

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to										
procure		ouse Pad with Wrist Rest (PSA and DA-BAR Logo)								
which shall be undertaken in accordance with Section 53.9 (Small Value Procurement)										
of the 2016	of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the									
Contract (ABC) in the amount of 6,400.00		0.00 Six Thousand Four Hundred Pesos Only								
	Please quote your best offer for the	ne item/s described herein, subject to the Terms and Conditions provided								
below. Sub	mit your quotation duly signed by yo	ou or your duly authorized representative not later than								
	ıst 2022 at 11:00a									
		act us at telephone no. (02) 8374-8263 or email address at								
gsdprocure	ment.psa@gmail.com									
		OVM GAA								
		mongminas								
		MINER∜A ELOISA P. ESQUIVIAS								
		hairperson, Bids and Awards Committee								
		TERMS AND CONDITIONS								
1	Bidders shall provide correct and accurate information required in this form.									
2	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.									
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.									
4	Quotations exceeding the ABC shall be rejected.									
5	Award of contract shall be made to the lowest calculated and responsive bid (LCRB).									
6	Any interlineations, erasures or overwriti	ng shall be valid only if they are signed or initialed by you or your duly authorized representative.								
7		mined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking								
	method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.									
8	and the control of th	o the requirements specified in the Purchase Request (PR).								
9	The PSA shall have the right to inspect a	and/or test the goods to confirm their conformity to the Technical Specifications.								
10	Payment shall be made after delivery an	d upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement,								
	by the supplier. Our Government Servici	ng Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the								
	supplier not earlier than twenty four (2	4) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that								
11	the corresponding bank transfer fee, if a	any, shall be chargeable to the account of the supplier. nth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period								

Documents to be submitted	Deadline	Remarks		
Copy of the 2022 Mayor's/Business Permit or valid PhilGEPS Registration	at 11:00 AM	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment.		

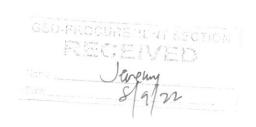
percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267

www.psa.gov.ph



REQUEST FOR QUOTATION PR No. 22-07-1145

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

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Item(s) and Specification(s), minimum		Quantity	Unit Price	Total Amount (VAT Inclusive)	Tec Specifica ch	ance with hnical ations (pls. eck)		
Mayon and with Whiat Doct		00			Yes	No		
Mouse pad with Wrist Rest	pcs	80						
On a sification as								
Specifications:								
- Size: 21cm x 24cm x 0.4cm								
 With PSA and DA-BAR Logo and with printed text 								
- as per sample design								
Note: Supplier must submit sample of actual product prior to mass production								
Total amount in words:				-		,		
Printed name of the authorized representative: Signature:								
Name of Company: Position:								
ress: Email address:								
Fax No.: Tel. No.:	Tel. No.: Mobile No.:							
Date:								