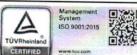


## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through the Bids and Awards Committee (BAC), intends to											
procureOffice Supplies											
	all be undertaken in accordance with		(sec.52.1 (b)) Shopping								
of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the											
Contract (ABC) in the amount of 624,035.10 Six Hundred Twenty Four Thousand Thirty Five and 10/100 Pesos											
Please quote your <b>best offer</b> for the <b>item/s described herein</b> , subject to the Terms and Conditions provided											
below. Submit your quotation duly signed by you or your duly authorized representative not letter they											
2 9 NOV 2021 at through email at _bac-secretariat@psa.gov.ph											
For any clarification, you may contact us at telephone no. (02) 8374-8263 or email address at gsdprocurement.psa@gmail.com											
gsuprocure	ement.psa@gmaii.com										
			and all a								
	MINERVA ELOISA P. ESQUIVIAS										
			Chairperson, Bids and Awards Committee								
		TERMS AND CO									
1	Bidders shall provide correct and accurate information required in this form.										
2	Price quotattion/s must be valid for a period of thirty (30) calendar days from the date of submission.										
3	Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.										
4	Quotations exceeding the ABC shall be rejected.										
5	Award of contract shall be made to the lowest calculated and responsive bid (LCRB).										
6	Any interlineations, erasures or overwriting	ng shall be valid only if the	ey are signed or initialed by you or your duly authorized representative.								
7	In case of two or more bidders are detern	mined to have submitted the	ne LCRB, the PSA shall adopt and employ "draw lots" as the tip broaking								
^	metriod to imally detriffine the single winn	ning bidder in accordance v	with GPPB Circular 06-2005								
8	The item/s shall be delivered according to	o the requirements specifie	ed in the Purchase Request (PR)								
9	The PSA shall have the right to inspect a	nd/or test the goods to con	nfirm their conformity to the Technical Specifications.								
10	Payment shall be made after delivery and	d upon submission of the re	required supporting documents, i.e. Order Slip and/or Pilling Statement								
	by the supplier. Our Government Servicing Bank, Land Bank of the Philippines, shall credit the amount due to the identified bank of the										
	supplier not earlier than twenty four (24) hours, but not later than forty eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.										
11	Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed period										
	strail be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ton										
	percent (10%) of the amount of the contra	act, without prejudice to oth	her courses of action and remedies open to it.								
	Documents to be submitted	Deadline 9 NOV	7071 Remarks								
Copy of the 2021 Mayor's/Business Permit or valid PhilGEPS		Not later than	In case not yet available, you may submit your expired Mayor's/Permit with Official								
Registration	i Mayors/Business Permit or valid PhilGEPS	at 11:00 Am	Receipt of renewal application. However, a copy of your 2021 Mayor's/Business Permit								
		together with the quotation	shall be required to be submitted after award of contract but before payment.								



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101 Telephone: (632) 8938-5267 www.psa.gov.ph

## REQUEST FOR QUOTATION PR No. 21-10-1378

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

rates having carcially read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:										
	Specification(s), minimum	Unit	Quantity	l lmit	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)				
Copy paper, 80 gsm	legal		0.1==			Yes	No			
Book paper, 70 gsm	legal	ream	2170							
Book paper, 70 gsm	short	ream	725							
Copy paper, 80 gsm	short	ream	270							
		ream	560							
XXXXXX	XXXXXXXXXXXXXXX									
Total amount in words:		1			-					
Printed name of the authorized representative:  Signature:										
Name of Company										
Address: Email address:										
Fax No.:	Tel. No.:Mobile No.:									
Date:							-			