



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure **Printer Laserjet Monochrome** which shall be undertaken in accordance with **Section 52.1 (Shopping)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **900,000.00** *Nine Hundred Thousand Pesos Only*

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

23 DEC 2021 at *11:58 am* through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

Minerva Eloisa P. Esquivias
MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>23 DEC 2021</u> at <u><i>11:58 am</i></u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment.



Management System
 ISO 9001:2015
 www.tuv.com
 ID 910840991



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 8938-5267
www.psa.gov.ph

REQUEST FOR QUOTATION

PR No. 21-11-1530

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Printer Laserjet Monochrome (Bundled with 3 set ink toner)	unit	30				
Specifications:						
<p>Functions : Print</p> <p>Print Set Black: Normal: Up to 38 ppm (default); Up to 40 ppm (High speed)</p> <p>First Page Out (Ready): As fast as 6-8 sec</p> <p>Firt Page Out: Black: As fast as 8-10 sec</p> <p>Print Quality: Fine Lines (1200x1200 dpi)</p> <p>Print Resolution Technologies: FastRes1200, ProRes1200, Economode</p> <p>Duty Cycle (Monthly, A4): atleast 80,000 pages Duty cycle is defined as the maximum number of pages per month of imaged output</p> <p>Recommended Monthly Page Volume: At least 750 to 4,000 pages</p> <p>Process Speed: At leaset 1200 MHz</p> <p>Print Languages: PCL 6, postscript level 3 emulation, PDF, URF, PWG Raster</p> <p>Display: 2-line backlit LCD graphic display</p> <p>Connectivity: 1 Hi-Speed USB 2.0; 1 host USB at rear side: Gigabit Ethernet 10/100/1000 BASE-T network; 802.3az (EEE) 802.11b/g/n 2.4/5 GHZ Wi-Fi radio</p>						
<p>Compatible Operating Systems: Windows Client OS (32/64 bit), Win10, Win8.1, Win8 Pro, Win8</p> <p>Memory Standard: 256MB</p> <p>Supported Network Protocols: TCP/IP, IPv4, IPv6; Print: TCP-IP port 9100 Direct Mode, LPD (raw queue support only), Web Services Printing, HP ePrint, Apple AirPrint, Google Cloud Print 2.0, Mopria, IPP Print; Discovery: SLP, Bonjour, Web Services Discovery; IP Config: IPv4 (BootP, DHCP, AutoIP, Manual), IPv6 (Stateless Link-Local and via Router, Stateful via DHCPv6), SSL Security and Certificate management; Management: SNMPv1, SNMPv1, SNMPv2, SMPv3, HTTP/HTTPS, Syslog, FTP FW Download</p>						

<p>Paper Handling Output, Standard: 150 sheet output bin</p> <p>Paper Handling Input, Standard: At least 100 up to 250 sheets input</p> <p>Duplex Printing: Automatic (default)</p> <p>Maximum Output Capacity (Sheets): At least 150 sheets</p> <p>Media sizes supported: A4; A5; A6; B5 (JIS); 10x15 cm; Oficio (216x340mm); postcards; envelopes (DL, C5, B5); B5(JIS); B6 (JIS); 16K (195x270mm, 184x260mm, 197x273mm); 10x15cm; Oficio(216x340mm); postcards (JIS single, JIS double); Automatic duplexer: A4;B5;16K (195X270mm, 184x260mm; 197x273mm); Oficio (216x340mm)</p> <p>Media sizes, custom: Tray 1, Tray 2: A4; A5; A6; B5 (JIS); B6 (JIS); 16K (195X270mm, 184x260mm, 197x273mm); 10x15cm; Oficio (216 x 340mm); postcards (JIS single, JIS double); envelopes(DL, C5, B5)</p>						
<p>Supported Media weight: Tray 1: 16 to 46.6 lb; Tray 2: 16 to 32lb</p> <p>Media weights by paper path: Tray 1: 60 to 200 g/m²; Tray 2, 60 to 120 g/m²</p> <p>Power: 220 to 240 Voltages AC</p> <p>Energy Efficiency: ENERGY STAR qualified; EPEAT Silver; CECP</p> <p>Software Included: CD/USB Installer</p> <p>Warranty: At least one (1) year on Parts and Services, Bidder/Manufacturer must have authorized service center nationwide</p> <p>What's in the box: Preinstalled black laserjet toner cartridge; Getting started guide; Support Flyer; Warranty Guide; Regulatory Flyer; Power cord; USB cable</p>						
<p>Required Certification:</p> <ol style="list-style-type: none"> 1. Certificate from the Manufactures/Principal Distributor certifying that Vendor is authorized to sell or distribute the brand being offered. 2. Certificate from the Manufacturer certifying that Vendor has been providing after sales support for minimum of 3 years of the brand being offered 						
<p>Total amount in words:</p>						

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____