



REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure **Procurement of Voice over Internet Protocol (VoIP) Phones** which shall be undertaken in accordance with **Section 52.1(b) (Shopping)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **Php 936,000.00** *Nine Hundred Thirty Six Thousand Pesos Only*

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** **APR 08 2025** at **11:00AM** through email at **bac-secretariat@psa.gov.ph**

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at **gsdprocurement.psa@gmail.com**

Minerva Eloisa P. Esquivias
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 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2025 Mayor's/Business Permit and valid PhilGEPS Registration	not later than <u>APR 08 2025</u> at <u>11:00AM</u>	together with the quotation
2023 Income Tax Return (ITR)		



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PR No. 25-02-0104

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Procurement of Voice over Internet Protocol (VoIP) Phones	pcs	52				
Technical Specifications and Features: - Color display--atleast with 2.8 inches x 2.1 inches--Diagonal width: at least - At least 8 buttons with dual LEDs - At least 4 softkeys - With dedicated hard buttons for phone, messages, contacts, history, home, navigation cluster, headset, speaker, volume, mute - With LEDs for speaker, mute, headset, message, history - At least 24 administrative buttons - must support wideband audio in handset and headset - Must have full duplex speakerphone - Must support ergonomic hearing aid compatible handset supports TTD						
- Must have message waiting indicator - Must have mute indicator with optional mute alerting - Must have IC call alerting with 360-degree visibility - Must have downloadable ringtones - Supports dual-position stand, optional wallmount stand - Must have Gigabit Ethernet (10/100/1000) line interface - Must have second Ethernet interface 10/100/1000 Mbps - Must support PoE Class (IEEE 802.3af) registers as class 1 device and - With an optional AC to 5 volt adapter						
- Must have Order Custom Bezels/Faceplates - Supports SIP & H.323 protocol support - Must support standards-based code support: G.711, G.726, G.729A/B, - At least with Zero touch deployment via Device Enrollment Services Support - Must have multiple language support						
Software Compatibility - Must support Avaya Cloud Office® by RingCentral - Must support Avaya Aura® 6.2 FP4 - Must support Avaya IP Office™ 11.0 and 11.1.2 - Must support Avaya OneCloud 3.0 - Must support Avaya Approved Third Party Platforms: RingCentral, 3CX 15.5, Netsapiens 40, FreeSwitch 1.8.5, Asterisk 16, Broadsoft 22, Kandy, Microsoft, Kamalio, Metaswitch, Zang Office R1.0						

<p>Other Requirements:</p> <ul style="list-style-type: none"> - Must be of the same brand with the current VoIP devices which is Avaya - Delivery, installation and configuration on PSA Central Office - Knowledge transfer training - With at least preventive maintenance activity <p>Warranty</p> <ul style="list-style-type: none"> - One (1) year warranty on phone devices <p>Support</p> <ul style="list-style-type: none"> - Must have 24/7 technical support - Unlimited corrective maintenance/repair activity (when applicable) - One (1) hour response time for phone support 						
<p>Total amount in words:</p>						

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____