



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
 CARAGA

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake alternative mode of procurement, **NP-Small Value Procurement on IN LOT: D-Max LT 4x2 MT vehicle maintenance and replace damage parts**

<b>Name of Project</b>	General Administrative Support Service
<b>Solicitation</b>	ADS PR No. 2021-09-064
<b>Location</b>	PSA - AGUSAN DEL SUR
<b>Brief Description</b>	Refer to Bid Form below
<b>Quantity</b>	Refer to Bid Form
<b>Approved Budget for the Contract (ABC)</b>	Lot 1: Php83,320.00
<b>Date of Delivery</b>	10 days after receipt of PO

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 10:00 A.M on **September 27, 2021** at the Regional Statistical Services Office XIII, Freeman Building, J.C. Aquino Avenue, Butuan City.

**MELCHOR B. BAUTISTA**  
 RBAC Vice-Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your DTI /SEC registration, Municipal and business permit, Tax Clearance, BIR Certificate of Registration and current ITR and Phil. Government Electronic Procurement System (PhilGEPS) Registration.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>IN LOT:</b> <b>D-Max LT 4x2 MT maintenance and replace damage parts</b>						
<b>Labor:</b>						
Replace Brake pad - Front	service	1	P_____	P_____		
Replace Brake shoe Leading/Trailing	service	1	P_____	P_____		
Replace Ball Joint assy. Upper (RH-LH)	service	1	P_____	P_____		
Replace Ball Joint assy. Lower (RH-LH)	service	1	P_____	P_____		
Replace park light bulb (LH-FRNT)	service	1	P_____	P_____		
Replace all belt	service	1	P_____	P_____		
PMS-Heavy	service	1	P_____	P_____		
Complate A/C Servicing	service	1	P_____	P_____		
ISUZU Bactakleen	service	1	P_____	P_____		
<b>Spare Parts:</b>						
Joint ASM Ball Lower Cont. ARM	piece	2	P_____	P_____		
Joint ASM Ball	piece	2	P_____	P_____		
Pad Kit; Caliper	piece	1	P_____	P_____		
Shoe Kit; BRK RR	piece	1	P_____	P_____		
Bushing; Rubber;S/ABS	piece	4	P_____	P_____		
Bulb; side turn signal	piece	1	P_____	P_____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Belt;A/C CMPR	piece	1	P_____	P_____		
Belt; cooling fan	piece	1	P_____	P_____		
Besco Transaxle oil SAE 5W-30	piece	3	P_____	P_____		
ATF (Texamatic 1888)	piece	1	P_____	P_____		
Brake and Clutch fluid	piece	3	P_____	P_____		
Genuine coolant	liter	8	P_____	P_____		
Gear Oil GL5 85W-140	piece	3	P_____	P_____		
Element kit; Fuel	piece	1	P_____	P_____		
Element;oil filter new D-MAX	piece	1	P_____	P_____		
Element kit; Fuel new D-MAX	piece	1	P_____	P_____		
LTR-Multi Z Plus 10W-30	liter	7	P_____	P_____		
Air filter (MUX -FOAM)	piece	1	P_____	P_____		
Fog Lamp D-MAX LT 2017 Model>.Pitstop	piece	1	P_____	P_____		

TOTAL AMOUNT IN FIGURES:

P\_\_\_\_\_

TOTAL AMOUNT IN WORDS:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_

Tel No.

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_