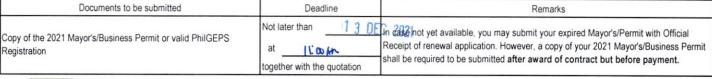


REQUEST FOR QUOTATION

	The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to										
procure	Document Reader										
	Il be undertaken in accordar			(sec. 53.9) Small Value Procurement							
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the											
Contract (ABC) in the amount of	43,500.00	Forty Three Thousand Five Hundred Pesos								
Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided											
below. Submit your quotation duly signed by you or your duly authorized representative not later than											
through email at bac-secretariat@psa.gov.ph											
For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at											
gsdprocurement.psa@gmail.com											
				MINERVA ELOISA P. ESQUIVIAS							
				MINERVA ELOISA P. ESQUIVIAS							
				Ghairperson, Bids and Awards Committee							
TERMS AND CONDITIONS											
1	Bidders shall provide correct and accurate information required in this form.										
2	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.										
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.										
4	Quotations exceeding the ABC shall be rejected.										
5	Award of contract shall be made to the lowest calculated and responsive bid (LCRB).										
6	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.										
7	In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally detrmine the single winning bidder in accordance with GPPB Circular 06-2005.										
8				d in the Purchase Request (PR).							
9			•	firm their conformity to the Technical Specifications.							
10	Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement,										
	by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the										
	supplier not earlier than twer	nty four (24) hours,	but not later tha	n forty eight (48) hours, upon receipt of our advice. Please note that							
	the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.										
11	Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten										
	percent (10%) of the amount o	i the contract, withou	it prejudice to oth	er courses of action and remedies open to it.							
	Documents to be submitted		Deadline	Remarks							









PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267

www.psa.gov.ph

REQUEST FOR QUOTATION PR No. 21-11-1589

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum		Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Document Reader		3				
At least 16mp camera						
Can scan up to A3 size documents with real-time video support for video conference						
Compatible with Windows OS connection via USB						
xxxxxxxxxxxxx						
Total amount in words:				-		
Printed name of the authorized representative:	Signature:					
Name of Company:	Position:					
Address:	Email addre	Email address:				
Fax No.: Tel. No.:						
Date:						