Certificate
 - Income/Business Tax Return (for ABCs above P500K)
 - Omnibus Swom Statement (for ABCs above P50K)
- 14. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- 15. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e. documentary requirements mentioned above (item no. 13), billing statement from the supplier. Our Government Servicing Bank, i.e. the Land Bank of the Philippines, shall credit the amount due to the supplier's identified bank account not earlier than twenty-four (24 hours), but not later than forty-eight (48) hours, upon receipt of our advice.
- 16. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies to it.

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BID FORM

IMPORTANT NOTES/INSTRUCTIONS:

- 1. Make sure to read the Terms and Conditions stated in the Request for Quotation before filling out this form.
- 2. Use this form for your quotation. Additional bidder's proposal can also be attached to this form.
- 3. Accomplish this form correctly and accurately.
- 4. Do not alter the contents of this form in any way.
- 5. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- 6. Ensure to indicate the price for the whole lot and the unit price per unit.
- 7. Ensure to fill-up the **TOTAL AMOUNT IN WORDS**.
- 8. Ensure to check the "Compliance with Technical Specifications" Column.
- 9. Submit your bid sealed in an envelope.
- 10. Failure to follow these instructions will result to the disqualification of your entire quotation/bid.

Item No.	Item/s and specification/s (minimum)	Unit	Qty.	Approved Budget for the Contract (ABC) per unit	Unit Price (in Peso) Please indicate your offer/price here.	Total Amount (VAT inclusive)	Spec	Compliance with Technical Specifications (please check)		
	2022 Augmented System for Travel Information Using GIS Technology (ASTIG Tech)									
1	Other Supplies	Lot	1	4,000.00			()	()
1.1	Notebook, 100 sheets, spring, 152X216 MM, #C-5100, good quality	рс	26	100.00			()	()
1.2	Page marker, stick-on, 100 sheets per pad, assorted color (blue, yellow, orange, pink and green)	pack	20	70.00	:		()	. ()
	Terms & Condition:	····								
	Delivery period: 5-10 days upon receipt of P.O	-					()	()
	OTHER REQUIREMENTS:									
	Mode of Payment: SEND BILL Arrangement or within thirty (30) working days after receipt of the billing statement.						()	()
	Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.						()	()
	TOTAL AMOUNT IN WORDS:	 -	1		L					

Other Requirements:

T	erms of Payment:		
d	ayment shall be made either th ays after Submission of Billing/S e charged against the creditor's	rough check or Land Bank's LDDAP-ADA/Bank Transfer facility, wit Statement of Account and User Acceptance of the product. Bank Trad account.	hin thirty (30 nsfer fee sha
P	ayment Details:		
В	anking Institution:		
A	ccount Number:		
	aving carefully read and accepte	ed your Terms and Conditions. I/We quote you on the item at prices representative	noted above.
Position	າ:		
Name o	of Company		
TIN #: _		(Please specify if VAT or NON-VAT)	
Addres	s:	Email Address:	
Fax No	Tel No.:	Celiphone No	
Date: _			