



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

3rd posting - PhilGELS

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Camtasia Screen Recorder and Video Editor which shall be undertaken in accordance with Section 52.1 (b) (Shopping) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **374,975.00** Three Hundred Seventy Four Thousand Nine Hundred Seventy Five Pesos Only

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than** 12:17 MAY 2022 at 11:00AM through email at bac-secretariat@psa.gov.ph and bacsecretariat.psa@gmail.com.

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

MINERVA ESQUIVIAS
MINERVA ELOISA P. ESQUIVIAS
 Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein. This procurement project is to be awarded by lot.
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2022 Mayor's/Business Permit and valid PhilGELS Registration	Not later than <u>12:17 MAY 2022</u> at <u>11:00AM</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
 www.psa.gov.ph

RECEIVED
 GSD Procurement
 Name: ME
 Date: 23 May 2022
 Time: 9:24 pm

REQUEST FOR QUOTATION
PR No. 22-03-0313

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Camtasia Screen Recorder and Video Editor for PRO	pcs.	25				
<p>Must have all these specifications:</p> <p>1. Favorites & Presets (Create/Save personalize presets and configurations)</p> <p>2. Recording (Record and capture every activities that happens on the screen)</p> <p>3. Simplified Editing (Simple drag-and-drop editor makes adding, removing, trimming, or moving sections of video or audio easily.)</p> <p>4. Pre-Built Assets (Customize any of the royalty-free assets in Camtasia Library.)</p> <p>5. Screen Recording Options (Provides the options to select the area on the screen to be recorded.)</p> <p>6. Web Camera Capture (Record videos straight from the webcam)</p> <p>7. Audio recording (Mic + system) (Record and edit audio clips using a microphone, the sound from the computer, or import audio clips)</p> <p>8. Music (Select from library of royalty-free music and sound effects to insert into your recordings)</p> <p>9. PowerPoint Integration (Import PowerPoint slides directly into Camtasia and edit them.)</p> <p>10. Media Import (Import video, audio, or image files from the computer, mobile device, or the cloud and add them to the recording.)</p> <p>11. Interactivity + Quizzing (Add quizzes and interactivity to the videos)</p> <p>12. iOS Capture (Connect any iOS device and directly record from the screen, then add gesture effects to stimulate taps, swipes, and pinches in the video)</p> <p>13. Annotations (Provide options to highlight important options on the video)</p> <p>14. Transitions (Provides different transition effects template)</p> <p>15. Animations (Provides animation pre-sets and customization)</p> <p>16. Cursor FX (Provides highlight, magnify, spotlight, or smooth the motion of the cursor)</p> <p>17. Themes (User can create themes and to be used as template.)</p> <p>18. Device Frames (Apply device frames on videos to appear as though they are playing on a desktop, laptop, or mobile device scree.)</p> <p>19. Video Table of Contents (Add table of contents to videos.)</p> <p>20. Closed Captions (Add captions directly to recording.)</p> <p>21. Remove a color(Green Scree) (Replace and add background videos easily.)</p> <p>22. Audio FX (Options to edit background noise and control the audio quality of the video.)</p> <p>23. Upload/Export Options (Option to instantly upload created videos.)</p> <p>Other Requirements: Perpetual license Must be the latest software version and readily available for update Must be compatible with Windows 10, Windows 11, and macOS</p>						
Total amount in words:						

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____