



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The **Philippine Statistics Authority (PSA)** through the Bids and Awards Committee (BAC), intends to procure Various ICT Equipment

which shall be undertaken in accordance with Shopping
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of 574,000.00 Five Hundred Seventy-Four Thousand Pesos Only

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than**

Nov-21 at 11:00AM through email at bac-secretariat@psa.gov.ph

For any clarification, you may contact us at telephone no. **(02) 8374-8263** or email address at gsdprocurement.psa@gmail.com

M. Esquivias
MINERVA ELOISA P. ESQUIVIAS
Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

- 1 Bidders shall provide correct and accurate information required in this form.
- 2 Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- 3 Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
- 4 Quotations exceeding the ABC shall be rejected.
- 5 Award of contract shall be made to the lowest calculated and responsive bid (LCRB). To be awarded by item
- 6 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
- 7 In case of two or more bidders are determined to have submitted the LCRB, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005.
- 8 The item/s shall be delivered according to the requirements specified in the Purchase Request (PR).
- 9 The PSA shall have the right to inspect and/or test the goods to confirm their conformity to the Technical Specifications.
- 10 Payment shall be made after delivery and upon submission of the required supporting documents, i.e. Order Slip and/or Billing Statement, by the supplier. Our Government Servicing Bank, **Land Bank of the Philippines**, shall credit the amount due to the identified bank of the supplier **not earlier than twenty four (24) hours, but not later than forty eight (48) hours**, upon receipt of our advice. Please note that the corresponding **bank transfer fee**, if any, shall be chargeable to the account of the supplier.
- 11 Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract. without prejudice to other courses of action and remedies open to it.

Documents to be submitted	Deadline	Remarks
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS Registration	Not later than <u>21</u> Nov-21 at <u>11:00am</u> together with the quotation	In case not yet available, you may submit your expired Mayor's/Permit with Official Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit shall be required to be submitted after award of contract but before payment .
2020 Income Tax Return (ITR)	together with the quotation	In case not yet available, ITR shall be required to be submitted after award of contract but before payment.



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
Telephone: (632) 8938-5267
www.psa.gov.ph

REQUEST FOR QUOTATION

PR No. 21-10-1390

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Mouse	pc	60	P	P		
Specifications:						
Mouse: wireless						
Height: 99mm						
Width: 60mm						
Depth: 39mm						
Weight (with batteries): 75.2g						
Smooth Optical Tracking DPI (Min/Max): 1000±						
USB Receiver						
Height: 14.4mm						
Width: 18.7mm						
Depth: 6.1mm						
Weight: 1.8g						
No. of buttons: 3 (left/ right click, middle click)						
Line-by-line scrolling						
Scroll wheel: yes, 2D, optical						
Connection type: 2.4GHz wireless connection						
Wireless range: 10m						
Audio Recorder	pc	153	P	P		
Features						
VMA: Yes						
Performance						
Maximum Recording Time: (h) 1570						
Maximum No. of Storable Folder: 4						
Maximum No. of Files per Folder: 199						
Storage						
Internal Memory (GB): 4						
Additional Memory: No						
Memory Card Slot: No						
Ports						
Headphone Jack: Yes						
Microphone: Yes						
USB: Yes						
Display						
Screen Diagonal (cm): 3.5						
Backlight: Yes						
Display for Operating Status: Yes						
Equipment						
Built-in Speakers: Yes						
Diameter Speaker (mm): 20						
Stand: No						
Playback Format						
WMA: Yes						
Functions: Index						
Setting: Yes						
Video Recording						
GPS Receiver: No						
Type: Mobile Dictation						

Hard Drive - Internal HDD (2TB)	pc	4	P	P		
Specifications:						
Hard Drive						
HDD Capacity: 2000 GB						
Type: HDD						
Ports & Interfaces						
Maximum data transfer: 5000Mbit/s						
USB connector: USB						
USB version: 3.2 Gen 1 (3.1 Gen 1)						
Mac Operating systems supported: Yes						
Bus powered: USB						
Weight and Dimension:						
Width: 119mm						
Depth: 70mm						
Height: 20.5mm						
Weight: 149g						
Wireless Presenter	pc	22	P	P		
Specifications:						
Performance						
Wireless receiver interface: USB						
Wireless technology: RF						
Frequency band: 2.4 GHz						
Wireless router range: 30m						
USB port: Yes						
Display						
Display: LCD						
RoHS compliance: Yes						
Certification: CE, FCC						
Weight & Dimension						
Width: 31mm						
Depth: 134mm						
Height: 27.3mm						
Weight: 42g						
Total amount in words:					-	

Printed name of the authorized representative: _____ Signature: _____

Name of Company: _____ Position: _____

Address: _____ Email address: _____

Fax No.: _____ Tel. No.: _____ Mobile No.: _____

Date: _____