



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Service provider to conduct ISO 9001:2015 1st Surveillance Audit which shall be undertaken in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **600,000.00** Six Hundred Thousand Pesos

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

08 FEB 2022 at 11:00 AM through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

Minerva Eloisa P. Esquivias

MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB).
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2022 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>08 FEB 2022</u> at <u>11:00 AM</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2022 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .
Omnibus Sworn Statement (OSS)	together with the quotation	Unnotarized OSS may be submitted. However, a copy of your notarized OSS shall be required to be submitted after award of contract but before payment .



Management System
ISO 9001:2015
www.tuv.com
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PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
Telephone: (632) 8938-5267
www.psa.gov.ph

REQUEST FOR QUOTATION

PR No. 21-11-1508

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Service provider to conduct ISO 9001:2015 1st Surveillance Audit for the following sites:	lot	1				
1) Philippine Statistics Authority (PSA) 8th Floor CRS Building, PSA Complex, East Avenue Quezon City, 1101 Philippines 2) PSA – CTCO-ITDS CVEA Building, PSA Complex, East Avenue, Quezon City, 1101 Philippines 3) PSA – CTCO-SS-NCS 17th Floor Cyberpod Centris Eton Three, EDSA, Quezon City, 1101 Philippines 4) PSA – SSO-MAS-ESSS-SSSS 16th Floor Cyberpod Centris Eton Three, EDSA, Quezon City, 1101 Philippines 5) PSA – CRCSO - FAS 11th Floor Cyberpod Centris One, EDSA, Quezon City. 1101 Philippines						
6) PSA – CRCSO-CRS CRS Building, PSA Complex, East Avenue, Quezon City, 1101 Philippines 7) PSA-PMS-ICU-SMU-Legal Service TAM Building, PSA Complex, East Avenue, Quezon City, 1101 Philippines 8) PSA – RSSO I-Ilocos Region Parammata Building Diversion Road, Sitio 5, Barangay Biday, City of San Fernando, La Union 2500 Philippines 9) PSA – RSSO I-PSO La Union The Fifth Building, Gov. Ancheta Street, Barangay IV, City of San Fernando, La Union 2500 Philippines 10) PSA – RSSO V – Bicol Region 2nd Floor PSA V Building, Regional Government Center Site, Rawis, Legaspi City, Albay 4500 Philippines						

<p>11) PSA – RSSO V-PSO Albay Ground Floor PSA V Building, Regional Government Center Site, Rawis, Legaspi City, Albay 4500 Philippines</p> <p>12) PSA – RSSO VI-Western Visayas J. Villanueva Building, Iznart Street, Iloilo City, Iloilo 5000 Philippines</p> <p>13) PSA – RSSO VI-PSO Capiz Ground Floor, Catalan Building, Magallanes St., Roxas City 5800 Philippines</p> <p>14) PSA – RSSO VIII-Eastern Visayas Ground Floor/ 3rd Floor Leyte SR Building, Artemio Mate Extension, Barangay Abucay, Tacloban City, Leyte 6500 Philippines</p> <p>15) PSA – RSSO VIII- PSO Leyte 2nd Floor Leyte SR Building, Artemio Mate Extension, Barangay Abucay, Tacloban City, Leyte 6500 Philippines</p>							
<p>16) PSA – RSSO XIII- Caraga Freeman Building, JC Aquino Avenue, Butuan City, Agusan del Norte 8600 Philippines</p> <p>17) PSA – RSSO XIII- Caraga – PSO Agusan del Norte 2nd Floor Unit No.6, Laurente Building, JC Aquino Avenue, Butuan City, Agusan del Norte 8600 Philippines</p> <p>18) PSA – RSSO XII- SOCCSKSARGEN JYSL Annex Building, Balmores Street, Zone II, Koronadal City 9506 Philippines</p> <p>19) PSA – RSSO XII- SOCCSKSARGEN – PSO Sarangani E.J. Yomon Building, Santiago Blvd., Lagao, General Santos City 9500 Philippines</p> <p>20) PSA-RSSO NCR- National Capital Region 9/F EDSA Grand Residences 75 EDSA cor. Corregidor St., Brgy R. Magsaysay, Quezon City</p>							

<p>21) PSA- RSSO NCR- National Capital Region - NCR IV- Caloocan 4/F Grandz Commercial Center Building, 1798 Mc Arthur Highway cor. Calle 4, Brgy. 81, Caloocan City, 1400 Philippines</p> <p>22) PSA- RSSO CAR- Cordillera Administrative Region 2nd Floor CTLL Building, 141 Abanao Extension, Baguio City, 2600 Philippines</p> <p>23) PSA- RSSO CAR- Cordillera Administrative Region – PSO Kalinga 1st to 3rd Floors GLIMZ Bldg., Balinag Street, Purok 4, Brgy. Bulanao, Tabuk City, Kalinga 3800 Philippines</p> <p>24) PSA- RSSO II- Cagayan Valley City Hall Annex Building, Carig Sur, Tuguegarao City, Cagayan 3500 Philippines</p> <p>25) PSA- RSSO II- Cagayan Valley- PSO Cagayan 3rd Floor De Yro Building, Mabini Street, Ugac Norte, Tuguegarao City, Cagayan 3500 Philippines</p>							
<p>26) PSA- RSSO III- Central Luzon PSA Building, Diosdado Macapagal Government Center, Barangay Maimpis, City of San Fernando, Pampanga 2000 Philippines</p> <p>27) PSA- RSSO III- Central Luzon- PSO Pampanga 2nd Floor 3 & 1 Building, Davsan Subd. Phase I Mc Arthur Hiway Barangay Sindalan, City of San Fernando, Pampanga 2000 Philippines</p> <p>28) PSA- RSSO VII- Central Visayas Gaisano Capital Building, Colon Street, Cebu City, Cebu 6000 Philippines</p> <p>29) PSA- RSSO VII- Central Visayas- PSO Cebu 2nd Floor, Martina Sugbo Center, P. Burgos Street, San Roque, Cebu City, Cebu 6000 Philippines</p> <p>30) PSA- RSSO X- Northern Mindanao 3rd Floor Limketkai Module-2 BPO & Cyberpark Building, Rosario Crescent, Barangay 31, Cagayan</p>							

<p>31) PSA-RSSO X- Northern Mindanao- PSO Misamis Oriental 3rd Floor, Limketkai Module-2 BPO 7 Cyberpark Building Rosario Cres., Limketkai Drive, Cagayan de Oro City, Misamis Oriental 9000 Philippines</p> <p>32) PSA- RSSO XI- Davao Region Ango Building, Cabaguio Avenue, Davao City, Davao del Sur 8000, Philippines</p> <p>33) PSA- RSSO XI- Davao Region- PSO Davao de Oro BMP Bldg., M. Fuentes Avenue, Poblacion Nabunturan, Davao de Oro 8800 Philippines</p>						
<p>ISO 9001:2015 certification issued on 29 March 2021:</p> <p>34) PSA – RSSO V – PSO Camarines Norte 2nd Floor LJR Building, J.Lukban Street Corner Carlos II Street, Daet, Camarines Norte 4600 Philippines</p> <p>35) PSA – RSSO VIII – PSO Biliran 2nd Floor Lothesa Apartment, Vicentillo Extension Street, Barangay Padre Inocentes Garcia, Naval, Biliran 6560 Philippines</p> <p>36) PSA – RSSO VIII – PSO Southern Leyte 2nd Floor SJC Building, Tomas Oppus Street, Tunga-tunga, Maasin City, Southern Leyte 6600 Philippines</p> <p>37) PSA – RSSO XII- SOCCSKSARGEN – PSO South Cotabato SCJ Building, Jose Abad Santos Street, Zone III, Koronadal City 9506 Philippines</p> <p>38) PSA – RSSO XII- SOCCSKSARGEN – PSO Sultan Kudarat Fajardo Building, 19 Doña Aurora Street, Poblacion, Tacurong City, Sultan Kudarat 9800 Philippines</p>						
Total amount in words:						

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____