

REQUEST FOR QUOTATION

The Philippine Statistics Authorit	y (PSA) through the Bids and A	Awards Committee (BAC), intends to		
procure Meals for the 2025 CRS Division Planning Workshop (16-18 & 21-22 October 2024)				
which shall be undertaken in accordance with		Section 53.9 (Small Value Procurement)		
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the				
		Hundred Thirty Eight Thousand Pesos Only		
Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided				
below. Submit your quotation duly signed by you or your duly authorized representative not later than				
OCT 11 2024 at at	through email at	bac-secretariat@psa.gov.ph		
For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at				
gsdprocurement.psa@gmail.com				
		CAMI GUADAS LL GLA		
		MMUNGM'WAS MINERVA ELDISA P. ESQUIVIAS		
	Cha	airperson, Bids and Awards Committee		
TERMS AND CONDITIONS 1 Bidders shall provide correct and accurate information required in this form				
Bidders shall provide correct and accurate information required in this form. Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.				
Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.				
4 Quotations exceeding the ABC shall be rejected.				
Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. This procurement project is to be awarded by lot.				
6 Any interlineations, erasures or overwriting shall	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.			
7 In case of two or more bidders are determined to				
The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.				
Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.				
Liquidated damages equivalent to one tenth (1/1 imposed per day of delay. The PSA shall rescind				
Documents to be submitted	Deadline	Remarks		
	0 CT 11 2021			

Documents to be submitted	Deadline	Remarks
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	not later than OCT 11 2024	Together with the quotation.
Supporting Document/s to be submitted as may be applicable: a. For Sole Proprietorship: -If Owner-Notarized Omnibus Sworn Statement (OSS) -If Authorized representative- Notarized Special Power of Attorney and OSS. b. For Corporation: -Notarized Secretary's Certificate and OSS. c. Partnership: -If authorized representative- Notarized Special Power of Attorney and OSS.		



REQUEST FOR QUOTATION PR No. 24-10-1070

Date:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows: Compliance with Total Amount Technical Specifications Unit Item(s) and Specification(s), minimum Unit Quantity (VAT Price (pls. check) Inclusive) Yes No Meals - 2025 Division Planning Workshop AM Snacks, Lunch, and PM Snacks 8th Flr., CRS Building, PSA Complex, East ave., Diliman, Quezon City Total Number of Participants: 181 Pax lot CRMD 16-18 October 2024 for 132 Pax VSD 16-18 October 2024 for 26 Pax CRS-OANS 21-22 October 2024 for 23 Pax Specs for Meals: managed buffet AM snacks - Pancit palabok with special puto cake (1st day), Beef Baked Lasagna with toasted bread (2nd day), Clubhouse sandwich (3rd day), and drinks in every meal PM Snacks - Spaghetti with toasted bread (1st day), Carbonara (2nd day), Bibingka w/ keso (3rd day) and drinks in every meal Set for Lunch: Side Dishes (Vegetables), - Main Course (Beef/Pork/Chicken/Fish/Seafood, - Rice, Drinks, Dessert Other Food Requirements: No Cream Dory With free flowing coffee every day Provision of food for Muslim participants (3 for CRMD) Note: Food services and packaging shall be in compliance with the Office Memorandum No.2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics Please Submit Proposal Total amount in words: Printed name of the authorized representative: Signature: Name of Company: Position: Address: Email address: ____ Fax No.: _____Tel. No.: