



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to Accommodation for Field Office Participants for the Conduct of Operational Training on Livestock and Poultry

			and the parties of the decimal of the parties of th							
procure	Surveys (Task Force Training)									
which shall be undertaken in accordance with			Section 53.9 (Small Value Procurement)							
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the										
Contract (ABC) in the amount of 372,000.00			Three Hundred Seventy-Two Thousand Pesos Only							
Please quote your best offer for the item/s described herein , subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative not later than FEB 16 2024 at II:00 /mvi through email at bac-secretariat@psa.gov.ph										
For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at										
gsdprocurement	.psa@gmail.com									

MMB gmi was MINERVA ELOISA P. ESQUIVIAS

9hairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- Bidders shall provide correct and accurate information required in this form.
- 2 Price quotattion/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.
- The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.
- Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks			
Copy of the 2024 Mayor's/Business Permit and valid PhilGEPS Registration	Not later than FEB 16 2024	Together with the quotations.			
Notarized Omnibus Sworn Statement					



Management System ISO 9001:2015



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267

www.psa.gov.ph

REQUEST FOR QUOTATION PR No. 24-02-0105

Date:

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

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Item(s) and Specification(s), minimum		Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Accommodation for Field Office Participants for the Conduct of Operational Training on Livestock and Poultry Surveys (Task Force Training)		1				
Total number of participants: 34 pax						
Venue: Within Quezon City						
Date of activity: 18 to 24 February 2024						
Bate of activity. To to 241 epitally 2024						
19 to 24 Eabruary 2024 /7 days and 6 nights)		-		 		
18 to 24 February 2024 (7 days and 6 nights) -13 Twin Sharing Room						
Check-in: 2:00PM (18 Feb 2024)	ļ					
Check-out: 12:00PM (24 Feb 2024)						
			·			
18 to 23 February 2024 (6 days and 5 nights)						
-1 Single Room, 1 Twin Sharing Room, 1 Triple Sharing Room with						
separate beds						
Check-in: 2:00PM (18 Feb 2024)						
Check-out: 12:00PM (23 Feb 2024)						
Food Requirements:						
* Strictly no cream dory/ fish fillet						
* Non-pork for the selected participants						
-19 February 2024 = (32pax, Breakfast)						
-20 February 2024 = (34pax, Breakfast)						
-21 February 2024 = (34pax, Breakfast)						
-22 February 2024 = (34pax, Breakfast)						
-23 February 2024 = (34pax, Breakfast)						
-24 February 2024 = (26pax, Breakfast)						
Room accommodations requirements:						
-Separate Beds						
-Non-smoking air conditioned rooms						
-Complimentary coffee, tea, water, and newspaper						
-Complimentary high speed internet access with at least 100mbps						
-Provision of complete toiletries, face masks, alcohol, and slipper						
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Other Requirements:		 				
* Free domestic calls						
* Free parking						
* Free use of amenities and other hotel facilities						
* Free from winged insects (cockroach, flies, mosquitos, etc.)						
* Not near in casinos/ pleasure districts						
* Free welcome streamer and tarpaulin	ļ					
* Submit detailed proposal						
* Mode of payment - Send bill						
X-X-X-X-X-X-X-X-X-X-X-X-X		<u> </u>				
Total amount in words:						
Printed name of the authorized representative:				Signature:		
Name of Company:		Position:				
N Sec						
Address:				ss:		
Fax No.: Tel. No.:		Mobile No.:				