

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to

Meals for Training of Trainers on Machine Processing of 2024 OWS and 2023/2024 ISLE procure (25-29 November 2024)							
which shall be undertaken in accordance with	Sectio	Section 53.9 (Small Value Procurement)					
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the							
Contract (ABC) in the amount of 97,500.00 Ninety Seven Thousand Five Hundred Pesos							
Please quote your <b>best offer</b> for the <b>item/s described herein</b> , subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative <b>not later than</b> NOV 0 8 2024 at II: 10 hm through email at bac-secretariat@psa.gov.ph  For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com							
MINERVA FLOISA P. ESQUIVIAS  Chairperson, Bids and Awards Committee  TERMS AND CONDITIONS  Bidders shall provide correct and accurate information required in this form.  Price quotatition/s must be valid for a period of thirty (30) calendar days from the date of submission.  Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.  Quotations exceeding the ABC shall be rejected.  Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. This procurement project is to be awarded by lot.  Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.  In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.  The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).  The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.  Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.							
amount of the contract, without prejudice to other							
Documents to be submitted	Deadline NOV 0 8 2024	Remarks					
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	not later than NOV CO 2029	Together with the quotation.					
Supporting Document/s to be submitted as may be applicable; a. For Sole Proprietorship: -If Owner-Notarized Omnibus Sworn Statement (OSS) -If Authorized representative- Notarized Special Power of Attorney and OSS. b. For Corporation:	Upon	Acknowledgement of the Notice of Award					



-If authorized representative- Notarized Special Power of Attorney and OSS.

-Notarized Secretary's Certificate and OSS.

c. Partnership:

PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267

www.psa.gov.ph

RECEIVED GSD Procurancut

Name: JOSEPH

## REQUEST FOR QUOTATION PR No. 24-10-1129

After having carefully read and accepted the Terms and Conditions, I/vve subr	riit our quotation/s	for the iter	ilis as iolic	JWS.	-	-	
Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Unit Total Amount Technical Spec		Specifications	
					Yes	No	
Meals for Training of Trainers on Machine Processing of 2024 Occupational Wages Survey and 2023/2024 Integrated Survey on Labor and Employment	lot	1					
30pax for 5days Date of Event: 25-29 November 2024, 08:00AM-05:00PM Venue: 20th Floor, PSA Headquarters, East Ave., Diliman, Quezon City							
Specs for AM/PM Snack and Lunch Packaging: Recyclable (e.g. carton of paper-made material, woodem spoon and fork, paper cups, paper straws)							
AM Snack: Hot soup (Sopas, Arrozcaldo, Champorado) w/ bread/puto, Juice/Iced tea/Soda							
Lunch (Buffet): pork/beef/chicken/fish (not dory) Vegetable, Soup, Rice, Juice/Soda, Dessert							
PM Snack: Pasta with sandwich, Juice/Iced tea/Soda							
Other Specifications: Free flowing coffee/tea and water Send Menu proposal Mode of payment: Send Bill							
Note: Food services and packaging shall be in compliance with the Office Memorandum No.2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics							
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Total amount in words:							
Printed name of the authorized representative:  Signature:							
Name of Company:	Position:						
Address:				Email address:			
Fax No.:							
Date:							