



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

REGIONAL BIDS AND AWARDS COMMITTEE

Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Negotiated Procurement under Section 53.90 (Small Value Procurement), for the procurement of Catering Service for the conduct of Census of Population and Housing (CPH) Machine Processing 4th Level Training for PSA Negros Occidental Provincial Statistical Office. Details of the project is as follows:

Name of Project	Procurement of Catering Service for the conduct of CPH Machine Processing 4th Level Training for PSA Negros Occidental PSO.
Reference	LR No. 2020-12-86
Location	Bacolod City
Brief Description	Procurement of Catering Service for the conduct of CPH Machine Processing 4th Level Training for PSA Negros Occidental PSO.
Quantity	103 pax
Approved Budget for the Contract (ABC)	Php 169,950.00
Contract Duration	December 15-17, 2020

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 9:00 A.M. of December 11, 2020 to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office No. 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat at Tel. No.(033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

- 1 All entries must be **typewritten/printed legibly**. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3 Bids exceeding the ABC shall be disqualified.
- 4 Terms of payment shall be made through check payable to the supplier.
- 5 Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your PhilGeps Registration, DTI/SEC registration, Municipal and business permit, current ITR and sanitary permit.
- 6 Award of contract shall be made to the lowest quotation, and complies with specifications and other terms and conditions as stated in the RFQ.
- 7 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 8 The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.
- 9 No partial Quotation\Delivery.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)
	Catering Service for the conduct of CPH Machine Processing 4th Level Training for PSA Negros Occidental PSO. (December 15-17, 2020)						
	December 15, 2020						
	AM Snacks	pax	103	100.00	10,300.00		
	Lunch	pax	103	350.00	36,050.00		
	PM Snacks	pax	103	100.00	10,300.00		
	December 16, 2020						
	AM Snacks	pax	103	100.00	10,300.00		
	Lunch	pax	103	350.00	36,050.00		
	PM Snacks	pax	103	100.00	10,300.00		
	December 17, 2020						
	AM Snacks	pax	103	100.00	10,300.00		
	Lunch	pax	103	350.00	36,050.00		
	PM Snacks	pax	103	100.00	10,300.00		
	Additional Requirements: - Buffet Lunch - Free flowing coffee						
	Total				169,950.00		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

_____ Printed Name/Signature/Position

_____ Name of Company

_____ Address

Date: _____

Tel. No.: _____

Fax No: _____

Email Address: _____